

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 11th June 2015 at 7pm.

Present – Chairman - Cllr Richard Blunt
Councillors – Richard Green, David Lawty, Janet Luck, Maureen Patrick, James Whitaker and Pat Wiseman
Emma Bateman – Clerk, Irene Hunter – Press
Darren Fowler – Templeman Design
Parishioners – Debbie Knight, John Langham-Service, Sally Scase, Don Hinkins, Harry Lessman, Caroline Flint, Linda Matthews, Leslie Street, Wendy Steward Brown, Marion Wilkinson MBE TD, Vida Anne Brown, Fred Brown, James Lawty, Kate Lawty, Lynne Newman.

The Chairman's Announcement will no longer be read out at meetings as it now forms part of the Standing Orders adopted on 14th May 2015.

108/15 To accept Apologies for Absence

Apologies were received and accepted from Cllr Andrew Bliss and Peter Luck, Website.

109/15 To suspend the meeting to hear a presentation from Templeman Designs regarding land at Pycroft Lane, Walpole St Peter.

Darren Fowler, Associate Director and Architect of the proposed scheme for Pycroft Lane explained that he had come to the meeting to get an understanding of local need for a scheme of small development affordable or private let housing at the paddocks on Pycroft Lane of approximately 6-8 dwellings. The architects will consider all aspects of the design from flood risk to open space provision. Darren Fowler advised that the Borough Council does not, at present, comply with National Policy of land supply and Templeman Design are looking to find areas of land.

Concerns were raised regarding the narrowness of Pycroft Lane, the existing junction is not a safe exit to the adjoining road, there is a listed building on one side of the road, therefore access is a problem and further development of Pycroft Lane is unsuitable. More development on Pycroft Lane will mean more traffic on Chalk Road and Market Lane. Concerns were raised regarding the speed limit of Pycroft Lane (60mph). Concerns were raised regarding the previous use of the land as a dump for rubbish. The Chairman advised that the Borough is currently going through a Local Development Framework project and the parish has been consulted, the parish does not want any more major development in the villages as the infrastructure is poor, development would be better on the outer edges of the villages to reduce pressure within. Pycroft Lane has surface water issues and it is outside the building/planning envelope. Darren Fowler advised that it is possible to obtain planning permission for development in the countryside for sustainable and high quality design (National Planning Policy No55). DF advised that the road could be widened and there is enough room for a recreation area. Concerns were raised that the road cannot be widened at the pinch-point. Concerns were raised about wildlife, DF advised that the Environment Agency would carry out a survey. Cllr Blunt asked the meeting for a straw poll of how many parishioners would be in favour or not of the proposal – 13 hands were shown not in favour and 2 hands were shown in favour.

Concerns were raised regarding previous developments in the villages with infrastructure improvements requested and never materialising.

Cllr Blunt thanked Mr Fowler for attending the meeting.

110/15 Public Participation – to suspend the meeting to allow public participation

1. Gill Henderson – LDF Inspectors meeting. This item is on the agenda and the parish council will discuss its proposal to attend the meeting to discuss the LDF proposals and alternatives.
2. Lynn Newman – advised the meeting that the lease for the allotments behind Townsend Estate has been renewed with the current tenant and will be ongoing, Michael Walsh advised that some visited the site and noted the state of the land and it will be revisited. The BC is waiting for a response from the tenant. There are issues with a boundary fence and the BC is reviewing the situation regarding the opening up of the Right of Way. Cllr Blunt advised he will speak to Matthew Henry and Michael Walsh.
3. A parishioner – there is no provision for public car parking in the villages and with all the planning applications there will be more cars. Councillors advised that all Planning Applications must show provision for off-road parking. There is little room for roadside parking.

111/15 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

1. Cllr Lawty declared an interest in Planning 115/15.1. 15/00857/F.
2. Cllr Patrick declared an interest in Finance 116/15. IV.1.

112/15 Minutes – to approve the minutes of the AGM held on Thursday 14th May 2015.

The minutes of the Annual General Meeting held on Thursday 14th May 2015, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Patrick, seconded by Cllr Lawty. Agreed.

