

B. Borough Council Planning Authority Decisions

- I. 17/00488/LDE- 12 Frenchs Road, WSP. Lawful Development Certificate: Use of garage/store as living accommodation. Not Lawful, 9th May 2017, Delegated Decision.

109/17 Finance

I. To receive the Internal Audit Report

- i. The internal audit as completed by Mrs G Barnes was accepted. Unanimously agreed.
ii. It was also agreed to use one of the bank accounts solely for the Community Contribution to keep it separate from the regular parish council funds. Unanimously agreed.

II. to approve payments

		Ex VAT	VAT	Inc VAT
i.	WPFRT Hall Hire	21.60		21.60
ii.	K&M Lighting Services Streetlight Maintenance	53.73	10.75	64.48
iii.	CGM Ltd Grass cutting to 28/4/17	342.60	68.52	411.12
iv.	CGM Ltd Grass cutting to 31/5/17	316.60	63.32	379.92
v.	Mrs GG Barnes Internal Audit	55.00		55.00
vi.	Minuteman Press Village Crier Printing	325.00		325.00
vii.	HMRC PAYE	22.00		22.00
viii.	Mrs E Bateman Salary and Clerical Expenses	265.56		265.56
ix.	E.ON Energy charge	127.61	6.38	133.99
x.	FLP Ltd Play Park Equipment(junior)	11,579.14	2,315.83	13,894.97

Cllr Whitaker advised the council of the situation with FLP Ltd and it was agreed to accept the credit against the bank order and this will be paid in July. It was agreed to release the junior play equipment payment this month. All other payments were also agreed unanimously.

III. to record receipts

i.	Village Crier	Adverts	189.00	189.00
ii.	Village Crier	Adverts	65.00	65.00

IV. To view the books of Account

Cllr Whitaker looked at the Books.

110/17 Correspondence – to receive items for information

- Mr P Cousins Freedom of Information Request re complaint about Walpole Water Gardens
Mrs R Bliss Concerns regarding allotments at Townsend Estate - to arrange a meeting date
Norfolk PNN Fast Tex concerns/venues of interest
Dalcour Maclaren Deed variations Deed Grants for cable easement Dong Energy. Councillors agreed to instruct Frasers.

111/17 To receive a report from the Community Contribution Sub Committee and consider Village Projects

Cllr Bliss advised the meeting of the Community Contribution Sub Committee meeting and it was agreed to discuss traffic calming as a separate heading. Councillors prioritised the suggestions and will consider some each month. July – seating and dog/litter bins. Cllr Whitaker raised concerns about the parish hall and need for information on what is planned. Mr Street has agreed to provide this for the July meeting.

112/17 To discuss any updates regarding the Townsend Estate Allotments and access roads and consider the lease from KLWNBC

1. Cllr Newman asked for clarification between the term 'garden plots' and 'allotments'. Cllr Newman suggested that the council accepts the East Lease only and leaves the West Lease.
2. Cllr Whitaker proposed that the Parish Council is happy to sign the lease after a solicitor has been instructed to check it but the Parish Council has agreed to stall on the request of the allotment committee to look into the terminology. Agreed.
3. Cllr Richard Blunt will speak with Michael Walsh about the reinstatement of the roadway and the West Lease. Unanimously agreed.

113/17 Play Park – to receive any updates.

The completion form has been received. Cllr Whitaker would prefer to delay signing until the zip wire has been tightened.

114/17 To receive items for the next agenda

Official opening of the play park, Parish Councillor Vacancy (Aug), Parish table at Community Centre Open Day.

Date and Time of Next Meeting – Thursday 13th July 2017 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.40pm.