

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 9<sup>th</sup> July 2015 at 7pm.

Present – Chairman - Cllr Richard Blunt  
Councillors – Andy Bliss, David Lawty, Janet Luck, Maureen Patrick and Pat Wiseman  
Emma Bateman – Clerk, Peter Luck – Parish Website, Irene Hunter – Press  
Members of the Public – Lynne Newman, Caroline Flint, Linda Matthews, Leslie Street, Gill Henderson, Alan Whittington, Rena Verlander.

131/15 To accept Apologies for Absence

Apologies were received and accepted from Cllrs Green and Whitaker.

132/15 Public Participation – to suspend the meeting to allow public participation

1. Lynne Newman – have there been any updates regarding the allotments behind Townsend Estate and the opening up of the residents' Right of Way behind Townsend Estate. Cllr Blunt advised he will be speaking to the Borough Council about progress.
2. Gill Henderson – the Sites Allocations and Development Policies Hearing has been postponed and everyone has been sent the same email. Cllr Lawty advised that there have been objections from agencies such as English Heritage and the RSPB. Cllr Blunt advised that the Borough Council will be issuing a statement regarding the postponement.
3. Rena Verlander – concerns regarding the state of the play area. Cllr Blunt advised that there is to be an improvement project for the play equipment for a wider age group, it is a lengthy process due to legalities in obtaining a lease for the ground area and the application process for funding.

133/15 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

Cllr Patrick declared an interest in Finance

134/15 Minutes – to approve the minutes of the ordinary parish council meeting held on Thursday 11<sup>th</sup> June 2015.

The minutes of the Ordinary Parish Council Meeting held on Thursday 11<sup>th</sup> June 2015, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Lawty, seconded by Cllr Patrick. Agreed.

135/15 Matters Arising – to record matters dealt with arising from the last meeting

1. Lighting column replacement update – the Contractors have notified UK Power Networks that a re-connection to supply is required and an invoice will be sent to the parish council for pre-payment prior to any replacement and reconnection works for the lighting column.
2. Dong Energy – Brian Jones, Community Liaison Officer for Dong Energy will be absent due to illness for the foreseeable future. All calls to the help line and email address will be answered by another member of the Dong Team.

136/15 Planning - to consider Planning Applications, note Borough Council Decisions and consider any Breaches and Appeals  
Cllr Blunt has spoken to Planning Department about information not being available on the website. Note to be taken each time this occurs and Planning Department to be advised.

1. Applications (Parish Council a consultee)

15/00819/RM – Construction of dwelling at The Willows, The Marsh, WSA. Support

15/00918/F – Variation of condition 2 of PP 14/00549/F: to vary type and number of wind turbines to be erected at Model Farm, Frenchs Rd, WSA. Support.

2. Decisions made by the Planning Department of King's Lynn and West Norfolk Borough Council

15/00603/O – Construction of dwelling and new access at Fairlawn, 15 Kirk Rd, WSA. Application permitted, delegated decision 12<sup>th</sup> June 2015.

15/00702/F - Extension to existing bungalow, removal of conservatory entrance to bungalow at rear, demolish existing out building, erect new 3 bay carriage barn and minor window and door modifications to existing bungalow (re-submission of 15/00171/F) at Millfield, Mill Road, WSP. Application Permitted 24<sup>th</sup> June 2015, Delegated Decision.

15/00205/F - Proposed replacement dwelling and associated works at Glen Rosa, Frenchs Road, WSA. Application Permitted 1<sup>st</sup> July 2015, Delegated Decision.

15/00730/F - Single storey rear and side extensions and construction of porch at The Firs, Chalk Road, WSP. Application Permitted, 2<sup>nd</sup> July 2015, Delegated Decision.

