

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 12<sup>th</sup> March 2015 at 7pm.

Present – Chairman – Cllr Richard Blunt  
Councillors – Cllrs Andy Bliss, Rosa Blunt, Richard Cousins, Richard Green, James Whitaker and Pat Wiseman  
Borough Councillor Tony Wright  
Emma Bateman – Clerk, Janet Luck – Village Crier and Website, Irene Hunter – Press  
2 parishioners – David and James Lawty.

## 37/15 Chairman's Announcement

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Parish Council or its committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent.

Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose.

Improper conduct or any disruptive behaviour could result in expulsion from the meeting.

## 38/15 Apologies

Apologies were received and accepted from Cllr Patrick

## 39/15 To suspend the meeting for Public Participation

No members of the public wished to participate.

40/15 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 12<sup>th</sup> February 2015. Cllr Cousins stated that the Agenda was missing an item he had requested added at the last meeting of Community Centre. Cllr Richard Blunt agreed that it could be added as it had been requested in time and was a genuine omission. Cllr Whitaker advised that the LDF response amendment agreed at the last meeting had not been circulated prior to submission.

The minutes of the Parish Council Meeting held on Thursday 12<sup>th</sup> February, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Bliss, seconded by Cllr Cousins. Agreed.

41/15 Declarations of Interest – to record declarations of interest from members on any item to be discussed

42/15 Matters Arising – to record matters dealt with arising from the last meeting

1. LDF Submission – has been submitted and copies will be circulated to all councillors.
2. Lighting column on The Chase – the lighting column has been installed and is awaiting UK Power Networks to connect to electricity supply.
3. Allotments on Townsend Estate – there are no updates at present.

## 43/15 Planning

### A. Applications

15/00336/F – Erection of new double garage with studio space above a 69 Springfield Rd, WSA. Support

15/00129/F – Installation of generator bays south of approved Race Bank substation (pp 14/01059/F) at land east of Walpole Marsh Substation, Walpole Bank, WSA. Support.

14/04656/F – Provision of regional standard BMX Track at land at Stickfast Lane, WSA. Support.

15/00205/F – Proposed replacement dwelling and associated works at Glen Rosa, Frenchs Road, WSA. Support.

15/00196/F – Erection of 6 foot fence along boundary of property in line with footpath of Springfield Rd at 49 Springfield Rd, WSA. Support only on the basis of recommendations from NCC Highways.

### B. KLWNBC Decisions

15/00012/F - The Nursery, Marsh Road, Walpole St Andrew, extension to dwelling. Permission granted.

14/01059/NMAM\_1 – Land East of Walpole Marsh Substation Non material amendment to pp 14/01059/F alternative substation design to serve Race Bank inc new access roads, bund and drainage ditch and alternative equipment. Permission granted.

### C. Appeals

Planning Appeal for Solar Farm at Rose & Crown, Walpole St Andrew – councillors discussed and agreed to make a further comment to the Planning Inspectorate – post Parish Council decision, the Parish Council became aware of the significant public feeling against the proposal by people closely affected by the planning proposal and in the surrounding area and the Parish Council feels that this should be noted by the Inspectorate.

#### 44/15 Finance

##### A. To consider any request for grants and donations if received

- i. Norfolk Age UK – Cllr Whitaker proposed a donation of £75, seconded by Cllr Rosa Blunt. Agreed.
- ii. Norfolk Citizens Advice Bureau– Cllr Whitaker proposed a donation of £75, seconded by Cllr Rosa Blunt. Agreed.

##### B. To approve payments

i.	WPFRT	Hall Hire	20.00	20.00
ii.	K&M Lighting	Lighting Maintenance	48.31	57.97
iii.	CGM Ltd	Ground Maintenance	52.00	62.40
iv.	NRCC	Annual Subscription	20.00	20.00
v.	NTPT	Training	15.00	15.00
vi.	Mrs E Bateman	Salary and Expenses	263.28	263.28
vii.	KLIDB	Planning Fee	50.00	50.00
viii.	Norfolk Age UK	Donation	75.00	75.00
ix.	Norfolk CAB	Donation	75.00	75.00
x.	E.ON	Energy Charge	61.90	65.00
xi.	ICO	Data Controller Fee	35.00	35.00

Cllr Bliss proposed all payments be made, seconded by Cllr Rosa Blunt. Agreed.

##### C. To record receipts

i.	Village Crier	Advertising	108.00	108.00
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##### D. To view the books of Account

Cllrs Rosa Blunt and Wiseman looked at the Books of Account.

##### E. Audit Arrangements

Mazars LLP will carry out the external audit as in previous years.

##### F. Interest Rates

Councillors discussed interest rates and agreed to find out if there are better rates available and possibly amalgamating some of the accounts held by the parish council.

