

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 12<sup>th</sup> October at 7.00pm.

Present Chairman – Cllr Richard Broden  
Councillors – Andy Bliss, Richard Blunt, Jo Drew, Richard Green (*arr 7.20pm*), David Lawty, Lynne Newman and James Whitaker.  
Clerk - Emma Bateman,  
Parish Hall - Les Street  
Members of the Public – Richard Cousins, Gill Henderson, Linda Matthews, Heather

164/17 Apologies – to accept apologies and reasons for absence  
Apologies were received and accepted from Cllr Adrian Eveleigh.

165/17 Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 14<sup>th</sup> September 2017  
It was noted that Cllrs Drew and Newman, and members of the public had been left off the Present item on the minutes. These were added to the minutes by hand.  
The minutes of the Ordinary Parish Council Meeting held on Thursday 14<sup>th</sup> September 2017, with the above additions, having been previously circulated were accepted as a true record of the meeting. Unanimously agreed.

166/17 Matters Arising – to record matters arising from the last meeting  
Hedges on The Chase – the laurels have been cut and there are a few shrubs that had been previously attended to by the council which need to be cut along with shrubs at the old entrance to the school.

167/17 Public Participation – to allow public participation

1. Heather – Does the Parish Council know when the micro-surfacing of Springfield Road will take place? Councillors advised that Norfolk County Council is in charge of this and has not advised the Parish Council but does appear to be liaising directly with the residents.
2. Les Street – the Parish Hall has held the AGM and has voted to change their constitution. There is a lot of interest in putting on events over the next 12 months. Mr Street and Cllr Blunt are liaising with the Borough Council about plans for the Hall.
3. Richard Cousins – suggested that the Parish Council looks into the possibility of battery storage on allotment land. Also, noted that the National Grid Sub Station does not make any community contributions locally. Cllr Broden will look into the suggestions.

168/17 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. Speeding around Springfield Rd – it was noted that there have been concerns raised by residents regarding speeding around school drip off and pick up times. A letter was sent to the School requesting their help with reminding parents/carers to be mindful when driving around the school approach areas and the Speed Watch Group were asked if they can add an extra monitoring site to their schedule around Springfield Road and roads off.

(Cllr Green arrived at 7.20pm)

2. Walpole Marsh – there have been requests from one or two residents for a noticeboard and footpath signage. Councillors agreed to look into the costs of a noticeboard and suitable sites. It was noted that Cllr Eveleigh is working on maps of the footpaths and green lanes and signage can also be considered with that.
3. Church Rd and Chalk Rd – planning breaches have been reported to Planning Enforcement.
4. Folgate Lane – more traffic is using Folgate Lane since the total road closure on Walpole Bank, complaints have been received regarding Norfolk County Council's traffic management and diversions for this closure. Councillors requested that NCC is asked to put in a traffic light system so that there can be a flow of traffic on Walpole Bank.
5. School Hedge – Councillors requested that the School be asked to remind Norfolk County Council to trim their hedge as it is now encroaching into the Play Area and becoming a litter trap. Cllr Squire should be advised and asked if she is able to help encourage NCC to cut the hedge.
6. Access to St Andrew's Church from Kirk Rd – this is now very muddy. Investigate with NCC who is responsible for the access.
7. Pothole repairs – these a repeatedly reported and Councillors asked if Cllr Squire can liaise with NCC about how long it take to process a repair.

169/17 To receive a reports from:

1. County Councillor report – not present
2. Borough Councillor report – Cllr Blunt advised that KLWNBC would like residents to be more efficient about the filling of green bins, with putting the right stuff into the bins. Cllr Blunt will put this into the report in the Crier with a website link for more information.
3. The Community Centre report – There are two committee posts now vacant.
4. Village Crier, Social Media & Website Editors reports – The next edition of the Village Crier is the last one that Mrs Luck will edit. Councillors asked for an advert to go onto the Noticeboards. Councillors may also have to reconsider the role in the future.

## 170/17 Planning

Cllr Blunt abstained from all voting.

### A. Applications for Consultation with Parish

17/01715/RM - Reserved Matters one dwelling at plot 5 on land adjacent to Hawthorne Lodge, Police Rd, WSA. Support.

17/01846/RM – Reserved Matters construction of 4 dwellings at land north of Churchfield House, Eastland Bank, WSA. Support but 30-mph speed limit must be extended to the full run of the development. The council requested that all roof tiles be in keeping with existing neighbouring properties.

### B. Borough Council Planning Authority Decisions

17/01605/RM - Land adjacent Hawthorne Lodge, Police Rd, WSA. Reserved Matters for Plot 2: Proposed new dwelling. Application Permitted, 25<sup>th</sup> September 2017, Delegated Decision.

## 171/17 Finance

Cllr Drew declared an interest in 171/17. 2.iv.

