

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 10<sup>th</sup> September 2015 at 7pm.

Present – Chairman - Cllr Richard Blunt  
Councillors – Andy Bliss, Richard Broden, David Lawty, Janet Luck, Lynne Newman, James Whitaker and Pat Wiseman  
Emma Bateman – Clerk, Peter Luck – Parish Website  
Members of the public – Gill Henderson, Lesley Anderson and Paul Savory.

176/15 To accept Apologies for Absence

Apologies were received and accepted from Cllrs Richard Green, Linda Mathews and Maureen Patrick.

177/15 Public Participation

Gill Henderson – what progress has been made regarding the addition of John Morley Stimpson name to the War Memorial tablet in the Parish Hall? Clerk advised that the Stone mason has offered an opinion on where the name could be added and will contact Mike Anstey again regarding this.

178/15 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

There were no declarations of interest.

Councillors discussed definitions of interests and agreed to adopt a policy for written statements of views to be submitted to the council from councillors if declaring an interest, proposed by Cllr Lawty, seconded by Cllr Whitaker. Agreed.

179/15 Minutes – to approve the minutes of the ordinary parish council meeting held on Thursday 13<sup>th</sup> August 2015.

The minutes of the Ordinary Parish Council Meeting held on Thursday 13<sup>th</sup> August 2015, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Broden, seconded by Cllr Lawty. Agreed

180/15 Matters Arising – to record matters dealt with arising from the last meeting

Primary School Hedges overhanging the Play Park and The Chase – Norse will be cutting them back in the autumn.

Bushes on The Chase by footpath – Clerk is awaiting a response from the Right of Way Officer.

181/15 Planning

1. Applications for Consultation with Parish

15/01400/F – Variation of conditions 6 & 14 of pp 14/01059/FM to allow for alternative wheel washing arrangement and to allow for an update to the CMP at land east of Walpole Substation, Walpole Bank, WSA. Support.

15/01281/O – Outline application with all matters reserved for two detached dwellings at Applegate Nurseries, Applegate House, Walnut Road, WSP. Support.

2. Borough Council Planning Authority Decisions

14/01656/F – Land at Stickfast Lane, WSA, provision of a regional standard BMX Track. Application permitted, 27<sup>th</sup> August 2015. Delegated Decision.

15/01127/LDE – Hawthorne Lodge, Police Rd, WSA. Certificate of lawfulness for use of land a residential garden. Was\_ would be lawful. 18<sup>th</sup> August 2015, Delegated Decision.

182/15 Finance

A. To consider any request for grants and donations if received

Norfolk Tapping House Hospice – Cllr Lawty proposed a donation of £100, seconded by Cllr Whitaker. Agreed. To be paid in October.

B. To consider quotes for streetlight maintenance

Councillors discussed the quotes again, K&M cannot reduce their price any further. Cllr Whitaker proposed renewing contract with K&M for a three year period, seconded by Cllr Lawty. Agreed. Cllr Wiseman proposed when 35 sox lights fail, replace with new LEDs, seconded by Cllr Luck. Agreed.

C. To receive the external audit from Mazars LLP

The External Audit has been returned with no adverse comments. Cllr Broden proposed the Audit report is accepted, seconded by Cllr Luck. Agreed.

D. to approve payments and acknowledge receipts

Payments

i.	WPFRT	Hall Hire	20.00	20.00
ii.	K&M Lighting	Streetlight Maintenance	48.31	57.97
iii.	K&M Lighting	Replacement Lighting column o/s church	773.58	928.3
iv.	K&M Lighting	Re-alignment of lighting column Church Rd	84.96	101.95
v.	CGM Ltd	Grass Cutting	300.00	360.00
vi.	Fraser Dawbarns	Play Area Lease	786.00	936.00

vii.	Mrs E Bateman Direct Debits	Salary and Expenses	278.39	278.39
viii.	E.ON Receipts	Energy Charge	100.47	105.49
ix.	HM Customs and Revenue	VAT Refund	1093.13	1093.13
x.	Village Crier	Adverts	202.00	202.00
xi.	Came & Co	Insurance Claim	894.58	894.58

E. Insurance Payment

Came & Co have paid the claim for the knocked down light less the £250 excess. Councillors discussed and agreed to withhold payment of the grant to the Church for maintenance until the £250 excess is resolved by the insurers, proposed by Cllr Lawty, seconded by Cllr Wiseman. Agreed.