#### 45/15 Correspondence

1. Iain Miller – query regarding Parish Precept rise of over 1% and query regarding plans for spending in the next financial year. Councillors discussed and would advise that spending would be on new litter bin for Chalk Rd/Wisbech Rd, installation of a new trod for Chalk Rd, new play park equipment, specialised cleaning of War Memorial in St Peter's Churchyard, sports field access, finger boards for green lanes and footpaths, new streetlight on Kirk Rd, general running costs do increase, maintenance of two churchyards, playing field and open spaces, streetlighting, litter and dog bin emptying. The increase will go towards covering the costs of the projects and any surpluses have been gathered over several years.
2. PCSO B Lee – Crime stats - 1 x theft.
3. P Wiseman – request for Church Rd to be added to gritting routes. Councillors agreed to ask NCC again.
4. Sue Lyons – Proposals for Site 33 – Councillors discussed and will take her concerns into consideration when should a planning application be submitted. PC will keep asking about allotment land and re-instatement of the track.
5. Pensions Regulator – information about workplace pensions
6. KLWNBC – Village sport co-ordinator and village games info.
7. E.ON – changes to UMS rates for energy supply. Clerk to speak to E.ON about new prices
8. WNVCA – merging with NRCC as of 1<sup>st</sup> April 2015.
9. Clerks and Councils Direct newsletter.

#### 46/15 Election on 7<sup>th</sup> May 2015

All councillors had received nomination forms and were advised to return their forms in person to KLWNBC prior to 9<sup>th</sup> April.

#### 47/15 Dong Energy Option Agreements

An email had been received detailing the method by which cabling will be laid from landfill.

Councillors agreed to ask the solicitor to précis what the current situation is within the agreement.

#### 48/15 Access road to sports field – to receive an update on progress with KLIDB

The cheque has been approved in Finance and councillors agreed for the application to be submitted to KLIDB for alterations to a water course. Proposed by Cllr Green, seconded by Cllr Bliss. Agreed.

49/15 Play Park equipment project –to receive an update on prices and play area lease

1. Equipment - Cllr Rosa Blunt advised that the prices have increased and suggested leaving out 2 pieces of equipment so that the total cost of the project will amount to under £20K to comply with Big Lottery regulations on applications. It was proposed to install the Zip Wire, junior age swings and safety surfacing and possibly a toddler rocker. The climber, teen shelter and other rockers would form phase 2 of the project. There has to be a minimum period of one year between applications to the Big Lottery. Clerk will email the updated prices to all councillors.
2. Lease – Councillors agreed the amendments to the lease and agreed to ask WPFRT to look at the amendments suggested and ask for a speedy resolution to the Lease Agreement.

50/15 County and Borough Councillors Reports

Borough Councillor Wright advised that he is not standing for Walpole Ward at the next election but will be standing for a King's Lynn Ward. Cllr Richard Blunt advised that he is standing for election as the conservative Borough Council candidate.

51/15 Community Centre

Cllr Cousins asked for confirmation regarding the Custodian Trustees. Cllr Richard Blunt advised that this has been dealt with and there are now four custodian trustees.

Cllr Cousins raised concerns regarding the carpark staying open for all the community to use and concerns regarding lease for the playgroup. There was a short discussion.

52/15 Village Crier and Website – to receive reports

Janet Luck has an up to date list of distributors.

53/15 To receive councillors reports of Villagers' concerns

1. Complaints have been received regarding litter on verges, particularly around school area. Cllr Rosa Bunt will contact the school to discuss. A note will also be in the Crier reminding people not to drop litter.
2. Bin in play park – Cllr Wiseman reported that the bin is open to the elements and when the Community Centre staff empty the bin it often full of water. Would the parish council consider replacing the bin to an enclosed litter bin. Councillors discussed and asked Cllr Wiseman to advise what bin would be suitable and how much will it cost.
3. Dunces Lane – at a property there are dogs causing concern to passers-by. Councillors advised that if there are any issues regarding nuisance, they should be reported to KLWNBC.

54/15 Highways - To receive reports of road and footpath faults

1. West Drove North – opposite side of road to Council House, surfacing is breaking up.
2. Chalk Rd/Church Rd – pothole on the side of the road.

55/15 Streetlighting – to receive reports of faulty lighting columns

Streetlight o/s the Manor House on The Chase is not working.

56/15 To receive items for the next agenda

Noticeboard for the Marsh

57/15 Date and Time of Next Meeting –Thursday 9<sup>th</sup> April 2015 in Walpole Community Centre - Annual Parish Assembly at 7.00pm followed by an Ordinary Parish Council meeting at 7.30pm.