

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 8<sup>th</sup> September 2016 at 7pm.

Present – Chairman - Cllr Richard Broden  
Councillors – Andrew Bliss, Adrian Eveleigh, David Lawty, Janet Luck, Lynne Newman, James Whitaker.  
Clerk - Emma Bateman, Press – Irene Hunter  
Members of the Public – Mr Peter Luck, Mrs M Mitchell

190/16 Apologies – to accept apologies and reasons for absence.  
Apologies were received and accepted from Cllrs Blunt, Green and Matthews.

191/16 Public Participation – to suspend the meeting to allow public participation  
Mrs Mitchell gave a donation from the fundraising event for the new Play Park equipment of £100. Councillors thanked Mrs Mitchell for her efforts in arranging the event.

192/16 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.  
Cllr Newman declared an interest in Correspondence 199/16. 1.

193/16 Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 11<sup>th</sup> August 2016.  
It was noted that Cllr Lawty apologised for late arrival to the meeting held on 11<sup>th</sup> August.  
Cllr Luck proposed the minutes of the Ordinary Parish Council Meeting held on 11<sup>th</sup> August 2016, having been previously circulated, as a true record of the meeting, seconded by Cllr Newman. Agreed.

194/16 Matters Arising – to record matters arising from the last meeting  
The suggestion box was emptied and two notes had been posted, regarding the play park which is in hand and regarding a lack of goal posts on the playing field. It was noted that there are goal post in place and this will be brought to the WPFRT's attention.

1954/16 To discuss Chalk Road Trod  
The Highway Engineer confirmed that the work for the Trod will commence on 19<sup>th</sup> September. There will also be some work to the drains on Chalk Road close to the water gardens commencing on 12<sup>th</sup> September.

196/16 To consider a response to the East Coast Community Fund Consultation by the Parish Council as a whole  
Councillors considered the consultation regarding the East Coast Community Fund and a response will be made.

## 197/16 Planning

Appeals – APP/V2635/W/16/3155975, Land south of Trafford House, Mill Road, Walpole St Peter, construction of a 2-storey dwelling ref PP 15/01733/F

Planning enforcement – issue at Marsh Road has been reported to Planning Enforcement.

## 198/16 Finance:

I.	to approve payments	Ex VAT	VAT	Inc VAT
i.	K&M Lighting Streetlight Maintenance	53.73	10.75	64.48
ii.	CGM Ltd Grass Cutting	218.2	43.64	261.84
iii.	Mrs E Bateman Salary and Clerical Expenses	260.20		260.20
iv.	E.ON Energy charge	100.47	5.02	105.49
II.	to record receipts			
	Village Crier Adverts	180.00		180.00
	Mrs Mitchell Donation for Play Park from fundraiser	100.00		100.00
III.	to acknowledge receipt of the External Audit from Mazars LLP(if received in time for the meeting) This was not received for the meeting.			
IV.	To view the books of Account Cllrs Luck and Newman looked at the books of account.			

## 199/16 Correspondence – to receive items for information

1. Mrs Anstee - Query re fence – *Cllr Newman left the room whilst the council discussed this item of correspondence.* Councillors discussed and advised that the Parish Council is not able to help with Planning Enforcement issues. It has been referred to the Borough Councillors. *Cllr Newman returned to the room.*
2. Duncan Huggett - Unsurfaced roads - lack of maintenance. Referred to NCC for advice on when they will next inspect the green lanes.
3. John Mills - HGVs and weight limit
4. John Mills - HGVs and coaches

5. Sir Henry Bellingham (MP)- Devolution
6. Norfolk ALC - Devolution
7. KLWNBC - SADMP final report and modifications
8. Norfolk ALC - Autumn Conference – councillors will consider attending.
9. CAN - Signpost magazine
10. CPRE - Housing targets
11. Dong Energy - Race Bank update flyer
12. Clerks and councils direct - magazine