113/15 Matters Arising – to record matters dealt with arising from the last meeting

1. Parish Hall Bin – old bin has been removed and new bin housing has been ordered.
2. Fallen lighting column – a quotation has been received for the replacement of the knocked over lighting column on Church Road (£773.58 plus VAT and £371 plus VAT reconnection) and repairs to one other lighting column on Church Road (£84.96 plus VAT). Councillors discussed and agreed to go ahead with the replacement and repair. Councillors also discussed and agreed to ask the Insurance company to pursue the claim with the Church's Insurers for the knocked over lighting column, proposed by Cllr Lawty, seconded by Cllr Wiseman. Agreed.
3. Update from Dong Energy re traffic routes and speeding – there have been no incidents or speeding or issues for lorries entering and exiting the site. There has been no update on the traffic route variation to date.
4. Allotments behind Townsend Estate – Michael Walsh is still waiting to hear from current tenant and will contact the licensee regarding the access track.

114/15 Councillor Vacancies – to note applications, discuss and arrange a separate meeting if required

There are four people interested in the three councillor posts to date. The closing date is 21st June. It was agreed to meet all the applicants on Thursday 2nd July and co-option to take place on 9th July at the meeting.

115/15 Planning

1. Applications (Parish Council a consultee)

Cllr Lawty left the room for this item

15/00857/F – Freestanding carport and use of existing garage for ancillary accommodation at Torestin, Chalk Road, WSP. Support.

Cllr Lawty returned.

15/00730/F – Single storey rear and side extensions and construction of porch at The Firs, Chalk Road, WSP. Support.

15/00831/F – To erect a six foot fence 600mm inside the boundary of property in-line with footpath of Springfield Rd at 49 Springfield Rd, WSA. Support.

14/01656/F – Provision of a regional standard BMX Track at land at Stickfast Lane, WSA. Support.

15/00819/RM – Construction of one dwelling at The Willows, The Marsh, WSA. No documents available on the website.

15/00205/F – Proposed replacement dwelling and associated works at Glen Rosa, Frenchs RD, WSA. Support.

15/00551/RM – Demolition of Pear Tree Cottage and construction of 3 detached dwellings at Pear Tree Cottage, Chalk Rd, WSP. Support in principle but would like to see a revised access plan eliminating three access points, suggest that plots one and two have a shared access.

2. Decisions made by the Planning Department of King's Lynn and West Norfolk Borough Council

14/00772/F - Hawthorne Lodge, Police Road, WSA - Construction of holiday home log cabin - Finally Disposed of 14th May 2015

14/01653/NMA_1 - The Sycamores, Church Road, WSP– Non material amendment to PP 14/01653/F Two storey side extension and detached car port. Application Permitted, 13th May 2015 Delegated Decision

15/00521/F - 3 Marsh Road, WSA- Extension to dwelling. Application Permitted, 22nd May 2015 Delegated Decision

15/00766/F - The Willows, The Marsh, WSA- Construction of new dwelling. Application Withdrawn 26th May 2015.

116/15 Finance

- I. To accept the Internal Audit Report and agreed the Annual Governance Statement.
 - i. Cllr Patrick proposed the Internal Audit Report completed by Mrs GG Barnes is accepted, seconded by Cllr Green. Agreed.
 - ii. Cllr Whitaker proposed the Annual Governance Statement is accepted, seconded by Cllr Lawty. Agreed.
- II. To consider any request for grants and donations if received
The grant for the maintenance of the Churchyard was discussed and reviewed. The Parochial Church Council will be asked to apply in writing for one single grant payment per year up to the maximum of £1500, proposed by Cllr Green, seconded by Cllr Whitaker. Agreed.
- III. To discuss quotes for the repair to the Play Park fencing
Two quotes were received for the repair to the play park fencing. Councillors discussed and agreed to get quotes for new fencing in keeping with the proposals for the new play equipment. Proposed by Cllr Lawty, seconded by Cllr Patrick. Agreed.

IV. to approve payments

1	WPFRT	Hall Hire	20.00		20.00
2	K&M Lighting	Streetlight Maintenance	48.31	9.66	57.97
3	Minuteman Press	Village Crier Printing	325.00		325.00
4	MJ Stacey	Bin Removal Parish Hall	25.00		25.00
5	Mrs J Luck	Expenses re Village Crier	7.97		7.97
6	Mrs E Bateman	Clerks Salary & expenses	252.73		252.73

7	Mrs GG Barnes	Internal Audit fee	55.00		55.00
8	E.ON	Energy Charge	92.37	4.62	96.99
Cllr Lawty proposed all payments be made, seconded by Cllr Wiseman. Agreed.					
V.	to record receipts				
	Village Crier	Adverts	22.00		22.00
VI.	To view the books of Account				
Cllr Lawty looked at the Books of Account.					

