

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 13th July at 7.00pm.

Present – Chairman – Vice Chairman Cllr James Whitaker.
Councillors – Richard Blunt, Jo Drew, Adrian Eveleigh, David Lawty, Janet Luck, Lynne Newman,
Clerk - Emma Bateman, Irene Hunter – Press, Les Street – Parish Hall
Seven Members of the Public

115/17 Apologies

Apologies were accepted from Cllrs Richard Broden (Chairman), Andy Bliss, Richard Green and County Councillor Sandra Squire.

116/17 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 8th June 2017

The minutes of the Ordinary Parish Council Meeting held on Thursday 8th June 2017, having been previously circulated were accepted as a true record of the meeting. Unanimously agreed.

117/17 Matters Arising

Dong Energy Deed of Variation – A Deed of Variation has been sent to the council from Eversheds, solicitors for Dong Energy. Councillors accepted that Dong will cover the cost of the legal fees but requested to know whether the Land Agents fees will be part of this. It was agreed for Cllr Richard Blunt and the Clerk to meet with the parish council's solicitor (Daniel Ball at Fraser Dawbarns). Councillors also agreed that the Clerk will be paid pro rata for any extra work for this project.

118/17 To receive information from the Parish Hall Committee regarding the proposed rejuvenation of the building.

Mr Street was invited to update the council regarding the Parish Hall. The Parish Hall Committee had a public meeting with 50 people in attendance. The Parish Hall committee can now organise a Building Project committee to look at all the aspects of the project to rebuild the hall, consider fundraising and applying for grants. The Committee will investigate planning regulations and requirements and will look to submit an application for funding to the Parish Council in the near future. Cllr Blunt said that he would advise the committee on which departments to contact at the Borough Council for help and advice.

119/17 Public Participation – to allow public participation

There was no public participation.

120/17 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. Police Road/Wisbech Road, Walpole St Andrew, slip road between the two – pot holes
2. Chalk Road, Walpole St Peter – pothole o/s Bangla and one opposite with surface water lying in it.
3. Springfield Rd, Walpole St Andrew – grass growing up between kerbs and road, at seams in the roads especially at junctions.
4. West Drove North – opp Faulkner's Bridge, edge of road crumbled away.

121/17 To receive a reports from:

1. County and Borough Councillors reports
Borough Councillor's report – Ward Boundaries, public consultation in process and responses by 4th September. It is to reduce councillors from 64 to 56 and regularise numbers in each ward to approx. 2400 voters in each. Other types of bags can now be used in food caddies.
2. Councillor Surgery report – No one attended the surgery. There will now be a trial of having the surgery available for 30 minute prior to the meetings, starting in September.
3. The Community Centre report – the King's Lynn Cruisers weekend is soon and there will be temporary fencing put up to prevent people from walking in front of vehicles from the play area. Road planings have been put down in the pot holes and the WPFRT committee is waiting for a report regarding the car park surfacing.
4. Village Crier, Social Media & Website Editors reports – Cllr Luck advised that there was nothing to report.

122/17 Planning

A. Applications for Consultation with Parish

17/00982/F – Removal of condition 2 of PP 16/01849/F to eliminate the flat roof part of dwelling at The Willows, Marsh Rd, WSA. Support.

17/00968/F – Dropped kerb to access a planned driveway/off street parking at 4, Market Lane, WSA. Support.

B. Borough Council Planning Authority Decisions

17/00769/RM - Land South of the Old Police House, West Drove North, WSP. Reserved Matters Application: Development of 5 dwellings. Application Permitted, 9th June 2017, Delegated Decision.

16/01821/CU – Mansefield, Marsh Road, WSA. Change of use of the land for the parking of buses when not in use. Application Withdrawn, 16th June 2017.

17/00832/F - 5 Moat Terrace, School Lane, WSP. Proposed single storey extension and internal alterations. Application Permitted, 22nd June 2017, Delegated Decision.

17/00956/F - The Hawthorns, Walnut Road, WSP. Proposed garden room at rear of property Application Permitted, 19th June 2017, Delegated Decision.

16/01514/O - 26 Chalk Road, WSP. Outline Application: construction of a detached dwelling. Application Refused, 20th June 2017, Delegated Decision.

17/01054/LDE – Greenacres, Bustards Lane, WSP. Lawful Development Certificate: Retention of existing site area for residential garden use, Was Lawful, 28th June 2017, Delegated Decision.

17/00753/F - 6 Chalk Road WSP. Demolition of small utility room and creation of attachment annex and first floor extension so to better accommodate the full extent of the family. Application Permitted, 4th July 2017, Delegated Decision.