200/16 Report regarding War Memorial and Roll of Honour

1. Roll of Honour, Parish Hall – Mr Street has advised the parish council that the additional plaque for Morley Stimpson has been ordered from a local stonemason.
2. St Peters War Memorial – Sheena Campbell from War Memorials Trust has been to look at the War Memorial. The verbal advice given is that the WMT prefer memorials to be intervened with as little as possible apart from cleaning and remedial work to prevent structures from collapsing. The advice given was to have a structural survey carried out, WMT offer grants of 75% for this and to have the structure included in the Church's 5 yearly architects report. Councillors discussed and agreed to obtain 2 quotes for structural survey and apply for a grant.

201/16 To consider the reviews of the Risk Assessment, and social media/email policy arising from the review, and Publication Scheme.

1. Individual Social Media Policy – Cllr Whitaker proposed the Individual Social Media Policy is adopted, seconded by Cllr Broden. Agreed.
2. Email Policy - Cllr Whitaker proposed the Email Policy is adopted, seconded by Cllr Broden. Agreed.
3. Risk assessment and Publication Scheme Review – there are some items to be addressed from the review, it was agreed to adopt when they are completed.

202/16 Play Park – to receive any updates on the project progress.

1. Funding - Big Lottery application for funds has been resubmitted. Tesco Bag Fund application has been submitted. £100 has been received from the fundraiser. Other sources of funding are being looked at.
2. Consideration needs to be made for the start date of the project.
3. Cllr Lawty suggested that the Play Area is given a name or dedication in memory of the fallen of WW1. For further discussion.
4. Existing Play Area – quote were received from Fenland Leisure and Wicksteed Leisure for the play park. Councillors agreed for Fenland Leisure to carry out the remedial work to the equipment and supply and spread the play park at a cost of £546.88 plus VAT. Proposed by Cllr Lawty, seconded by Cllr Luck, Cllr Bliss abstained, all others in agreement.

203/16 Parish Partnership Scheme – to make considerations for suitable projects for 2017/18

Suggestions for Village grass verge feature gates for the entrances to the villages as a reminder to slow speeds when entering the villages have been received from several parishioners. Clerk to obtain prices.

204/16 To consider future Village projects:

Councillors discussed the footpaths.

St Andrew's Churchyard footpath – Cllrs Broden, Bliss and Eveleigh will look at the path and consider options for the path.

Pre-paid postage cards regarding a consultation with the parish – councillors discussed a consultation with the residents via postage paid cards, Cllrs Broden, Bliss and Eveleigh will look into the design and questions for a consultation.

205/16 To discuss Walpole St Andrew Cemetery

Deferred to next meeting

206/16 To receive a reports from:

1. County and Borough Councillors reports – nothing reported this month. Cllr Newman asked for the Clerk to contact KLWNBC regarding the position with the allotments and Right of Way.
2. The Community Centre report – Cllr Luck reported that the Community Centre is running well at present.
3. Village Crier, Social Media & Website Editors reports – Cllr Luck reported that there are no issues at present.

*Cllr Broden requested that the council extend the meeting for a further 15 minutes to complete the agenda items. Agreed.*

207/16 To receive Councillors reports of villagers' concerns

Overgrown hedges in the parish – Clerk was requested to contact NCC regarding the previously reported overgrown hedges.

208/16 Highways - To receive reports of road and footpath faults

1. Wisbech Road – large puddle/pothole opposite Hundred Acre Wood.
2. Wisbech Road – pothole o/s The Paddocks.
3. West Drove North – verge worn away just past Hill Farm.

209/16 Streetlighting – to receive reports of faulty lighting columns  
Nothing reported.

210/16 To receive items for the next agenda, including:

Additional Bank Accounts, Monthly Surgery with Parish Councillors, Speedwatch update, grass cutting of verges, Neighbourhood Plans.

211/16 Date and Time of Next Meeting - Ordinary Parish Council Meeting Thursday 13<sup>th</sup> October 2016 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.25pm.

Draft