

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 10th December 2015 at 7.00pm.

Present – Chairman - Cllr Richard Broden
Councillors – Richard Blunt, Richard Green, David Lawty, Janet Luck, Linda Matthews, Lynne Newman, Maureen Patrick, James Whitaker and Pat Wiseman
Clerk - Emma Bateman
Press – Irene Hunter
Members of the Public – Mrs G Henderson, Mr Leslie Street and 3 others.

247/15 To accept Apologies for Absence
Apologies were received and accepted from Cllr Bliss.

248/15 Public Participation – to allow public participation.
Mrs Henderson queried how and when will the Planning Application for Church Road be dealt with by the Borough Council? Cllr Blunt advised that he will attend the planning committee if the Case Officer and Parish Council opinion differs. The Planning Committee is on Monday 11th January at the Borough Council's Offices in King's Lynn. Anyone can speak at a planning committee meeting but they must register by noon on the Friday prior to the meeting. (8th January). Cllr Whitaker advised he will represent the Parish Council, proposed by Cllr Luck and seconded by Cllr Newman. Agreed.

(Cllr Lawty left the room to check the date for Planning Committee)

249/15 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.
Cllr Luck declared an interest in Finance 253/15.8.viii.

250/15 Minutes

1. The minutes of the Ordinary Parish Council Meeting held on Thursday 12th November 2015, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Newman, seconded by Cllr Green. Agreed
2. The minutes of the Ordinary Parish Council Meeting held on Tuesday 17th November 2015, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Luck, seconded by Cllr Blunt. Agreed.

(Cllr Lawty returned to the room and confirmed the date of the KLWNBC Planning Committee as being 11th January 2016)

251/15 Matters Arising – to record matters dealt with arising from the last meeting
Councillors agreed to remove Matters Arising from future agendas as items are on the agenda as a matter of course.

252/15 Planning

- A. Applications for Consultation with Parish
- a) 15/01919/F – Marsh Farm, Frenchs Road, WSA. Agricultural Storage Building. Support.
 - b) 15/01988/F – 4 Summer Close, WSA. Two-storey side extension to dwelling. Support. It was agreed to wait to respond until the notices had gone out, proposed by Cllr Whitaker, seconded by Cllr Luck. Agreed.
- B. Borough Council Planning Authority Decisions
- a) 15/01060/f - The Willows, The Marsh, WSA. Change of use from agricultural to domestic garden including garage. Non-determined, Invalid, now returned, 11th November 2015
 - b) 15/01507/LDE - Newton Lodge Farm, Market Lane, WSA. Application for a lawful development certificate for an existing occupation of the dwelling by persons not solely or mainly employed or last employed full time in the locality in agriculture or in forestry including any dependents of such a person residing with him/her or a widow or widower of such a person as at condition number 5 of planning permission reference number 2/93/0298/O. Application Permitted, 9th November 2015, Delegated Decision.
 - c) 15/01620/F - Crown Farm Cottage, Eastlands Bank WSA. Extension to dwelling and construction of garage. Application Permitted, 2nd December 2015, Delegated Decision.

253/15 Finance

1. To consider any request for grants and donations if received
 - a) Request for donation received from Age Concern – Cllr Lawty proposed £75 donation, seconded by Cllr Newman. Agreed.
 - b) Letter received from Parish Hall for financial support for remedial work, Councillors agreed in principle to support and will await further information on what is needed.

- c) Letter received from Mr A Nunn for financial help with removing the debris on the playing field left from the Football Club. Councillors discussed and would like an idea of the costs. Proposed by Cllr Blunt, seconded by Cllr Lawty. Agreed.
2. To consider a policy for donations and grants
Councillors agreed to defer to next meeting.
3. To consider consultation on provision of External Auditors.
Councillors discussed and agreed to remain with the NALC auditors and not opt out. Proposed by Cllr Lawty, seconded by Cllr Newman. Agreed.
4. Community Centre telephone line rental
- a) The Parish Council will take over the line rental from the Community Shop, proposed by Cllr Blunt, seconded by Cllr Matthews. Agreed.
- b) A direct debit will be set up, proposed by Cllr Lawty, seconded by Cllr Blunt. Agreed. The Clerk will arrange as soon as possible.
5. To receive information from Elgin Energy
The letter was read out and acknowledged. The Parish Council will await further information.
6. To consider purchase of a new laptop
Councillors discussed and a budget of £500 was set for purchase of a new laptop when required. Proposed by Cllr Lawty, seconded by Cllr Matthews. Agreed.
7. To make considerations regarding Precept Requirement for 2016/17
Councillors had all received a copy of the budget figures and will decide the Precept at the January meeting.

