

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 14<sup>th</sup> August 2014 at 7.00pm.

Present – Chairman – Cllr Richard Blunt  
Councillors – Cllrs Andy Bliss, Richard Broden, Richard Cousins, Richard Green, Maureen Patrick, Annie Treen and Pat Wiseman  
Borough Councillor – Tony Wright  
County Councillors – Fred Agnew  
Emma Bateman – Clerk, Peter Luck – Village Crier and Website  
Members of the Public – Suzanne Lyons (arr. 7.15)

138/14 Apologies – to accept apologies and reasons for absence  
Apologies were received and accepted from Cllrs Rosa Blunt, Emma Hanslip and James Whitaker

139/14 Public Participation – to suspend the meeting to allow public participation  
There were no members of the public at the start of the meeting to participate.

140/14 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 10<sup>h</sup> July 2014.  
The minutes of the Parish Council Meeting held on Thursday 10<sup>th</sup> July 2014, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Treen, seconded by Cllr Broden. Agreed

141/14 Declarations of Interest – to record declarations of interest from members on any item to be discussed

1. Cllr Patrick declared an interest in Finance 144/14, Play Park 153/14 and Sports field Access 154/14.
2. Cllr Cousins declared an interest in Planning 143/14
3. Cllr Treen declared an interest in Swingfield 150/14

142/14 Matters Arising – to record matters dealt with arising from the last meeting

1. Village Crier – Janet Luck and Cllr Patrick are liaising about the distribution list
2. VAS – The new interactive speed signs are installed and the Market Lane sign is commissioned, Mill Road is awaiting completion with a solar panel.
3. Affordable Housing – Cllr Cousins asked for clarification on what is the normal percentage of affordable homes in a parish, what percentage of homes in other parishes are affordable. Can the Borough Council advise on which roads have the affordable housing.
4. LDF – Cllr Cousins raised questions about the LDF and was advised that the Parish Council could not ask these questions to the LDF Team but Cllr Cousins could pose the questions as an individual resident of this parish.  
(*Cllr Cousins left the meeting at 7.20pm.*)
5. Planning – Cllr Richard Blunt requested that Cllr Tony Wright as Borough Councillor ensures that the Borough Council listens to the Parish Council's views on the LDF and Planning.

143/14 Planning

1. Mr Dawson delivered drawings regarding Site 33 to the Parish Council without a covering letter. Cllr Richard Blunt advised that the drawings would not be considered at this meeting.
2. Amended Plan  
14/00866/F – Extension to dwelling at Primrose Cottage, Gunthorpe Road, Walpole Marsh. No additional comments made.
3. Applications  
14/01033/F – Single storey extension to dwelling at Annvidene, Chalk Rd, WSP. Support.  
14/00889/F – Proposed 40-bedroom house and double garage at plot adjacent to Small Field, Pigeon Street, WSA. Support.  
14/01059/F – Alternative sub-station design to serve Race Bank Off-Shore Wind Farm, including landscaped bund, new access roads, creation of new drainage ditch, and alternative sub-station equipment (re-submission of 12/01473/FM) at land east of Walpole Marsh Sub Station, Walpole Bank, WSA. Support.  
14/01005/O – Outline Application- construction of a dwelling at Applegate House, Walnut Road, WSP. Support.  
14/01006/O – Outline Application- construction of two dwellings at Applegate Nurseries, Applegate House, Walnut Road, WSP. Support.
4. KLWNBC Decisions  
14/00866/F – Extension to dwelling at Primrose Cottage, Gunthorpe Road, Walpole Marsh. Application permitted
5. Appeals  
APP/V2635/A/14/2217690 – 13/01034/F Change of use of garage to dwelling and retrospective application for extension to same garage. Planning Inspectorate Appeal Decision - The appeal is dismissed.

#### 144/14 Finance

I.	To consider any request for grants and donations if received – none received.				
II.	to approve payments				
	i.	WPFRT	Hall Hire	20.00	20.00
	ii.	WPFRT	Broadband (Quarterly Charge)	76.67	76.67
	iii.	K&M Lighting Services	Streetlight Maintenance	48.31	57.97
	iv.	Minuteman Press	Village Crier Printing	310.00	310.00
	v.	Fenland Leisure	Play park repairs and bark	2453.61	2944.33
	vi.	CGM Ltd	Grass cutting and spraying	132.50	159.00
	vii.	Parish Online	Mapping	28.00	33.60
	viii.	Playsafety Ltd	Play area inspection & audit	68.00	81.60
	ix.	Lawn Boy	Mower Maintenance and Repairs	251.54	301.84
	x.	Command	Pest Control	68.00	81.60
	xi.	Mrs E Bateman	Clerks Salary and Clerical Expenses	317.22	317.22
	xii.	Direct Debits			
	xiii.	E.ON	Energy Charge	68.53	71.96
III.	to record receipts				
	i.	HMRC	VAT Refund	791.48	791.48
	ii.	Village Crier	Adverts	418.00	418.00
IV.	To view the books of Account				
	i.	Cllr Broden looked at the Books of Account.			

