

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 14<sup>th</sup> April 2016 at 7.10pm (immediately following the Annual Assembly).

Present – Chairman - Cllr Richard Broden  
Councillors – Andy Bliss, Richard Green, Linda Matthews, Lynne Newman and James Whitaker  
Clerk - Emma Bateman  
One member of the Public

74/16 To receive and accept Apologies for absence

Apologies were received and accepted from Cllrs Richard Blunt, David Lawty and Janet Luck.

75/16 To invite Public Participation

LDF – a query was raised regarding the wording that there should be at least the number of dwellings advised by the LDF per identified site which could mean that on the Church Road site, there could be development of more than the proposed 10 houses. The Parish Council was asked to make representations about this for clarity and would it be advantageous to have representation from the Borough Councillor as well. The Parish Council will ask for clarification of this concern and request input from the Borough Councillor.

76/16 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 10<sup>th</sup> March and 31<sup>st</sup> March 2016.

1. To approve the minutes of the ordinary parish council meeting held on Thursday 10<sup>th</sup> March 2016  
Cllr Whitaker proposed the minutes of the meeting held on 10<sup>th</sup> March 2016, having been previously circulated, as a true record of the meeting, seconded by Cllr Newman. Agreed.
2. To approve the minutes of the extra ordinary meeting held on Thursday 31<sup>st</sup> March 2016.  
Cllr Green proposed the minutes of the meeting held on 31<sup>st</sup> March 2016, having been previously circulated, as a true record of the meeting, seconded by Cllr Bliss. Agreed.

77/16 To record Declarations of Interest and consider requests for Dispensations.

No declarations or requests were made.

78/16 Matters Arising – to record matters dealt with arising from the last meeting

The liner from the bin at Wisbech Road has been lost in the compactor on a collection. Kier have offered to replace the bin with a new housing and a 240 litre wheelie bin. Councillors agreed that this offer should be accepted but concerns were raised regarding the size of the new housing on the site of the existing small round bin. Councillors discussed relocating the bin to the opposite side of the road by the Swingfield. The Clerk will ask NCC if an alternative location is permissible.

79/16 To receive the speed watch report.

1. A report was received from the Speedwatch Co-ordinator. On 4 separate dates in March, 23 vehicles were noted as over the speed limit.
2. It was agreed for the Speedwatch Co-ordinator to put an advert in the Crier for recruiting more volunteers and a report of the scheme.
3. It was agreed for the Parish Council to pay for the hall hire for a follow up meeting for the volunteers.

80/16 Planning

A. Applications for Consultation with Parish

16/00656/RM - Residential development at plot 1 at land north of Hawthorne Lodge, Police Road, Walpole St Andrew. No objections.

B. Borough Council Planning Authority Decisions

15/01400/NMA\_1 - Land East of Walpole Marsh Sub Station, Walpole Bank, WSA. Non Material amendment to PP 15/01400/F: Variation of conditions 6 and 14 of planning permission 14/01059/FM to allow for an alternative wheel washing arrangement and to allow for an update to the CMP. Application Permitted. 14<sup>th</sup> March 2016, Delegated Decision.  
15/01733/F - Land South of Trafford House, Mill Road, WSP - Construction of 2 storey executive style home. Application Refused. 14<sup>th</sup> March 2016. Delegated Decision.

16/00199/F - Caxton House, Chalk Road, WSP - Construction of detached garage with hobby room over and car port attached to existing dwelling. Application Permitted. 29<sup>th</sup> March 2016. Delegated Decision.

15/01520/OM - Land West of Cedars Lodge, Church Road, WSP - Outline application with some matters reserved for proposed 10 dwellings including 2 affordable homes. Application Permitted. 12<sup>th</sup> April 2016. Committee Decision.

15/01534/O - Land North of Churchfield House, Eastlands Bank, WSA – Outline Application with All Matters Reserved: Site for construction of 4 dwellings after demolition of agricultural buildings. Application Permitted. 8<sup>th</sup> April 2016. Committee Decision.

15/01705/O - Land North of School Road, WSP - Outline planning application with some matters reserved for two building plots for 2-storey detached dwellings. Application Refused. 14<sup>th</sup> April 2016. Delegated Decision.

81/16 Finance

I. To appoint the Internal Auditor for the Annual Return year end 31<sup>st</sup> March 2016  
Councillors agreed for Mrs Barnes to audit the Annual Return, proposed by Cllr Bliss, seconded by Cllr Broden. Agreed

II. To adopt the Grants Award Policy document and application form  
Councillors agreed the Grant Award Policy and Application form, proposed by Cllr Green, seconded by Cllr Bliss. Agreed. Cllr Broden signed the policy document.

III. To consider setting up direct debit payments for British Telecom and KLIDB  
BT - proposed by Cllr Broden, seconded by Cllr Matthews. Agreed.  
KLIDB - proposed by Cllr Broden, seconded by Cllr Bliss. Agreed.