### 1. To receive any requests for grants

The Churches Conservation Trust submitted an application for a grant of £1000 towards the refurbishment of the roof of St Andrew's Church. Councillors agreed to consider this outside of the quarterly policy. Councillors agreed in principle for a grant of £1000 but need to check that this will be under the Local Government Act 1972 Section 133.

### 2. To approve payments

		<i>Ex VAT</i>	<i>VAT</i>	<i>Inc VAT</i>	
i.	WPFRT	Hall Hire (Aug)	21.60	21.60	
ii.	K&M Lighting Services	Streetlight Maintenance	53.73	10.75	64.48
iii.	CGM Ltd	Grass Cutting Sept	278.50	55.70	334.20
iv.	Webbs Leverington	Mailing Stamps	6.00		6.00
v.	Greens Development	St Andrew Church gate pillars and path	2,120.00	424.00	2,544.00
vi.	Command Pest Control	Mole treatment Swingfield	95.00	19.00	114.00
vii.	Norfolk Citizens Advice	S137 Donation	100.00		100.00
viii.	HMRC	PAYE	22.00		22.00
ix.	Mrs E Bateman	Salary and Clerical Expenses	217.76		217.76
x.	FLP Ltd	Play park refurb and signs	1,752.93	350.58	2,103.51
xi.	British Telecom	Broadband Community Centre	120.70	24.14	144.84
xii.	E.ON	Energy charge	123.49	6.17	129.66

### 3. To record receipts

i.	Various Tenants	Allotment rents	2948.10		2,948.10
ii.	Eastern Power Networks	Wayleave	32.97		32.97

### 4. To view the books of Account

Cllr Newman looked at the books.

## 172/17 To receive further information regarding the Deed of Variation from Dong Energy

Fraser Dawbarns have sent another copy of the Deed of Variation for signature and councillors agreed to sign as Deed was agreed in September.

## 173/17 Correspondence – to receive items for information

### 1. Chairman of Anthony Curton School Governors – request to know how much money has been spent by Parish Council on Community Centre car park and to know why there is a charge for the use of the car park. Councillors agreed for a response directing the Chairman of the Governors to query these particular issues with Walpole Parish Foundation Recreation Trust who own and manage the Community Centre, the Car Park and the playing field. The letter will also highlight the measures that the Parish Council is taking to help with any speeding issues around the school area (minute ref 168/17. 1.) and the successful use of awards from the Parish Partnership Funding Scheme in recent years for improvements to lighting, footpaths and interactive speed signs and future application (minute ref 174/17.4).

Councillors also noted that in the past there had been a representative from the Parish Council included in the Governing Body of the primary school. Cllr Drew was asked to make enquiries regarding representation.

### 2. CPRE-Campaign alliance meeting 27th November

### 3. CPRE-Development pledge, November agenda.

### 4. Dong -Newsletter

### 5. KLIDB-Works to Islington Pumping station

### 6. Oil Club -Purchasing Group news

### 7. KLWNBC-Walpole Cross Keys Neighbourhood Plan

### 8. NCC – Surface road water flood at Park House, Wisbech Rd, WSA – ask Cllr Squire to flag this up with NCC

## 174/17 To discuss projects from the Community Contribution (Christmas tree, external defibrillator, parish partnership ideas) and consider other Village Projects

### 1. Christmas Trees – St Peter's PCC are delighted with the proposal to have living trees. Councillors will speak with the PCC to discuss further. (Cllrs Newman, Bliss and Blunt volunteered).

2. Defibrillator – councillors discussed and considered that two might be possible one at the Community Centre and one at the Parish Hall. Costs to be ascertained.
3. Picnic tables and benches – design and locations to be agreed at next meeting.
4. Parish Partnership Scheme – Councillors agreed to pursue a 30mph sign for Wisbech Rd approaching Springfield Rd. Also, to look into a 20mph zone around school area for a future application.

175/17 To discuss any updates regarding the Townsend Estate Allotments from KLWNBC

Councillors agreed for a small group to look at the solicitors report and speak with NP Law & KLWNBC about the clauses and terms of the lease. Cllrs Blunt and Newman and the Clerk will look through all the recommendations and suggestions.

176/17 Play Park – to receive any updates, consider a date for an ‘official opening’.

Cllr Bliss advised that Mr Cundy would like to attend the opening of the Play Park and Cllr Bliss will find out which dates suit. Councillors discussed considered how the opening would run.

177/17 To receive items for the next agenda

Remembrance Sunday – Cllr Bliss will have the wreaths delivered. Cllr Blunt will attend the Service at St Peter’s Church and lay the wreath, Cllr Broden will lay the wreath at the War Memorial in St Andrew’s Churchyard.

178/17 Date and Time of Next Meeting –Thursday 9<sup>th</sup> November 2017 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.05pm.

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