

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 9th March 2017 at 7pm.

Present – Chairman - Cllr Richard Broden
Councillors – Jo Drew, Adrian Eveleigh, Richard Green, David Lawty, Janet Luck, Linda Matthews, Lynne Newman.
Clerk - Emma Bateman, Press – Irene Hunter.
Five Members of the Public

40/17 Apologies – to accept apologies and reasons for absence.

Apologies were received and accepted from Cllrs Richard Blunt and James Whitaker.

41/17 Declarations of Interest of any items on the agenda and to consider any requests for dispensations

There were no declarations.

42/17 Public Participation – to hear concerns and comments from members of the public.

1. Church Road Development – the planning permission for 10 houses has landscaping included for a path and it appears that the existing dyke and shrubs are to be moved for this purpose. Can the Parish Council or members of the public request that the shrubs remain and perhaps the footpath is sited behind the existing shrubbery. Cllr Lawty advised that landscaping is a reserved matters issue and will check with the planning officer.
2. There is a fence broken on West Drove North and it is overhanging the highway/footpath – this should be reported to Norfolk County Council.
3. St Andrew's Churchyard hole – the parish council has put a high visibility fence and signage around the area and is waiting for the Churches Conservation Trust to consider the matter.
4. Sandra Squire – introduced as candidate for the County Council Elections on 4th May 2017.

43/17 To receive Councillors reports of villagers' concerns

1. Cllr Bliss advised that there is debris from the recent storm in the Swingfield and to advise the contractor of the situation and that it may need removal for grass cutting.
2. Cllr Newman asked for the litter bin on Church Road to be removed as agreed as it is being filled with dog waste. It was also suggested that the litter bin is replaced with a dog waste bin and to consider one for Wisbech Road. It was also suggested that the Playing field Car Park dog waste bin is re-sited to Church Road and a bigger one purchased for this site. It was also discussed that the parish council will need to find a handyman to carry out these tasks. Councillor agreed for information about dog waste bins to be brought to the next meeting.

44/17 To receive a reports from:

1. County and Borough Councillors reports – the Borough Councillor was not present at the meeting.
2. Councillor Surgery report – Cllrs Broden, Drew and Eveleigh attended and it was noted that people are pleased about the playpark. Lots of people think that the Community Centre Car Park is the responsibility of the Parish Council. It was agreed to put a note on the website stating who is responsible for what areas.
3. The Community Centre report – there is a meeting next week, the carpark is the biggest issue, the committee are looking into some interim measures for levelling the car park. The Chairman of WPFRT, Peter Luck, is meeting with a surveyor. Some old copies of the Village Crier have been found.
4. Village Crier, Social Media & Website Editors reports – there was nothing to report except that everything is running well at present.

45/17 Matters Arising – to record matters arising from the last meeting

There was nothing extra to report that is not already on the agenda.

46/17 Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 9th February 2017.

The minutes of the Ordinary Parish Council Meeting held on Thursday 9th February 2017, having been previously circulated, were accepted as a true record of the meeting. Unanimously agreed.

47/17 Planning

A. Applications for Consultation with Parish

There were no applications for consultation.

B. Borough Council Planning Authority Decisions

- a) 16/01849/F - The Willows, The Marsh, WSA. Construction of detached chalet bungalow, Application Permitted, 8th February 2017, Committee Decision.
- b) 16/02101/RM – Poppyfields, Pyecroft Lane, WSP. Proposed dwelling, Application Permitted, 27th February 2017, Delegated Decision.

48/17 Finance:

I. Cambridge and Counties Bank – the clerk advised that the application for an account with C&C Bank cannot be made as the account it was applying for is no longer offered. Councillors agreed to look for another suitable account.

