

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 10<sup>th</sup> March 2016 at 7.00pm.

Present – Chairman - Cllr Richard Broden  
Councillors – Andy Bliss, Richard Blunt, Richard Green, David Lawty, Janet Luck, Lynne Newman and James Whitaker  
Clerk - Emma Bateman  
Irene Hunter – Press  
One member of the Public

46/16 To accept Apologies for Absence

Apologies were received by email from Cllr Linda Matthews at 18.34, due to the Clerk arriving at the Community Centre at 18.15 to set up, the apologies were not noted until after the meeting.

47/16 Public Participation – to invite public participation.

There was no request to participate by the Public

48/16 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

Cllr Broden declared an interest in 54/16 Finance c.vii.re-imburement of expenses incurred.

49/16 Minutes of the last meetings

1. To approve the minutes of the ordinary parish council meeting held on Thursday 9<sup>th</sup> February 2016  
Cllr Newman proposed the minutes of the meeting held on 9<sup>th</sup> February 2016, having been previously circulated, as a true record of the meeting, seconded by Cllr Luck. Agreed.
2. To approve the minutes of the extra ordinary meeting held on Thursday 3<sup>rd</sup> March 2016.  
Cllr Luck proposed the minutes of the meeting held on 3<sup>rd</sup> March 2016, having been previously circulated, as a true record of the meeting, seconded by Cllr Newman. Agreed.

50/16 Matters Arising from the minutes of the last meeting.

There were no matters arising.

51/16 Community Centre - To receive a report from the Community Centre Committee

Cllr Luck gave a report of from the Community Centre, there are new clubs and interest in the Hall. There will be an extra ordinary meeting on 18<sup>th</sup> March to discuss the proposed lease with the BMX Club, there are several issues requiring clarification. Parish councillors will be invited to attend by the Committee.

52/16 To receive information on the provision of the access to the sports field.

1. Councillors discussed the implications of the BMX Track Planning Consent which appears to be in conflict with the Parish Council's earlier Planning Consent for the access from Springfield Road. Concerns were raised regarding the consent to install gates on the Parish Council's planning consent that would be superseded by the provision that there should be no gates on the BMX Track planning consent. The Clerk will seek clarification on this issue from the Planning Authority.
2. A councillor raised a concern that another councillor had spoken out of turn to him on the topic of the access road and requested that this was noted in the minutes.
3. Cllr Bliss advised that Swann Edwards were unable to provide an engineering drawing of the access, he will seek another agent who can provide a drawing and will advise the parish council of whom and how much it will cost at the next meeting.

53/16 Planning

Cllr Blunt abstained from all voting on planning applications.

A. Applications for Consultation with Parish

1. 15/01705/O – Outline application with some matters reserved for 2 in number building plots for 2-storey detached dwellings at land north of School Road, WSP. Support, 6 votes for and 2 abstentions. Agreed to support.
2. 16/00310/F – Demolition of bungalow and erection of two dwelling houses, garages and associated external works at New Homewood, Bustards Lane, WSA. Object, too intensive development, site more suited to a single dwelling, overlooking issues, not in keeping with existing street-scene, 7 votes against, 1 abstention. Agreed to object.
3. 15/02059/F – Proposed 2½ storey detached dwelling house with detached garage and new access to Fairlawn (adjacent dwelling) at land adjacent Fairlawn, 15 Kirk Rd, WSA. Support, 7 votes for, 1 abstention. Agreed to support.

4. 16/00359/O – Outline application with some matters reserved for detached dwelling at Hill Farm, West Drove North, WSP. Object, no road frontage, Parish Council prefer and supports ribbon development, poor access and visibility, safety concerns for width of highway and obstructed view due to existing dwelling to the south on West Drove North. 7 votes against, 1 abstention. Agreed to object.
  5. 16/00363/O - Outline application with some matters reserved for development of 5 dwellings at land south of The Old Police House, West Drove North, WSP. Object, no road frontage, Parish Council prefer and supports ribbon development, poor access and visibility, safety concerns for width of highway and obstructed view due to existing dwelling to the south on West Drove North. 7 votes against, 1 abstention. Agreed to object.
- B. Borough Council Planning Authority Decisions  
 15/02126/CM - The Nursery, Marsh Road, WSA. County Matters Application: change of use of paddock area to form part of the transfer station and the change of use of another part of transfer station to private agricultural use along with the erection of a covered bay for sorting waste and the installation of a weighbridge. No objection to Norfolk County Council application. 8<sup>th</sup> February 2016, Delegated Decision.