15/00551/RM - Reserved Matters Application: Demolition of Pear Tree Cottage and construction of 3 No. detached dwellings Pear Tree Cottage, Chalk Road, WSP. Application Permitted, 3<sup>rd</sup> July 2015, Delegated Decision

15/00831/F To erect 6 foot fence 600mm inside the boundary of property in line with footpath of Springfield Road at 49 Springfield Rd, WSA. Application Permitted, 8<sup>th</sup> July 2015, Delegated Decision.

137/15 Councillor Vacancies – to co-opt three councillors

There were five applications for the three councillor posts. All candidates had the opportunity to meet informally with parish councillors on 2<sup>nd</sup> July and prior to the meeting on 9<sup>th</sup> July to ask any questions about the role of co-opted parish councillor. Councillors proceeded to vote as follows. Proxy votes had been submitted to Cllr Blunt from Cllrs Whitaker and Green.

Councillor post 1 – Richard Broden 5 votes, Lynne Newman 1 vote, Alan Whittington no votes, John Langham Service no votes, Linda Matthews no votes. Richard Broden is co-opted.

Councillor post 2 – Lynne Newman 5 votes, Alan Whittington no votes, John Langham Service no votes, Linda Matthews no votes. Lynne Newman is co-opted.

Councillor post 3 – Alan Whittington no votes, John Langham Service one vote, Linda Matthews 3 votes. Linda Matthews is co-opted.

Cllr Blunt advised that the Parish Council will keep in contact with the unsuccessful candidates as they have skills and interests in some areas and may wish to contribute as parishioners.

#### 138/15 Finance

##### I. To consider any request for grants and donations if received

Walpole St Peter Parochial Church Council has requested the full grant of £1,500 for maintenance of the Churchyard. Councillors discussed and agreed that it can be paid as soon as the expenditure for the claim for the lighting column has been received from the Insurers. Proposed by Cllr Wiseman, seconded by Cllr Lawty. Agreed.

II. to approve payments		Ex VAT	VAT	IncVAT
i. WPFRT	Hall Hire	20.00		20.00
ii. K&M Lighting	Streetlight Maintenance	48.31	9.66	57.97
iii. CGM Ltd	Grass cutting	227.25	45.45	272.70
iv. CGM Ltd	Grass cutting	51.25	10.25	61.50
v. Towlers Coaches	Village Sport Transport	150.00		150.00
vi. Realise Futures	New bin housing for parish hall	385.00		462.00
vii. Mrs E Bateman	Clerk's Salary and Expenses	249.78		249.78

Direct Debits		Ex VAT	VAT	IncVAT
viii. E.ON	Energy Charge	92.37	4.62	96.9

Cllr Lawty proposed all payments be made, seconded by Cllr Wiseman. Agreed.

##### III. to record receipts

i. Village Crier	Advertising	202.00		202.00
ii. Village Crier	Advertising (BACS)	65.00		65.00
iii. HM Treasury	Repayment of Consol Stock (BACS)	62.30		62.30
iv. Dong (Fraser Dawbarns)	Option Agreement payment (BACS)	3080.36		3080.36

##### IV. To view the books of Account

Cllr Bliss looked at the books.

139/15 To discuss arrangements for representation at the Public Examination Hearing for the KLWNBC Site Allocations and Development Management Policies Pre-Submission Document (LDF).

1. Mary Ralph from Brown & Co has advised that the fee for a planning meeting and representation at the Site Allocations and Development Management Policies Pre-Submission Hearing will be £450 plus VAT. Cllr Patrick proposed that the Parish Council accepts this fee, seconded by Cllr Luck. Agreed.
2. The clerk will change the representative name to Mary Ralph and Cllr Blunt will attend the planning meeting and the hearing with Ms Ralph.

140/15 Correspondence – to receive items for information

1. KLJAG – Notice of meeting 27<sup>th</sup> July 2015 7pm KL Conservancy Board, Harbour Office, Common Staithe, King's Lynn.
2. NCC – Parish Partnership Scheme opportunity to apply for a 50% grant for improvements to highway schemes.
3. Signpost – newsletter
4. Clerks and Councils Direct magazine

141/15 To receive an update on the Deed of Grants with Dong Energy.

