

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 12th November 2015 at 6.30pm.

Present – Chairman - Cllr Richard Blunt
Councillors – Andy Bliss, Richard Broden, Richard Green, David Lawty (arr 6.50pm), Janet Luck, Linda Matthews, Lynne Newman, Maureen Patrick (arr 6.50pm) and Pat Wiseman
Clerk - Emma Bateman
Press – Irene Hunter (arr 7.05pm)
Members of the public – Alan & Annette Finch, Derek & Gill Henderson, Peter Denton, Michael John, Graham Gosling, Michelle Barry, Patricia Prosser, Chris Dawson.

220/15 To elect a new chairman

Cllr Blunt had previously advised the Parish Council he wished to stand down as Chairman of the Parish Council. Cllr Blunt officially stood down and Cllr Green took the Chair for this item.

Cllr Green asked for nominations for a new Chairman. One nomination was received, Cllr Wiseman proposed Cllr Broden as Chairman, seconded by Cllr Luck, a vote was taken and all councillors present were in favour. Agreed.

Cllr Broden took the chair for the rest of the meeting.

Cllr Blunt advised that as he is now a member of the Borough Council Cabinet for Development he will be unable to comment or vote on parish council planning issues.

221/15 To accept Apologies for Absence

Apologies were received and accepted from Cllr Whitaker.

222/15 To discuss improvements to the website/communications/social media (until 7pm)

Cllr Luck explained the policies for use of social media page, nothing will be posted unless it is in the public domain. Councillors asked various questions regarding the processes for use. Cllr Luck had previously prepared a paper on the topic and councillors will re-read and consider again at the next meeting.

223/15 Public Participation – to allow public participation.

1. Cllr Lawty expressed his views regarding the start time of the meeting and the order of the agenda.
2. Gill Henderson – will the Parish Council discuss her letter to the Parish Council, this is an agenda item and will be discussed.
3. Michelle Barry – There have been procedural inaccuracies by KLWNBC in sending out information on the proposed development at Church Rd to residents, there are extreme concerns regarding infrastructure and flooding.
4. Gill Henderson – the Parish Council has supported the proposal for 9 houses on Police Rd, should the Parish Council have used this as an alternative to Church Rd in the LDF hearing.

Cllr Blunt advised the meeting that the Parish Council is a consultee just as the residents are and is not the Planning Authority. If a planning application is refused by the Planning Authority, the applicant can take the matter to an Appeal and if there are not valid reasons for refusal the appeal will go through.

5. Michelle Barry – the Parish Council is the voice of the community and should support the views of the residents, this village has poor infrastructure and is unsustainable for development.
Cllr Patrick advised that each application must be considered on its own merits.
6. Michelle Barry – expressed concern that the Borough Council had not informed all residents of the planning application, letters were sent wrongly addressed/postcoded.

224/15 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

Cllr Bliss declared an interest in Planning 227/15.B.ii and 227/15.B.iv.

All Parish Councillors on the Community Centre Committee do not have to declare an interest in the payment of Hall Hire.

225/15 Minutes of the last meeting.

The minutes of the Ordinary Parish Council Meeting held on Thursday 8th October 2015, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Lawty, seconded by Cllr Matthews. Agreed

226/15 Matters Arising – to record matters dealt with arising from the last meeting

All items are on the agenda.

227/15 Planning

A. Cllr Lawty proposed a planning sub-committee, after discussion, the proposal was not seconded.

B. Applications for Consultation with Parish

- i. 15/01620/F Extension to dwelling and construction of garage at Crown Farm Cottage, Eastlands Bank, WSA. Support.
- ii. 15/01629/LDE Application for a lawful development certificate for the existing use of land as a residential garden associated with Hundred Acre Wood at Hundred Acre Wood, Wisbech Road, WSA. Support.

The broadband connection was not working, so the following planning applications could not be viewed and an extra meeting will be convened for Tuesday 17th November. (Any Planning Applications received between 13th November and the meeting will also be discussed)

- iii. 15/01733/F - Construction of 2 storey executive style home at land south of Trafford House, Mill Road, WSP.
- iv. 15/01724/OM - Outline Application: Proposed 5 in number new dwellings at land at Hundred Acre Wood, Wisbech Road, WSA.
- v. 15/01698/F - Proposed standing on static caravan as accommodation for applicant to look after livestock at land to the West Side of West Drove North, WSP

C. Borough Council Planning Authority Decisions

- i. 15/01400/F- Land East of Walpole Substation, Walpole Bank, WSA. Variation of conditions 6 and 14 of planning permission 14/01059/FM to allow for an alternative wheel washing arrangement and to allow for an update to the CMP. Application Permitted, 29th October 2015. Delegated Decision.

228/15 Finance

- A. To consider any request for grants and donations if received
 - i. Norfolk CAB £75, proposed by Cllr Bliss, seconded by Cllr Lawty. Agreed.
 - ii. Royal British Legion Poppy Appeal Wreaths £50, proposed by Cllr Bliss, seconded by Cllr Blunt. Agreed.
- B. To consider a policy for donations
Postponed to December, Clerk to contact Luisa Cantera for a copy of donation policy.
- C. To make considerations regarding Precept Requirement for 2016/17
Postponed to December
- D. to approve payments