123/17 Finance

A. Payments

		Ex VAT	VAT	Inc VAT	
i.	WPFRT	Hall Hire (July + May & June overrun, extra May mtg)	55.60		55.60
ii.	K&M	Streetlight Maintenance	53.73	10.75	64.48
iii.	CGM Ltd	Grass cutting	316.60	63.32	379.92
iv.	Playsafety	Play area inspection	91.00	18.20	109.20
v.	FLP Ltd	Bark top up Cone climber pit	361.00	72.20	433.20
vi.	FLP Ltd	Remedial work plus existing pits bark top up	1,775.81	355.16	2,130.97
vii.	HMRC	PAYE	34.00		34.00
viii.	Mrs E Bateman	Salary and Clerical Expenses	295.74		295.74
ix.	E.ON	Energy charge	123.49	6.17	129.66
x.	British Telecom	Comm Centre Broadband	120.70	24.14	144.84

All councillors agreed payments should be made.

B. Receipts

None

C. To view the books of Account

Cllr Eveleigh looked at the Books.

124/17 Correspondence – to receive items for information

1. NCC Parish Partnership Scheme for 2018
2. R Broden Speed watch
3. British Horse Association Fly grazing leaflet
4. West Norfolk CCG AGM 20th July
5. Clerks and Councils direct newsletter
6. CAN newsletter
7. Various emails forwarded from Norfolk Association of Local Councils

125/17 To arrange volunteers to man the Parish Council stall at the Community Centre Open Day

Cllrs Broden, Newman and Lawty offered to help out with running the stall. It was noted that no other community groups were having a stall this year.

126/17 To discuss projects from the Community Contribution (public seating, dog/litter bins, CCTV for the play park) and consider other Village Projects.

1. Councillors requested that Cllr Bliss reissues the findings of the consultation (numbers for each suggestion) and that people who requested benches should be consulted as to where they would like to see them sited. At the moment, councillors thought that there could be benches sited on Kirk Road/Wisbech Road junction, a picnic table and bench on the Swingfield, two benches sited on The Chase and three low benches and two picnic tables around the play area. The land owners will be contacted to consider the proposals.
The benches would be plastic with metal arms/legs.
2. Dog bins – it was agreed to purchase a new larger bin for the playing field and remove the existing and re-site that to Wisbech Road, opposite Cuttings Court, a new bin for the junction of Chalk Road/Church Road. Dog bins to be considered for Stickfast/Police Road and Seabank/Marsh Road as well. Notices to be investigated for litter bins advising that double-bagged dog waste can now be put into litter bins.
3. CCTV and bus shelter at Walnut Road will be considered at the next meeting.

Cllr Whitaker requested that councillors agree for the meeting to be extended by 20 minutes to complete the agenda. Agreed

127/17 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC

1. Access - Cllr Blunt has looked into the roadway issue and KLWNBC are renegotiating the line of the roadway for re-instatement with the tenant and are insisting that the roadway is re-instated in the correct place and in an acceptable condition as per the terms of his licence and termination of such.
2. Leases –

- i. Cllr Newman proposed that the east lease (Garden Plots) is accepted seconded by Cllr Whitaker. Agreed.
- ii. Cllr Lawty proposed the east lease is sent to solicitor for checking, seconded by Cllr Eveleigh. Agreed.
- iii. Cllr Lawty proposed that the west lease is left for the time being until the roadway is sorted out, seconded by Cllr Eveleigh. Agreed.

128/17 Play Park – to receive any updates, consider a date for an ‘official opening’.

1. Signs - Cllr Whitaker presented information on proposed signage for the play areas. Councillors agreed that these should be ordered at a cost of £539.72 and £244.60 each plus VAT.
2. Play Area inspection – The issues raised in the inspection have been sent to FLP for remedial work to the new equipment and older equipment maintenance will be addressed.
3. Maintenance – Councillors agreed the further maintenance costs of £434.97 and £495.00 plus VAT. There is £257 left over from the project which will be kept for future maintenance. Agreed.
4. Play Park Sub Group – The terms of reference were agreed by the council.
5. Official Opening – a date will be agreed at the August meeting.
6. Cllr Lawty proposed a vote of thanks to all those who have helped with the project.

129/17 To receive items for the next agenda – Parish Councillor Vacancy – closing date for applications 8th September, War Memorial.

130/17 Date and Time of Next Meeting – Thursday 10th August 2017 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.35pm.

Draft