

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 11th February 2016 at 7.00pm.

Present – Chairman - Cllr Richard Broden
Councillors – Andy Bliss, Richard Blunt, Richard Green, David Lawty, Janet Luck, Linda Matthews, Lynne Newman, James Whitaker and Pat Wiseman
Clerk - Emma Bateman
Members of the Public – Mrs G Henderson, Mr Harry Lessman, Ms Suzanne Lyons, Mr Alan Whittington, Mrs Rena Verlander

21/16 To accept Apologies for Absence

Apologies were received and accepted from Cllrs Richard Green and Linda Matthews.

22/16 Public Participation – to allow public participation.

1. Ms Lyons – how much land will be made available for garden allotments? Cllr Blunt advised that there is no definitive size, awaiting a plan.
2. Ms Lyons – will the land in the middle be supported as a wildlife reserve? Cllr Blunt advised that if the Borough does not maintain it, the parish council will offer to take it over.
3. Ms Lyons – Concerns regarding the planning application for land at the rear of Townsend Estate, developer does not own all the land, some is owned by KLWNBC. It was noted that planning permission can be applied for even if the applicant does not own the land. Cllr Blunt explained that the Borough Council is challenging the doubt expressed that there is no 5 year land supply within the Borough for future development, once proven the BC can use its own planning strategy. There was a discussion regarding provision of built homes versus grants of planning permission that do not come to fruition.
4. Mrs G Henderson – what is reserved matters and where is the information? The original planning application and permission will show which matters are reserved and a planning officer will be the best guide.

23/16 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

There were no declarations of interest.

24/16 Minutes – to approve the minutes of the ordinary parish council meeting and extra ordinary meeting held on Thursday 21st January 2016.

Cllr Lawty proposed the minutes of the meeting held on 21st January, having been previously circulated, as a true record of the meeting, seconded by Cllr Newman. Agreed.

25/16 Planning

A. Applications for Consultation with Parish

Cllr Blunt abstained from all voting, Cllr Wiseman abstained from voting on a) and c). Cllr Bliss abstained from voting on b).

- a) 16/00164/O Bristow House, Pyecroft Lane, Walpole St Peter - Proposed dwelling. Vote taken – 2 abstentions, 5 votes for and 1 vote against. Support.
 - b) 16/00199/F Caxton House, Chalk Road, Walpole St Peter - construction of detached garage and hobby room over with carport attached to existing dwelling. Vote taken – 2 abstentions, 6 votes against. Object for the following reasons - Disproportionate height and inappropriate design
 - c) 16/00237/O Outline Application for small scale residential development at land rear of Townsend Estate, Walnut Rd, Walpole St Peter. Vote taken – 2 abstentions, 6 votes against. Object for the following reasons: Rear fill development, Parish Council does not support proposals for rear fill development, concerns regarding the safety of the exit onto Walnut Road, poor visibility splays and concerns regarding the proposal to move the BT Phone Box.
- B. Borough Council Planning Authority Decisions
- a) 15/01919/F - Marsh Farm, Frenchs Road, WSA - Agricultural storage building. Application Permitted, 19th January 2016, Delegated Decision.
 - b) 14/00550/NMA - Caxton House, Chalk Road WSP - Non-material amendment to planning permission 14/00550/F: Construction of detached garage with room over and carport. Application Refused, 21st January 2016. Delegated Decision.
 - c) 15/01281/O - Applegate Nurseries, Applegate House, Walnut Road, WSP - Outline application with all matters reserved for two detached dwellings. Application Withdrawn, 27th January 2016
 - d) 15/01443/O- Land North of Hawthorne Lodge, Police Road, WSA. Outline Application: residential development. Application Permitted, 2nd February 2016, Committee Decision.
 - e) 15/01988/F - 4 Summer Close, WSA - Two storey side extension to dwelling. Application Permitted, 2nd February 2016, Delegated Decision

- f) 15/02126/CM - The Nursery, Marsh Road, WSA. County Matters Application: change of use of paddock area to form part of the transfer station and the change of use of another part of transfer station to private agricultural use along with the erection of a covered bay for sorting waste and the installation of a weighbridge. No Objection to NCC app, 8th February 2016, Delegated Decision.

