

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 8th December 2016 at 7pm.

Present – Chairman - Cllr Richard Broden
Councillors – Andrew Bliss, Richard Blunt, Adrian Eveleigh, Richard Green, David Lawty, Janet Luck, James Whitaker.
Clerk - Emma Bateman, Press – Irene Hunter.
Members of the Public – Gill Henderson, Richard Hines, Luisa Muratore.

255/16 Apologies

Apologies were received and accepted from Cllrs Linda Matthews and Lynne Newman.

256/16 Declarations of Interest of any items on the agenda and to consider any requests for dispensations

1. Cllr Luck declared an interest in Finance
2. Cllr Blunt declared an interest in Planning and will abstain from voting.

Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 10th November 2016.

1. Mr P Luck, Chairman of WPFRT sent in an amendment to the discussion under 236/16 No3 – Sutton Bridge Power Station has awarded a grant to WPFRT of £2,000 towards the cost of the exterior maintenance work for the Community Centre which will cover most of the costs, so the WPFRT may only need some of the £1,000 grant awarded by the Parish Council. Parish Councillors accepted the amendment.
2. Cllr Lawty proposed the minutes of the Ordinary Parish Council Meeting held on 10th November 2016, having been previously circulated, with the above amendment as a true record of the meeting, seconded by Cllr Blunt. Agreed.

257/16 Public Participation – to hear concerns and comments from members of the public.

1. G Henderson – the Parish Hall is undergoing some refurbishment and updating work for a new fire alarm system, roof repairs and may need to ask the Parish Council for a grant. Councillors will look at the application when it is submitted. Cllr Blunt will ask at the Borough Council for other funding sources.
2. R Hines – interest in how the Solar Farm Community Contribution is spent.

258/16 To receive Councillors reports of villagers' concerns

1. Cllr Newman sent a report of Villagers Concerns
 - a) Footpaths – Cllr Newman is not able to carry on with the footpath review, however a local resident, Mr Mason, is keen to continue working on this. Cllr Newman will give support to Mr Mason with the identification of the paths.
 - b) Access road at Townsend Estate – vehicular access is still not possible as there is a post in the middle of the roadway. Can the Borough Councillor address this with KLWNBC Property Department? There is an issue for some residents getting heating oil deliveries as a delivery vehicle became stuck accessing the rear of the property as there is no side access.
 - c) Rubbish bin on Walnut Road – this is not being emptied by Kier and now a golf bag with clubs in has been dumped there.
 - d) Many thanks to Cllr Lawty for emptying the bin recently and attending to the grass by the noticeboard.
2. Bin at Walnut Road – councillors discussed and agreed to remove the bin and investigate a replacement in keeping with the regulation size set by KLWNBC. Proposed by Cllr Bliss, seconded by Cllr Lawty. Agreed. There was some concern that the KLWNBC set size for a bin plus housing may be too big for this site.
3. Footpath WSP FP1 – a report has been received that this is overgrown. Cllr Bliss will have a look and report to the Clerk, a letter will be sent to the landowner if necessary.
4. Financial Regulations – Councillors would like to review delegated spending powers. January agenda.
5. West Drove North Bus Shelter – ask M and M Cleaning Services to attend to cleaning as soon as possible.
6. West Drove North – Parking issue, badly parked vehicle obstructing visibility, to be reported to the Police.

259/16 To receive a reports from:

1. County and Borough Councillors report
Cllr Blunt reported from the Borough Council:
 - a) Police Road Cemetery – the Borough Council is to rebuild the brick pillars and maintain the iron railings. Cllr Blunt will follow this up with the Borough Council.
 - b) Townsend Estate Roadway – this has been partially cleared and Cllr Blunt will ask the Borough Council to address the issues raised by Cllr Newman.
 - c) Heads of Terms document for the rental of the Allotment land behind Townsend Estate has been circulated to councillors.
2. The Community Centre report
Cllr Luck advised that there is nothing to report this month.

3. Village Crier, Social Media & Website Editors reports
 - a) The Village Crier - The Criers have been delivered to each house, there are spare Criers in the Community Centre & shop. It was advised that there were 719 households in 2011 and it is 740 today. All the distributors were thanked for their kind support and hard work over the year, especially the last delivery including the Consultation envelopes. A Christmas card will be sent to each person involved with the deliveries.
 - b) Social Media- a post has been received that is in breach of the Parish Council's Social Media Policy. Councillors discussed this issue in depth and it was unanimously agreed to exclude the individual from the parish council's social media site.
 - c) Website – nothing to report.

260/16 Co-opted Councillor Post – to co-opt a new parish councillors for the current vacancy.

Councillors had met informally with the two candidates for the single vacancy. Councillors took a vote for each candidate as follows: Candidate One – 6 votes, Candidate Two – 2 votes. Candidate One will be invited to join the council in January.

261/16 Matters Arising – to record matters arising from the last meeting
Fence between Springfield Rd and Cuttings Court. Write to developer.

262/16 Planning

A. Applications for Consultation with Parish

- a) 16/01849/F – Construction of detached chalet bungalow at The Willows, The Marsh, WSA. 6 votes for, 1 vote against. Support.
- b) 16/02101/RM – Reserved Matters. Proposed dwelling at Poppyfields, Pycroft Lane, WSP. 6 votes for, 1 vote against. Support.