IV. To consider any request for grants and donations if received – Magpas Helimedix  
Councillors agreed for a £50 donation to Magpas Helimedix – cheque to be approved at May meeting, proposed by Cllr Whitaker, seconded by Cllr Bliss. Agreed

V. to approve payments

i.	WPFRT	Hall Hire	41.60		41.60
ii.	K&M Lighting Services	Streetlight Maintenance	53.73	10.75	64.48
iii.	KLWNBC	Litter bin emptying	146.06		146.06
iv.	BT	Comm Centre Broadband	64.00	12.80	76.80
v.	Minuteman Press	Printing	421.18		421.18
vi.	WSP Parish Hall	Hire Speed Watch	15.00		15.00
vii.	KLIDB	Drainage Rates Allots	218.85		218.85
viii.	NALC	Annual Subs	289.83		289.83
ix.	Mrs E Bateman	Salary and Expenses	355.59		355.49
x.	HMRC	PAYE	5.20		5.20
xi.	E.ON	Energy charge	100.47	5.02	105.49

Cllr Green proposed all payments be made, seconded by Cllr Broden. Agreed.

VI. to record receipts

i.	Allotment Tenants	Allotment Rents	2948.10		2948.10
ii.	Village Crier	Adverts	555.00		555.00
iii.	Village Crier	Advert KLWNBC	65.00		65.00
iv.	KLWNBC	Precept	17800.00		17800.00

VII. To view the books of Account  
Cllr Bliss looked at the Books.

82/16 Correspondence – to receive items for information

1. Brian Jones (Dong Energy) Community Fund
2. West Norfolk Sports Council Annual meeting
3. North Norfolk DC Consultation on housing
4. KLWNBC Consultation on modifications to LDF
5. Eversheds Notice of change of address Dong
6. Floodex Exhibition
7. PCSO Lee Annual Crime figures
8. Resident Bushes on The Chase
9. NALC Broadband Consultation

83/16 To adopt a Social Media Policy and discuss hosting a Social Media site for the Parish Council

Councillors agreed to adopt the Social Media Policy, proposed by Cllr Newman, seconded by Cllr Whitaker. Agreed. Cllr Broden signed the policy document.

84/16 To receive a report from the Community Centre

1. The WPFRT is not going ahead with the Lease to the BMX Club for the field. The WPFRT will pursue the project itself to provide a BMX track facility.
2. The WPFRT are considering proposal for a shop at the community centre.
3. There will be an open day on 31<sup>st</sup> July at the Community Centre.

85/16 To discuss further action for the proposed access road to the sports field

1. A letter was received from Cllr Lawty and the clerk read to the meeting. Councillors acknowledged receipt.
2. An Engineering Drawing of the access road has been produced by Online Rollers Ltd and will be submitted to NCC for approval.
3. All three contractors will have to be asked to re-quote when the drawing is approved as the requirements for the surfacing have changed recently.

86/16 Play Park equipment project –to receive an update

Cllr Whitaker advised that he had met with Fenland Leisure Products. The advice from FLP was to keep the existing bark pit and add the new equipment instead of changing the surfacing to reduce costs. The savings can be put towards better equipment.

Cllr Whitaker is investigating grant applications.

87/16 County and Borough Councillors Reports

Cllr Newman asked for clarity on the amount of allotment land together with confirmation from KLWNBC and a report for the next meeting from the Borough Councillor.

*Councillors agreed to extend the meeting for a further 15 minutes to complete the agenda.*

88/16 Village Crier and Website – to receive reports

Nothing reported.

89/16 To receive councillors' reports of Villagers' concerns

Cllr Whitaker received reports that there are no signs at Village entries, councillors advised that there are some on Market Lane, Mill Road and The Marsh. Cllr Whitaker will look to see where signs may be required.

90/16 Highways - To receive reports of road and footpath faults

Chalk Road trod – Clerk will keep requesting a date for installation.

Verges on Folgate Lane – holes dug for the cabling are sinking and tarmac is crumbling on the whole length of the lane.

The Chase Trees – Clerk to arrange for quotes to remove the greenery on The Chase side of the fence at the bottom end of the playing field.

The Chase shrubs – shrubs etc. need trimming at the School end of the Chase by the old school entrance.

91/16 Streetlighting – to receive reports of faulty lighting columns

Nothing reported.

92/16 To receive items for the next agenda

Cllr Whitaker requested Village Projects to be an agenda item.

93/16 Date and Time of Next Meetings –Thursday 28<sup>th</sup> April 7.00pm Neighbourhood Plans Presentation by Alan Gomm, from King's Lynn and West Norfolk Borough Council and Thursday 12<sup>th</sup> May 2016 in Walpole Community Centre - Annual General Meeting of Walpole Parish Council at 7.00pm.

The meeting closed at 9.15pm