117/15 To note the Public Examination Hearing for the KLWNBC Site Allocations and Development Management Policies Pre-Submission Document (LDF) and discuss preparation for any representation
Councillors discussed and agreed to ask Mary Ralph from Brown & Co if she is available to represent the Parish Council at the Public Examination Hearing and how much will it cost. Councillors agreed a budget of up to £300. Proposed by Cllr Green, seconded by Cllr Patrick. Five votes for and 1 abstention. Agreed.

Action – Clerk

118/15 Correspondence – to receive items for information

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| 1 | West Norfolk Sports Council | AGM 11th June |
| 2 | P Wiseman | Bushes on the Chase |
| 3 | Making Parishes Better Places | FOI Request for organisation chart |
| 4 | NCC | Repainting Freebridge works from 6/7/15 |
| 5 | Andrew Street | Grass Verge cutting in Walpole |
| 6 | Community Action Norfolk | AGM 15th July |
| 7 | Mrs Rosa Blunt | Walpole Poor's Charity |
| 8 | Mrs S Whitaker | Thank you for support with Village Games |
| 9 | P Reynolds | Development on Pycroft Lane |
| 10 | M Wilson | Development on Pycroft Lane |

119/15 To discuss Communication and transparency

Cllr Luck advised there is no forum on the website for discussion and the parish council ought to make consideration whether to have a forum or not. Councillors discussed social media. Peter Luck will give a presentation at the next meeting about websites and Cllr Luck will investigate social media use by other organisations

Action – Cllr Luck

120/15 To discuss the footpaths in the Village

Cllr Whitaker will be having a meeting with the farmer and will find out who the landlord of the property is and discuss the footpath with them.

Action – Cllr Whitaker

121/15 To discuss the Grass Cutting on Open Spaces, Swingfield and St Andrew's Churchyard.

The grass cutting has improved although the Play Park has been missed on occasions. Clerk will advise CGM to ensure that they cut it.

122/15 Walpole St Andrew Cemetery – to discuss the KLWNBC Maintenance standard and the benches.

Cllr Blunt met with Nathan Johnson and Chris Durham from KLWNBC. They discussed removal of the dead tree. Cllr Blunt advised that a "Friends Group" could be formed and if they work in association with the Borough Council to keep the cemetery nice, the BC will remove any arisings that the group make when clearing up areas of the cemetery. Cllr Blunt will contact other Borough Councillors with parishes with Borough Council run cemeteries about action that could be asked for at Borough level to improve maintenance.

Action – Cllr Blunt

123/15 To discuss provision of a noticeboard for The Marsh

Councillors discussed the consultation that was delivered to all residents on The Marsh regarding a noticeboard and one response was received. It was agreed not to pursue the matter any further.

124/15 County and Borough Councillors reports

1. Cllr Blunt contact County Councillor Fred Agnew about lack of attendance at Parish Council meetings. Cllr Agnew responded that he will not attend as he has hearing difficulties and any important issues can be emailed to him.
2. Cllr Blunt advised that he is attending lots of training courses and is currently sitting on 3 committees – Resources and Performance, Internal Audit and Risk, and Cabinet Scrutiny.
3. Cllr Blunt advised his main priorities as Borough Councillor for Walpole are the Cemetery and then Townsend Estate Access Road.

125/15 Report from Village Crier & Website Editors
Nothing to report.

126/15 To receive Councillors reports of villagers' concerns

1. Cllr Whitaker – football club cabins. The area is being made safe and the club are looking at costs of removal following complaints. Tyres in the dyke around edge of playing field, they have been there for several years. All councillors to find out what can be done to remove the tyres.
2. Cllr Wiseman – the bushes on the public right of way on The Chase are over grown again. Councillors discussed and agreed to get quotes for their removal.
3. Cllr Whitaker – will ensure that the transport survey responses are returned to the Clerk.
4. Cllr Whitaker – poppy seeds were planted last year but failed to grow.

127/15 Highways - To receive reports of road and footpath faults

1. White lines next to Victoria House on Market Lane have been painted.
2. Pyecroft Lane is being patched for surface dressing.

128/15 Streetlighting – to receive reports of faulty lighting columns

1. NCC advised that the light outside The Manor House, on The Chase is not on their inventory. Councillors discussed and agreed to add it to the Parish Council inventory and ask the contractor to fix it.
2. The Chase LED lights will cost £6.35 each per annum plus VAT for maintenance. Councillors discussed and agreed, proposed by Cllr Wiseman, seconded by Cllr Patrick. Agreed.

129/15 To receive items for the next agenda

Play Park Lease, WPFRT Sports Field access, Chairman, co-option of councillors

130/15 Date and Time of Next Meeting – Thursday 9th July 2015 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.