| | | | Ex VAT | VAT | Inc VAT |
|-------|---------------------|----------------------------------|----------|-------|----------|
| II. | to approve payments | | | | |
| i. | WPFRT | Hall Hire | 21.60 | | 21.60 |
| ii. | K&M | Streetlight Maintenance | 53.73 | 10.75 | 64.48 |
| iii. | K&M | LED lamp Frenchs Road | 65.00 | 13.00 | 78.00 |
| iv. | St Peter's PCC | Grant for Churchyard maintenance | 1,500.00 | | 1,500.00 |
| v. | MJ Coates | Marble Inscription Parish Hall | 130.00 | 26.00 | 156.00 |
| vi. | CAN | Annual Subscription | 20.00 | | 20.00 |
| vii. | Royal Mail | Postage reply costs | 1.35 | 0.34 | 1.62 |
| viii. | Mrs E Bateman | Salary and Clerical Expenses | 264.61 | | 264.61 |
| ix. | ICO | Data Protection Fee | 35.00 | | 35.00 |
| x. | E.ON | Energy charge | 105.38 | 5.27 | 110.65 |

Councillors unanimously agreed that all payments are made.

III. to record receipts

There were no receipts

IV. To view the books of Account

Cllr Matthews looked at the Books.

49/17 Correspondence – to receive items for information

- 1) E.ON Deemed contracts price increase
- 2) C Dawson Call for sites
- 3) UK Power Networks Vulnerable people extra support
- 4) Clerks & Councils direct Newsletter
- 5) KLWNBC Precept Tax Base has changed from 541.2 to 544.1 (a difference of £30.91 to £30.75 for Band D)
- 6) NALC Newsletter
- 7) CAN Newsletter
- 8) CPRE Pledge - Housing Housing Pledge
- 9) Downham Area police Newsletter
- 10) KLWNBC Nomination form for Biodiversity awards
- 11) CGM Ltd Schedule of grass cuts

50/17 Allotments and Open Space land (behind Townsend Estate) – to consider specifications and quotes for the clearing of the land and any further information from KLWNBC.

Cllr Newman reported on the meeting of interested parties. They discussed fencing, water, greenhouses, fruit cages etc. Cllr Newman is getting quotes for the cutting of vegetation on both the open space area and the allotment area, and preparation of the land for the allotment area. It was noted that the Heads of Terms had been signed in January and the lease is still not forthcoming. Cllr Newman asked for permission to form a committee to look at fundraising, grant application etc., councillors agreed to this. It was noted that the land will be no rent charge by KLWNBC for the first year. The accesses need to be defined clearly from both entrances to the area and who has right of way ascertained. Councillors agreed that the lease must be checked by a solicitor before signing. Councillors agreed to have a site meeting with K Atkins and M Walsh from KLWNBC regarding the allotment and issues with the access from Walnut Road.

51/17 Play Park – to receive any updates on the progress of the project.
Construction is to commence week beginning 10th April 2017.

52/17 To discuss the results of the public meeting held on Thursday 16th February and consultation with the community to consider how to spend Farm Community Contribution and consider what to include in future Village Projects.

Councillors agreed to wait until the play park has been completed before making decisions from all the suggestions. It was noted that popular suggestions such as benches around the village and more dog bins could be considered firstly. It was noted that parishioners must be kept updated via articles in the newsletter and on the website. It was also suggested that a sub-committee could be formed to consider all the suggestions and propose projects.

53/17 St Andrew's Churchyard - to receive information regarding the hole in the ground.

1. Moles – two quotes were received and it was agreed to instruct Command Pest Control to deal with the moles.
2. Pillars – two quotes were received and it was agreed to use Greens Development to rebuild the pillars. The details will be sent to the Diocese for approval.
3. Saplings – still waiting for contractors to respond to requests for quotes.
4. Hole in Churchyard – Councillors agreed to ask to meet with the Churches Conservation Trust either on 4th April or another suitable date.

54/17 St Peter's Churchyard War Memorial - to receive any updates from the sub committee

CLlr Lawty spoke with the Conservation Officer and will meet on site if required to ascertain what type of survey is needed. Cllr Eveleigh will chase up the quotes.

55/17 Highways & Streetlighting- To receive reports of road, footpath faults and reports of faulty street lighting columns
Chalk Road – pothole o/s Bangla.

56/17 To receive items for the next agenda

Risk Assessment Review, Clerks Salary review, Grass cutting of playing field and Swingfield, nomination of councillors for the WPFRT committee.

57/17 Date and Time of Next Meetings – The Annual Assembly at 7.00pm, immediately followed by the Ordinary Parish Council Meeting on Thursday 13th April 2017. The meetings will be held in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 8.45pm

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