B. Borough Council Planning Authority Decisions

- a) 14/00972/NMA_1 - Beacon Cottage, The Marsh, WSA. Non Material Amendment to Planning Consent 14/00972/F: amendments to Plot 2. Application Permitted, 8th November 2016, Delegated Decision.
- b) 16/01676/PACU3 - Land East of Hartley Cottages, Bustards Lane, WSA. Change of use from agricultural building to dwelling-house. Prior Approval – Refused. 15th November 2016, Delegated Decision.
- c) 15/01400/NMA_2 - Land East of Walpole Substation, Walpole Bank, WSA. Non Material Amendment to Planning Reference 15/01400/F: Variation of conditions 6 and 14 of planning permission 14/01059/FM to allow for an alternative wheel washing arrangement and to allow for an update to the CMP. Application Permitted. 29th November 2016, Delegated Decision.
- d) 16/01920/DM – Homewood, Bustards Lane, WSP. Prior Notification for demolition of existing dwelling and outbuilding. DM Prior Notification Not Required. 28th November 2016, Delegated Decision.

C. Appeal Decisions from the Planning Inspector

- a) APP/V2635/W/16/3155975 – Ref 15/01733/F - Land south of Trafford House, Mill Road, WSP, construction of a two storey executive style home. Appeal is dismissed.
- b) APP/V2635/W/16/3154238 – Ref 15/01698/F – Land to west of West Drove North, WSP, proposed standing of a static caravan as accommodation for applicant to look after livestock. Appeal is dismissed.

263/16 Finance:

I. Laptop replacement – councillors agreed for a new laptop to be purchased, 8 votes in favour.

II. To consider requests for donations and applications for grants – there were no requests received.

III. to approve payments

		<i>Ex Vat</i>	<i>VAT</i>	<i>Inc VAT</i>
i.	WPFRT Hall Hire	25.40		25.40
ii.	K&M Lighting Street light maintenance	53.73	10.75	64.48
iii.	Minuteman Press Consultation Printing	334.00	66.80	400.80
iv.	Minuteman Press Village Crier Printing	325.00		325.00
v.	Mrs J Luck Expenses (postage/stationery)	18.72		18.72
vi.	RBL Poppy Appeal Donation for wreaths (S137)	50.00		50.00
vii.	Mrs E Bateman Salary and Expenses	254.98		254.98
viii.	E.ON Energy charge	112.91	5.65	118.56

IV. to record receipts

i.	Village Crier Adverts	764.00		764.00
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V. To view the books of Account

Cllr Lawty looked at the Books.

264/16 Correspondence – to receive items for information

1. KLWNBC – M Walsh – Head of Terms document, circulated to all councillors.
2. M Stockwell – concerns regarding the poor state of Frenchs Road, this has been reported to the Highway Engineer.
3. G Johnson – query regarding Community Contribution Consultation. Response has been sent that the decision regarding the wording and design was undertaken by the whole parish council.
4. KLWNBC – Publication of proposed Walpole Cross Keys Neighbourhood Development Plan for comment.

5. Royal Mail – increase to charges from 3rd January 2017.

265/16 To discuss Parish Footpaths

Cllr Whitaker advised this needs to be looked at in depth and noted that Mr Mason is keen to do this.

266/16 St Andrew's Churchyard

- a) Footpath – community payback team to be asked if they would carry out this type of work again. Also, to obtain three quotes for reinstatement of the footpath. CGM to be asked to spray off the weed/grass growth.
- b) Gate Pillars – quotes from builders are being sought.
- c) Access from Kirk Road – it is not yet known who is responsible for the access to the Alms-houses and the Churchyard from Kirk Road.
- d) Saplings – Mintlyn advise that the saplings should be removed by a professional, not excavated but sprayed off and cut down to ground level.

267/16 St Peter's Churchyard War Memorial

Cllrs Eveleigh and Lawty have received the quotations for survey, previously obtained by the Clerk together with the details of grants from the War Memorials Trust, and are waiting for a further quote from Mr R Waite.

268/16 To consider a programme/rota for a monthly Parish Councillor surgery and sub committees for parish projects.

- a) Surgery - It was agreed to host a parish council surgery from 3pm to 4pm on the day of the parish council meeting so that residents who cannot attend a meeting have an opportunity to speak to a councillor in person. Cllrs Broden and Lawty will host the first meeting on 12th January 2017.
- b) Sub Committees – it was agreed to see the results of the Consultation and then form sub committees.

269/16 Play Park – to receive any updates on the project progress.

- a) Cllr Whitaker advised that the Lottery Grant was for a project of no more than £20K (inc VAT) and will contact the Big Lottery to ask if there are any restrictions to running a separate project simultaneously for the toddler area of the play park. Agreed.
- b) Cllr Whitaker requested that the order for the first part of the project be placed at the end of February after the Tesco Bag of Help result for funding is known. Agreed.

270/16 Highways & Streetlighting- To receive reports of road, footpath faults and reports of faulty street lighting columns

- a) Potholes on Market Lane by the council houses.
- b) Potholes on Wisbech Road, opposite Eastlands Bank junction.
- c) Queries about access at Rose & Crown Farm, residents are not happy with the condition of the re-instatement of the access road. It was thought that this is not part of the highway, so Cllr Whitaker will investigate.

271/16 To receive items for the next agenda (including Neighbourhood Plan, Risk Assessment Review, Grass verge cutting, Village Projects, Community Contribution Consultation Responses, Precept.) It was agreed to commence the January meeting at 6.30pm to allow extra time for the Precept item. It was agreed to host a public meeting to show the results of the residents' responses to the Community Contribution consultation on Thursday 2nd February at 6.30pm. The clerk will check if the community centre is available and ask the Primary School to put a flyer in the books bags.

272/16 Date and Time of Next Meeting - Ordinary Parish Council Meeting Thursday 12th January 2017 at 6.30pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.05pm