		Ex VAT	VAT	Inc VAT
i.	WPFRT Hall Hire	20.00		20.00
ii.	WPFRT Broadband	166.02		166.02
iii.	K&M Lighting Streetlight Maintenance	53.73	10.75	64.48
iv.	East Anglian Air ambulance Donation	220.00		220.00
v.	Realise Futures Bins and Benches	1134.45	226.89	1361.34
vi.	CGM Ltd Grass Cutting	300.00	60.00	360.00
vii.	MJ Stacey Bin and Bench installation	120.00		120.00
viii.	St Peters PCC Ground Maintenance Contribution Grant	1500.00		1500.00
ix.	Mrs E Bateman Clerks Salary and Expenses	310.29		310.29
x.	HMRC PAYE	5.20		5.20
xi.	British Legion Poppy Appeal Wreaths	50.00		50.00
xii.	E.ON Energy Charge	100.47	5.02	105.49
- Cllr Patrick proposed all payments be made, seconded by Cllr Wiseman. Agreed.
- E. to record receipts

i.	UK Power Networks	Wayleave	32.97	32.97
ii.	Ecclesiastical Insurers	Insurance Excess	250.00	250.00
iii.	Powers B	Allotment Rent	231.80	231.80
iv.	Powers R	Allotment Rent	878.76	878.76
v.	Village Crier	Ads re submitted cheques	144.00	144.00
- F. To view the books of Account
Cllr Green looked at the Books of Account

229/15 KLWNBC Site Allocations and Development Management Policies Pre-Submission Document (LDF) Hearing.

- 1. To receive correspondence from Mrs Henderson
All councillors had received a copy of the letter. Concerns were raised about the Parish Council supporting the planning application for Church Rd, concerns regarding the work completed for the SSADMPPSD. Cllr Blunt advised that the work had all be done for the Consultation but no further expenditure had been spent on the preparation for the Hearing. Cllr Lawty advised that there had been some changes to the Church Rd planning application. Councillors advised that the application had been considered on its own merit.
Gill Henderson expressed concern that the decision had been reversed since the public meetings. Councillors advised support is given to applications to try to retain some control over what is developed in the parish.
Councillors queried if the planning application had changed sufficiently for there to be a re-consultation. The residents were not properly notified of the planning application. The Clerk will contact the Planning Department.

- 2. To discuss the proposed representation by letter or in person to the Inspector

Councillors discussed the Hearing and it was agreed that Cllr Broden will represent the Parish Council and re-iterate the views of the parish and how much development has been approved for this parish in recent months.

230/15 Correspondence – to receive items for information

1. Walpole Cross Keys PC Neighbourhood Plan Consultation
2. Henry Bellingham Response re speeding Market Lane, NCC unable to reduce speed limit.
3. Clerks and Councils Direct Newsletter

231/15 To note the letter of support for Sutton Bridge Parish Council's request for a public enquiry regarding EDF B power station

A copy of the letter requesting a public enquiry has been sent to the Secretary of State and councillors had all received a copy.

232/15 Norfolk County Council proposals for budget cuts and effect on Fire Station at West Walton

No information has been received to date.

233/15 To discuss grass verge cutting in the parish.

Deferred to next agenda

234/15 To receive any updates regarding the allotment land behind Townsend Estate

Cllr Newman handed out information on allotments and asked Cllr Blunt to follow the item up with the Borough Council. Cllr Blunt advised that the Borough Council had looked at the site, he will investigate and try to get further information on the right of way.

235/15 Playpark - To receive any updates on the project for the provision of play equipment

Cllr Whitaker was not present to update on progress so far.

236/15 Access to Sports Field

Cllr Bliss in acquiring two more quotes. Councillors discussed provision of the access as the BMX track is not up and running. The field has been under-drained and is ready for use by any sports group or people.

237/15 To discuss any updates for the War Memorial in St Peter's Churchyard.

The War Memorials Trust has advised that the Parish Council should wait until the winter is over and consider any work to the lettering and pinnacle then. If any work does need to be carried out, a Faculty may need to be applied for from the Diocese. Clerk will find who Church Architect is. Cllr Broden will take some photos of the memorial as it is for uploading to the WMT website.

238/15 To receive information from St Peter's PCC regarding Swingfield trees.

Email from the Parochial Church Council has been received with information on what they are proposing to do to the trees.

239/15 To consider day/dates of parish council meetings

Councillors discussed and decided to leave the timetable as it is for the time-being.

240/15 Walpole St Andrew Cemetery - to receive an update on the KLWNBC maintenance

1. The new benches have been installed and the area is generally looking good.
2. Cllr Blunt advised that the Borough Council is looking at projects for rural cemeteries.

241/15 County and Borough Councillors reports

Cllr Blunt advised that there are huge numbers of planning applications being submitted to the Borough Council.

242/15 To receive Councillors reports of villagers' concerns

1. Children's Play Area is being used late at night by an individual to exercise a dog and allowing it to foul the area.
2. Chalk Rd/Church Rd hedge encroaching on to the highway – Cllr Patrick will speak to the owner.
3. Mirror on School Lane junction with Walnut Rd – heading into School Lane, is it possible for a fisheye mirror to see oncoming traffic.
4. Community Shop – the shop has now closed.
5. Community Centre – Cllr Patrick advised that she has stood down from the Committee.
6. Community Centre Phone Line rental – next agenda.
7. Hedges on Springfield Rd have been cut back.
8. Pigeon Street – hedge by new development needs cutting back.
9. Chalk Rd Trod – query installation date

243/15 Highways - To receive reports of road and footpath faults

Walpole Bank – big dip in the road and road surfacing is deteriorating by the substation. Check with Brian Jones if Dong have to repair the road.

West Drove North – road surface is deteriorating at the edges, traffic drives down the centre of the road.

244/15 Street lighting – to receive reports of faulty lighting columns
Nothing to report.

245/15 To receive items for the next agenda
As per this agenda plus Village Crier distributors thanks.

Councillors thanked Cllr Richard Blunt for his term as Chairman of the Parish Council

246/15 Date and Time of Next Meeting – Planning Applications Meeting Tuesday 17th November 2015 at 7pm and Ordinary Parish Council Meeting Thursday 10th December 2015 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.43pm