F. To view the books of Account

Cllr Whitaker looked at the Books of Account.

183/15 To discuss improvements to the website/communications/social media

Councillors discussed use of Social Media by parish councils. Cllr Newman proposed the mechanism for running a social media site be investigated, seconded by Cllr Wiseman, agreed. Cllr Luck will bring information to the next meeting.

184/15 To discuss the official briefing for the KLWNBC Site Allocations and Development Management Policies Pre-Submission Document (LDF).

Cllr Blunt advised that the hearing for The Walpoles will be on 18<sup>th</sup> November a 2pm. Clerk will contact Mary Ralph at Brown & Co to arrange a preparation meeting. The Borough Council has made an informal response to the Inspector, which is available on the BC website. Also, due to a land bank shortage, failed planning applications are being re-submitted to the Planning Authority for planning consideration.

185/15 Correspondence – to receive items for information

1. KLWNBC - Review of licencing and gambling policies by 9<sup>th</sup> October 2015
2. KLWNBC – Parish Training (Planning) Cllrs Luck and Newman will attend the training session.
3. NALC – Briefing sessions Transparency Code for Smaller Authorities.
4. PCSO Lee – Crime stats from 13<sup>th</sup> Aug to 8<sup>th</sup> Sept Theft x 1, assault x1, criminal damage x 1 theft other than motor vehicle x 1, total 4 crimes. Antisocial behaviour remains minimal.
5. KLWNBC – application from Upwell PC for Neighbourhood Area to be designated.

186/15 To discuss grass verge cutting in the parish.

Councillors discussed and require a map of the exact parts of the verges that are currently in the grass verge cutting program.

187/15 Playpark

1. To receive an update on the Lease.  
The Lease documents have been submitted by Fraser Dawbarns. It was agreed by all councillors present for them to be signed by the Clerk and Vice Chairman, Cllr Whitaker.
2. To receive any updated quotations for the provision of play equipment  
Cllr Whitaker advised that Mrs Lesley Anderson is willing to help with the project. Cllr Whitaker will bring proposals for the next two meetings.
3. Fencing – the new fencing has been delayed but Murphy's and Dong Energy will be installing it as soon as practical.

188/15 To receive information on the provision of the access to the sports field.

Cllr Bliss is seeking quotes from three contractors for the whole project (dropped kerbing, roadway, gate and culvert over the small dyke.)

189/15 To discuss the report from Fairhaven Stone regarding the War Memorial in St Peter's Churchyard.

The Pinnacle Carving has suffered some weather and age related damage which has only been brought to light since cleaning. Fairhaven Stone have offered some solutions and advice regarding the existing lettering. The Parish Council agreed for the clerk to contact War Memorials Trust regarding the options, most favoured was to carry out the lettering work as advised and replace the Pinnacle. Clerk will report to War Memorials Trust.

190/15 Walpole St Andrew Cemetery

1. to receive an update on the KLWNBC maintenance  
The Borough Council has cut the trees and cleared the vegetation from the fencing at the front. The Friends Group will meet on the third Saturday of each month, weather dependent.

2. to consider replacement benches  
Cllr Whitaker is to bring four options on composite benches for the next meeting.

191/15 County and Borough Councillors report

Cllr Blunt reported that August has been a very quiet month due to holidays. The BC Planning Department are expecting lots of new planning applications. The LDF situation will be detailed in his written report for the Crier.

192/15 To receive Councillors reports of villagers' concerns

1. Playing Field – there is a lot of concrete and rubbish left over from the football club storage areas. Cllr Whitaker will speak to Club representative about removing it.
2. Poppy Wreaths – Cllr Bliss has ordered two wreaths for Remembrance Day from Walpole Parish Council.

193/15 Highways - To receive reports of road and footpath faults

1. Chalk Rd - big branch on road, Cllr Bliss will remove it.
2. Chalk Rd – pot hole has been fixed.
3. West Drove North – all the dips need levelling out.
4. Chalk Rd junction with Market Lane/Wisbech Rd – surface is delaminating.
5. Chalk Rd Trod – query when this will be installed.

194/15 Streetlighting – to receive reports of faulty lighting columns

No faults reported.

195/15 To receive items for the next agenda

196/15 Date and Time of Next Meeting – Thursday 8<sup>th</sup> October 2015 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.40pm