8. To approve payments

Payee	Description	ex VAT	VAT	Total
i. WPFRT	Hall Hire	30.00		30.00
ii. K&M Lighting	Streetlight Maintenance	53.73	10.75	64.48
iii. CGM Ltd	Grass Cutting	300.00	60.00	360.00
iv. Minuteman Press	Village Crier Printing	415.00		415.00
v. Norfolk CAB	Donation	75.00		75.00
vi. NPTP	Training Course Cllrs x 4	180.00		180.00
vii. Fraser Dawbarns	Legal Advice ref Playing field lease	350.00	70.00	420.00
viii. Mrs J Luck	Expenses re Village Crier	10.89		10.89
ix. Mrs E Bateman	Salary and Expenses	251.37		251.37
x. E.ON	Energy cost street lighting	97.23	4.86	102.09

Cllr Lawty proposed all payments be made seconded by Cllr Wiseman. Agreed.

9. To record receipts

i. War Memorials Trust	Grant St Peters WM	1372.00		1372.00
ii. Village Crier	Adverts	627.00		627.00

10. To view the books of Account

Cllr Newman looked at the Books.

254/15 To receive a report of the KLWNBC Site Allocations and Development Management Policies Pre-Submission Document (LDF) Hearing.

Cllr Broden attended the hearing. It was noted that sites 990 – Market Lane and 330 – Pycroft Lane were being proposed by other spokesmen, neither of which had not been supported by the Parish Council, and the Borough Council had rejected due to flood risk. The Parish Council was formally asked to write to the Inspector with its opinion with the Parish Council's views to sites. Proposed by Cllr Green, seconded by Cllr Lawty. Agreed.

255/15 Correspondence – to receive items for information

- a) L Newman - Information sheet. Councillors agreed to have an information leaflet for members of the public. Cllr Luck will redraft it for Walpole.
- b) KLWNBC - Members allowances
- c) KLWNBC - West Norfolk LEADER
- d) Marham PC - Memorial Inspection Course, Cllr Broden would like to attend.
- e) WPFRT - New committee members

256/15 Norfolk County Council proposals for budget cuts and effect on Fire Station at West Walton
Councillors discussed and agreed to make representations in the consultation for West Walton Fire station to remain open due to increases in the housing, traffic and population. Proposed by Cllr Newman, seconded by Cllr Luck. Agreed.

257/15 To discuss grass verge cutting in the parish.

- a) Map not received from NCC. Ask for this again and copy Cllr Agnew in the correspondence.
- b) List of roads to be sent to Cllr Whitaker.

258/15 To receive any updates regarding the allotment land behind Townsend Estate
Cllr Blunt is making progress with the negotiations for the allotment land and will advise at a later date.

259/15 Playpark –

- a) To receive completed lease document.
Signed document has been received.
- b) To receive any updates on the project for the provision of play equipment
Cllr Whitaker has two helpers and hope to have 3 quotes for January.

260/15 To receive information on the provision of the access to the sports field.
Cllr Bliss has received two quotes to date for the access.

261/15 Walpole St Andrew Cemetery

Cllr Blunt advised that the cemetery is looking nice at present, benches are installed and he is pressing KLWNBC for a timescale for the railing repairs and to remove the yellow litter bin attached to them.

262/15 Village Crier

It was noted that the 100th Edition looks very nice.

Councillors wished to express thanks to the distributors and it was suggested that a Christmas card is sent to each person.
Proposed by Cllr Lawty, seconded by Cllr Luck. Agreed.

263/15 County and Borough Councillors reports

- a) Cllr Blunt advised that the planning application for Police Road has been granted planning permission.
- b) Councillors agreed to ask County Councillor for a report each month on interesting points and an explanation of the council tax policy for the next financial year.

264/15 To receive Councillors reports of villagers' concerns and Highways

- a) Residents have raised concerns regarding bogus callers to properties and would like other residents to be aware and be cautious.
- b) Pigeon Street – grit bin has been knocked over.
- c) Chalk Rd – loose chippings have sprayed up and broken a window at a property.
- d) Chalk Rd/Church Rd – Cllr Patrick will speak to the owner of the hedge next to the junction.
- e) West Drove North – road surfacing is badly deteriorating along whole length.
- f) Walpole Bank - road surfacing is badly deteriorating along whole length with the increase HGV traffic. Advise Member of Parliament, NCC and County Councillor.
- g) Lions Services – the land is owned to the roadside.

265/15 Street lighting – to receive reports of faulty lighting columns

Light out on West Drove North by Hill Farm.

Springfield Road Estate – new LED lighting installed by NCC looks very nice.

266/15 To receive items for the next agenda

Community Centre Report, Allotments and Cemetery to be items under Borough Councillor Report, Maintenance and opening up of public footpaths and green lanes, Councillor Surgery, Social media.

Cllr Whitaker took the opportunity to thank Cllr Patrick for fifteen years' service on the Community Centre Committee on behalf of the Parish Council.

267/15 Date and Time of Next Meeting – Thursday 14th January 2016 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