#### 145/14 Correspondence – to receive items for information

1. Iain Miller – Email queries on Accounts, response sent.
2. Sutton Bridge Parish Council – invitation to Chairman to RAF Memorial Service 7<sup>th</sup> September 2014
3. WNVCA – Newsletter
4. Dalcour McLaren – Dong Energy and Race Bank Wind Farm. The agent would like to meet with Parish Council. Clerk to arrange a meeting.
5. Litter Bin – request for a litter bin from Mrs Margetts at the junction of Wisbech Road and Chalk Road. Clerk to find out costs.
6. Sutton Bridge RAF Memorial Service – Cllr Richard Blunt to respond directly.
7. Lynne Newman – allotments at Townsend Estate.
8. West Norfolk Clinical Commissioning Group – Stakeholder event 9<sup>th</sup> Sept, 12<sup>th</sup> Sept and 19<sup>th</sup> Sept.
9. Cllr Wiseman advised that she received a verbal complaint about the Police Rd Cemetery and was told a letter would be sent to the parish council by the complainant but nothing has been received to date.

#### 1467/14 Allotments – to review the allotment rents for October 2015

Councillors discussed and agreed to consider the market rate for agricultural land rental and make a decision in September. Clerk to send information on sizes of allotments and current rates to councillors.

#### 147/14 To annually review the Risk Assessment

Councillors agreed that the current risk assessment is adequate for the purposes of the parish council considering that the nature of the council's business had not changed in the last year and is likely to remain consistent for next year. Proposed by Cllr Wiseman, seconded by Cllr Broden. Agreed.

#### 148/14 To review the Publication Scheme and Website

Councillors agreed to remove the public forum and have a direct email to the Clerk for correspondence and comments from the website. It was agreed to investigate having a system to avoid anonymous postings. The remainder of the publication scheme to be reviewed shortly.

#### 149/14 Townsend Estate – to receive any updates on the following:

1. Unused Allotments – Councillors discussed Mr Walsh's reply and agreed that a response should be made expressing the parish council's interest when the garden allotment parcel of land next come up for tender. Also, to request information from Ms Lyons and Mrs Newman on the numbers of residents interested in the availability of garden allotments
2. Right of Way – the track is leased under licence from KLWNBC currently.

#### 150/14 Swingfield – to receive information from the Church Wardens & discuss whether the Parish Council is interested in purchase

No response has been received from Michael Anstey, Church Warden. Councillors agreed for the Clerk to contact again.

#### 151/14 The War Memorial in St Peter's Churchyard – to receive quotes for cleaning and repairs

Rev Batcock has been contacted about remedial work for the War Memorial and he is happy for the Parish Council to continue. Councillors agreed that the Parish Council obtain quotes and will apply for grants for the maintenance of the

War Memorial. Councillors agreed for a note to go into the Crier requesting any information about the War Memorial that parishioners may like to share. Cllr Blunt will ask Mrs Buckle if she may have any information about the Memorial.

152/14 West Norfolk Community Transport – to receive information  
Deferred to next meeting.

153/14 Play Park

1. New Play Area Project – a lease has been drawn up by WPFRT Solicitors and advice been given for the PC to obtain its own legal advice on the lease. Councillors agreed for the Clerk to arrange this.
2. Annual Inspection Report – has been received and copies given to Cllr Patrick. Recommendations were dealt with by Fenland Leisure Products, and any further recommendations will be considered.

154/14 WPFRT Sports Field – to receive an update on the proposed access  
Colin Perkins has drawn up the plans and will be submitting them to KLWNBC.

155/14 To discuss parish projects  
Deferred to next meeting

156/14 County and Borough Councillors Reports

1. Borough Councillor – KLWNBC has objected to the proposed Energy Park at Sutton Bridge though South Holland District Council.  
Cllr Wright has also met with Michael Walsh at KLWNBC about the garden allotments at Site 33.
2. County Councillor – NCC has rejected the Cabinet System. The Incinerator penalty will be incorporated into the budget. There will be £69 million pounds less from the Government cuts. Children's Services chaos is being addressed.

157/14 Village Crier and Website - to receive any reports from the Editors  
Most areas are now covered by distributors. Cllr Patrick will deliver the Criers to the distributors and some will collect from the Community Centre.

158/14 To receive councillors' reports of villagers' concerns

1. Church Road - Cllr Treen reported traffic is speeding on Church Road and is it possible for some enforcement of speed limit from local PCSOs. Clerk will ask NCC about the mobile speed sign. The pedestrian refuge on the verges has big drainage channels cut into it and the grass is now too long.
2. Almshouses – Cllr Bliss advised that the Dole Charity has put some flower planters in the recess.
3. Phone Boxes – on Wisbech Rd, Chalk Rd and Walnut Rd are all in need of maintenance.

159/14 Highways - To receive reports of road and footpath faults  
Nothing further reported

160/14 Streetlighting – to receive reports of faulty lighting columns

1. No17 Chalk Rd/Church Rd permanently on
2. No39 The Marsh – not working at all
3. Chase Westcotec about the School light.

161/14 To receive items for the next agenda

162/14 Date and Time of Next Meeting – Thursday 11<sup>th</sup> September at 7.00pm in the Community Centre.

Meeting closed at 9.25pm