#### 54/16 Finance

- a) To adopt the Grants Awards Policy  
 There were two amendments to be made to the policy document. Councillors agreed to defer to April meeting for adoption.
  - b) To consider any request for grants and donations if received  
 No requests for grants were received.
  - c) to approve payments
 

		Ex VAT	VAT	Inc VAT
i.	WPFRT Hall Hire 3rd & 10th March	40.00		40.00
ii.	K&M Lighting Streetlight Maintenance	53.73	10.75	64.48
iii.	KLWNBC Dog waste bin emptying 2/3/15 - 26/2/15	402.48	80.50	482.98
iv.	Comm Action Norfolk Annual Subscription	20.00		20.00
v.	BT Broadband Community Centre	22.80		22.80
vi.	Mrs E Bateman Salary and expenses	253.85		253.85
vii.	Mr R Broden Expenses - Laptop & planning meeting	45.24		45.24
viii.	ICO Data Controller Fee	35.00		35.00
	Direct Debits			
ix.	E.ON Energy charge	93.98	4.70	98.68
- Councillors agreed for all payments to be made.
- d) to record receipts  
 No receipts
  - e) To view the books of Account  
 Cllr Whitaker looked at the Books

#### 55/16 Correspondence – to receive items for information

1. WPFRT - Hire charge review
2. Member of Parliament Letter - Response re West Drove North
3. S Lyons - Speed watch extra session request, confirm at April meeting, request report on progress
4. S Lyons - Concerns re land behind Townsend Est
5. A Nunn - Cost of removal of rubbish on field, require further information
6. Murphy's - Letter in response to Thanks for railings, photo opportunity for press release 16<sup>th</sup> March, 11am.
7. CAN - Newsletter
8. Norfolk ALC - Newsletter
9. Tower Mint - Commemorative coins HMQ 90th Birthday
10. Pensions Regulator - Pension staging date
11. NCC - Consultation - local list for validation of planning applications
12. KLWNBC - Community Infrastructure Levy Consultation
13. Clerks and Councils Direct - Newsletter

#### 56/16 Councillor Vacancies

1. To receive one councillor resignation  
 Cllr Wiseman has tendered her resignation from the Parish Council. The Clerk will advise the Borough Council and the necessary adverts for a casual vacancy will be arranged
2. To discuss arrangements for the existing vacancy co-option.  
 The advert for a co-opted councillor vacancy will be advertised in the Newsletter, with a closing date of 6<sup>th</sup> May 2016.

57/16 To discuss a Social Media site for the Parish Council  
Councillors will consider adoption of the policy at the April meeting.

Time 21.00 – Councillors agreed to extend the meeting to 21.30

58/16 To agree printing of general guides for parish council information  
Councillors agreed to have general guides printed at a cost of £98 for 500 leaflets.

59/16 To discuss arrangements for a monthly Councillor Surgery  
Councillors agreed to defer this item to the June meeting.

60/16 To discuss grass verge cutting and hedge issues in the parish.  
There was no discussion regarding the grass verges.  
Councillors agreed to have a site meeting at The Chase to view the hedges over the footpath and invite the residents as well. Thursday 14<sup>th</sup> April at 6.30pm.

61/16 To discuss maintenance and opening up of green lanes and footpaths  
Defer to April

62/16 Playpark – To receive any updates on the project for the provision of play equipment  
No further updates since the extra ordinary meeting on 3<sup>rd</sup> March.

63/16 County and Borough Councillors reports including the following items

1. Townsend Estate Allotments – Cllr Blunt reported that negotiations were moving towards a firm proposal to transfer allotment land and a map will be forthcoming. With regard to the remaining piece of BC land, it is believed at present that there is no planning application.
2. Walpole St Andrew Cemetery  
Cllr Blunt will send an email to all councillors with an update on improvement works.
3. The leader of the Borough Council is due to change in April
4. Planning Update Session – Cllr Blunt will give a 10 minute update at the April meeting.

64/16 Village Crier and Website – to receive a report from the Editors  
Nothing to report.

65/16 To receive Councillors reports of villagers' concerns  
None received

66/16 Highways - To receive reports of road and footpath faults

1. Chalk Road, o/s Sunnyside – flooding issues, surface water not draining away.
2. Chalk Road – trod, update on timescale for next meeting.

67/16 Streetlighting – to receive reports of faulty lighting columns  
Nothing reported.

68/16 To receive items for the next agenda  
See minutes for any inclusions.

69/16 Date and Time of Next Meeting – Thursday 14<sup>th</sup> April 2016 – Site meeting at The Chase 6.30pm, Annual Assembly at 7.00pm which will be immediately followed by the Ordinary Parish Council meeting in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 21.30.