

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 14th December at 7.00pm.

Present Vice Chairman – Cllr James Whitaker
Councillors – Richard Blunt, Adrian Eveleigh, Richard Green, David Lawty, Lynne Newman
Clerk - Emma Bateman,
County Councillor – Cllr Sandra Squire
Parish Hall - Les Street, Village Crier – Linda Matthews, Press – Irene Hunter
One Member of the Public

194/17 Apologies

1. Apologies were accepted from Cllrs Bliss and Drew.
2. Cllr Whitaker read a letter of resignation from Cllr Broden. Councillors accepted the resignation and a letter of thanks will be sent.
3. Cllr Whitaker noted that all councillors present had arrived at 6.30pm to meet informally with the candidate for the councillor post and, due to traffic hold ups, the candidate was unable to attend. Councillors agreed to meet with the candidate after the parish council meeting ends this evening.

195/17 To receive any declarations of interest and request for dispensations

1. Cllr Blunt advised he will abstain from all voting regarding planning applications.
2. No other declarations or request were received.

196/17 Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 9th November 2017

The minutes of the Ordinary Parish Council Meeting held on Thursday 9th November 2017 having been previously circulated were accepted as a true record of the meeting. Unanimously agreed.

197/17 Matters Arising – to record matters arising from the last meeting

It was noted that the bin at Walnut Road has not yet been removed. Councillors discussed and agreed not to remove the bin for the time being whilst investigating the location and viability of a bus shelter in this area.

198/17 Public Participation – to invite public participation

1. A request from the public to make a comment about a planning application under consideration this evening was accepted and will be invited to speak in that item on the agenda.
2. It was reported that the Parish Hall had raised £600 from a recent event (funds towards the project of rebuilding the Parish Hall building).
3. LS gave an update that Planning Permission for the proposed project to rebuild the Parish Hall is likely to be looked on favourably by the Planning Authority. Work will have to be done towards parking but this is achievable by, possibly, using the existing grass verge which is within the curtilage of the Parish Hall boundary.

199/17 To consider the applications for Co-opted Councillor Post

This item is deferred to January.

200/17 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. It was reported that there are distraction burglaries in the area. Councillors were asked to make public aware of this incidence.
2. It was reported that there have been incidents of break-ins and vandalism around Marsh Road, Community Centre and Wisbech Rd. The Police have made an arrest in connection with these incidents and will provide extra patrols at the Community Centre, Wisbech Rd and Marsh Rd.

201/17 To receive a reports from:

1. County and Borough Councillors reports
Borough Councillor – Cllr Blunt advised that there is nothing to report this month.
County Councillor – Cllr Squire advised that there is a NCC Budget Consultation and representation from individuals is welcomed.
2. The Community Centre report – No report given.
3. Village Crier, Social Media & Website Editors reports – Cllr Whitaker welcomed Linda Matthews as the new Editor of the Village Crier. There were no other reports.

202/17 Planning

Applications for Consultation with Parish

17/02097/CU - Continued use of an existing brick and tile, one-storey building for domestic storage at Workshop, Desford Lodge, Church Road, WSP. Support.

17/01959/F - Replacement bungalow with detached double garage at Rose Cottage, Mill Road, WSP. Support.

17/02174/O - Outline Application: Development consisting of 2 x 2+3 bedroom semi-detached houses to satisfy Affordable Housing requirement for overall site G.109.1 - 1 unit for rent, 1 unit for shared ownership at land on the south side of Walnut Road, WSP. Object, original PP was granted for 10 dwellings and it now appears that there will be 12 dwellings at this site. It is inappropriate density of housing and out of keeping with the rest of the development.

17/02287/F - Single storey rear extension to dwelling at Orchard View, Walnut Road, WSP. Support.

17/02247/F- Proposed rear and front extensions to bungalow, internal alterations and conversion of garage into utility, boot and shower rooms at Two Jays, Church Road, WSP. Support.