The Option Agreement Documents have been signed by the Parish Council and Dong Energy and an Option Agreement Payment has been made to the Parish Council for works to the Allotments on Frenchs Rd (and Marsh Rd nominal £1). Dong Energy settled the legal fees.

142/15 To discuss grass verge cutting in the parish.

The Clerk is still awaiting information from NCC regarding the area of grass verges cut by NCC contractors and the costs. The Clerk will ask CGM for an idea of the cost of verge cutting.

Mr Brian Powers has expressed an interest in providing grass cutting service for the verges.

143/15 Playpark

1. To receive an update on the lease – the Lease document is now ready and WPFRT Solicitors will send to the Charities Commission for approval.
2. To discuss quotes for fencing – one quote has been received from Fenland Leisure Products Ltd and still awaiting the quote from Sovereign.
3. Councillors agreed for the original tenders to be updated with current costs.

144/15 To discuss improvements to the website

Peter Luck made a presentation on Social Media to the Parish Council. Councillors discussed and would like more information on devolving the responsibility of a social media site to one person i.e. a parish councillor. To be discussed again in August.

145/15 To receive information on the provision of the access to the sports field.

Cllr Bliss has spoken to Richard Smith at NCC and advised that NCC will not allow any contractor other than their own to carry out any works on the highway such as works to the pavement or installing dropped kerbs. Cllr Bliss will make further enquiries. Councillors considered that funding for this project could be applied for through the Parish Partnership Scheme.

146/15 Walpole St Andrew Cemetery

1. to receive an update on the KLWNBC maintenance – Cllr Blunt has spoken to the Dave Pope, Executive Director and Portfolio Holder for Cemeteries at the Borough Council. A costing for maintenance work at the cemetery is being put together along with a costing for work to clear the front hedging to enable restoration of the railings and gates. Initially, it will be a cosmetic improvement to the front with more work later on.
2. to discuss a “Friends Group” for the Cemetery – Cllr Blunt has had a lot of feedback and several people are interested, the Borough Council will help with removal of rubbish.
3. to consider replacement benches – Councillors agreed to get quotes for two new benches in the cemetery.

147/15 County and Borough Councillors reports

Cllr Blunt advised that he is still undergoing training. A half page report will be included in The Crier. Cllr Blunt is waiting to find out the effect of government budget cuts and persuade the Borough Council to give more consideration to the rural areas than just concentrating on King’s Lynn and Hunstanton.

148/15 Report from Village Crier & Website Editors

Nothing to report.

149/15 To receive Councillors reports of villagers’ concerns

1. Bushes on The Chase – still causing a nuisance to pedestrians. Quotes for removal to be obtained.
2. Property on Pycroft Lane – driveway is not comply with highway regulations. Report to planning enforcement.
3. Property on Market Lane – using verge instead of shared access to access property, against planning consent. Report to planning enforcement.

150/15 Highways - To receive reports of road and footpath faults

1. Walnut Road – hole in road.
2. Junction of Chalk Rd and Church Rd – pothole.
3. Chalk Rd o/s Sunnyside – standing water not draining away.
4. Walnut Rd – post on street name plat broken, opp Chalk Rd junction.
5. Bustard Lane/Chalk Rd – over growing hedge, Cllr Patrick to advise which property.
6. Police Rd after the junction with Folgate Lane – bushes need trimming back.

151/15 Streetlighting – to receive reports of faulty lighting columns

1. Maintenance Contracts to be considered at the next meeting.
2. Light o/s The Manor House on The Chase is now working.

152/15 To receive items for the next agenda

Play Park, Sports Field Access, Streetlight Maintenance, Cheque Signatories (New Banking Mandate), Social Media. Village Crier and Website will not be on the agenda.

153/15 Date and Time of Next Meeting – Thursday 13<sup>th</sup> August 2015 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.10pm