26/16 Finance

- I. To consider any request for grants and donations if received
None received
- II. To consider a policy for donations and grants
Councillors discussed adopting the model policy as per Mattishall Parish Council. Vote taken 7 in favour, 1 abstention (Cllr Wiseman). Agreed.
- III. to approve payment
- | | Ex VAT | VAT | Inc VAT |
|---|--------|-------|---------|
| a) WPFRT Hall Hire | 20.00 | | 20.00 |
| b) K&M Lighting Streetlight Maintenance | 53.73 | 10.75 | 64.48 |
| c) Minuteman Press Village Crier Printing | 325.00 | | 325.00 |
| d) MJ Stacey Litter and grit bin repairs | 60.50 | | 60.50 |
| e) Mrs M Patrick Broadband re-imburement | 103.72 | | 103.72 |
| f) British Telecom Broadband since 4 th January 2016 | 493.55 | 9.91 | 59.46 |
| g) Mrs E Bateman Salary and expenses | 275.03 | | 275.03 |
| h) HMRC PAYE | 1.60 | | 1.60 |
| i) E.ON Energy charge | 100.47 | 5.02 | 105.49 |
- Cllr Blunt proposed all payments be made, seconded by Cllr Whitaker. Agreed
- IV. to record receipts
Village Crier Advertising 151.00 151.00
- V. To view the books of Account
Cllrs Whitaker and Newman looked at the Books.

27/16 Correspondence – to receive items for information

- a) Norfolk Age UK – thank you for the donation
b) M Stacey – excess mud on road o/s Onshore Substation, Walpole Bank.

28/16 Construction sites traffic routes in the parish – to receive information from NCC and other parties

- a) Cllrs Broden, Blunt and Newman and the clerk attended a meeting with the Highway Engineer, Andrew Wallace and looked at the main areas of concern. Mr Wallace advised that he will speak to Dong Energy regarding interim repairs of the verges etc. HGV routes will remain until construction ends. Mr Wallace re-assured the council that there is an agreement with Dong Energy for the re-instatement of the roads to the condition prior to commencement of works. Dong can instruct NCC to do the work with a formal contract.
- b) It was noted that although there are signs directing traffic, many drivers are still using Satnavs which often direct them onto an unauthorised route.

29/16 To discuss a Social Media site for the Parish Council

Cllr Luck demonstrated a draft Facebook page. The draft policy needs further work and this will be drafted for councillors to read in preparation for the next meeting. Cllr Lawty thanked Cllr Luck for the time and work on this project.

30/16 To discuss arrangements for a monthly Councillor Surgery

This item is deferred as arrangements need to be agreed with WPFRT for timings and councillors to consider a voluntary rota. There should be at least 2 councillors at each session.

31/16 To discuss grass verge cutting in the parish.

Deferred

32/16 To discuss maintenance and opening up of green lanes and footpaths

- a) Councillors discussed the issues of the bushes over growing on The Chase. It was agreed to write to the households concerned and advise that the trees will be removed. Any concerns must be received by the March meeting. Proposed by Cllr Lawty, seconded by Cllr Newman. Agreed.
- b) Councillors were aware of issues with the approach road to the Primary School's unused vehicular entrance and trees on that approach. The WPFRT will need to establish who is responsible for the road and the trees as land is leased from WPFRT to the School.
- c) Opening up of green lanes was deferred.

33/16 Playpark –

Cllr Whitaker provided a comparison table of all suppliers. There will be a separate meeting on 3rd March to discuss the project in detail.

34/16 To receive information on the provision of the access to the sports field.

Councillors agreed for Cllr Bliss to speak to Swann Edwards regarding the Engineering Drawing and they are to be instructed to carry out the work.

35/16 Community Centre

Councillors agreed for a link page on the Parish Council website for the Community Centre.

36/16 County and Borough Councillors reports

- A. Borough Councillor Report
 - i. Cllr Blunt advised that he is still in negotiation regarding the allotments and will investigate if any of the proposal for planning on land at the rear of Townsend Estate is owned by the Borough Council.
 - ii. The fencing at the cemetery is due to be painted this Spring.
 - iii. A Special Expenses Charge has been applied to Walpole of £880 by the Borough Council, which is £1.50 per Band D Property per annum. Cllr Blunt will investigate.
- B. County Councillor Report
 - No report was received.

37/16 To receive Councillors reports of villagers' concerns

38/16 Highways - To receive reports of road and footpath faults

Police Rd slip road – potholed

39/16 Streetlighting – to receive reports of faulty lighting columns

a) No 18 junction of Chalk Road and Bustard Lane – on all the time

b) No 19 opp Pyecroft Lane – not working

40/16 To receive items for the next agenda

Matters Arising, Neighbourhood Plan – arrange a speaker for April, Councillor Vacancy, Printing of general guide.

Date and Time of Next Meetings – Thursday 3rd March and Thursday 10th March 2016, both at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.