17/02273/RMM - Proposed 10 dwellings including two affordable homes at land west of Cedars Lodge, Church Rd, WSP. Support with the following comments: All vehicles associated with the building work must be kept off the road and within the building site whilst construction is in progress. The current road surface water drainage in place must be maintained so that there is no issue with surface water flooding to existing and new properties in future. There should be no additional light pollution caused by any more footpath lighting.

A. Borough Council Planning Authority Decisions

17/01648/F - Berkeley House, Walnut Road, WSP. Extension to house to form enclosed swimming pool. Application Permitted, 17th November 2017, Delegated Decision.

17/01767/F - Marsh Farm, Gooses Lane, Walpole St Andrew, WSA. Proposed annexe Application Permitted, 5th December 2017, Delegated Decision.

203/17 Finance

A. To consider any items for inclusion in the Parish Precept and agree a separate meeting to discuss the Precept on Thursday 11th January prior to the Parish Council meeting.

Councillors agreed to start the meeting on 11th January at 6.30pm to allow enough time for full consideration of the Precept.

B. To consider the renewal of the BT Broadband contract at the Community Centre

Cllr Lawty advised that the WPFRT does not wish to take over the BT contract and does not require broadband. Councillors agreed to cancel the contract with effect from January. Cllr Eveleigh will research a Data Card.

C. to approve payments

		<i>Ex VAT</i>	<i>VAT</i>	<i>Inc VAT</i>
i.	WPFRT Hall Hire (Dec)	21.60		21.60
ii.	K&M Lighting Streetlight Maintenance & LED replacement	53.73	10.75	64.48
iii.	CGM Ltd Grass Cutting Oct	278.50	55.70	334.20
iv.	Mrs J Luck Expenses re Village Crier	12.97		12.97
v.	Webbs Leverington Postage stamps	6.00		6.00
vi.	HMRC PAYE	34.00		34.00
vii.	Mrs E Bateman Salary and Clerical Expenses	287.64		287.64
viii.	E.ON Energy charge	123.49	6.17	129.66

D. to record receipts

i.	Village Crier	Adverts	627.00	627.00
----	---------------	---------	--------	--------

E. To consider any applications for grants or donations – Walpole St Peter Parish Hall

Councillors discussed the application from the Parish Hall Committee. Cllr Blunt proposed the Parish Hall Fundraising Committee is invited to make a formal presentation to the Parish Council with actual costs of architects' fees and build costs. It was suggested to have an extra ordinary meeting in January to accommodate this. Date will be confirmed.

F. To view the books of Account

Cllr Newman looked at the books.

204/17 Correspondence – to receive items for information

1. Norfolk CAB -Thank you for donation

2. NCC - Budget consultation

3. CCT - Thank you for grant award

4. Land Registry - Notice of adverse possession on land adjacent to PC owned land. Councillors agreed to send to solicitor to be checked that this does not affect the Parish Council's allotment land.

5. Norfolk Police - Downham Market are newsletter

6. NALC - Subscription price increase

7. KLWNBC - Neighbourhood plan. Cllr Blunt requested that this is an agenda item for January and he will make a presentation.

8. Speed watch co-ordinator - Update

205/17 To consider the access to St Andrew's Churchyard from Kirk Road – reported as needing topping up with gravel
This item was deferred as Cllr Bliss was absent.

206/17 To discuss projects from the Community Contribution
Councillors agreed that there needs to be a Project Co-ordinator and will consider this in January.

207/17 To discuss any updates regarding the Townsend Estate Allotments from KLWNBC
Councillors discussed and are not happy with the lease as it is too restrictive. It was agreed for Cllr Blunt to investigate where the onus of allotment provision lies.

208/17 Play Park – to receive any updates, consider a date for an 'official opening'.
It was reported that there are moles in the play park area and agreed that a Pest Controlled should be engaged to deal with the problem.
The Official Opening was considered for Easter 2018.

209/17 To receive items for the next agenda
Appointment of Chairman, Co-opted Councillor, Precept.

210/17 Date and Time of Next Meeting – Thursday 11th January 2018, Ordinary Parish Council meeting at 6.30pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 8.47pm.

Draft