

# Walpole Parish Council

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The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 14<sup>th</sup> November 2013 at 7.00pm.

Present – Chairman - Cllr Richard Blunt  
Councillors – Andy Bliss, Richard Broden, Richard Cousins, Richard Green, Maureen Patrick (8.20pm),  
Annie Treen, James Whitaker.  
County Councillor Fred Agnew  
Emma Bateman – Clerk, Janet and Peter Luck – Website and Crier, Irene Hunter - Press  
Nicky Stevenson, Norfolk Community Transport Association  
Iain Miller, Paul Hobson

190/13 Community Transport Discussion – to suspend the meeting to allow discussion about Community Transport 7pm to 7.30pm.

Nicky Stevenson from Norfolk Community Transport Association explained that the Association had been set up 18 months ago and is a member group supporting Community Transport Providers, Nicky is employed by Network Community Transport UK which receives its funding from County Councils. There are approx. 75 individual community transport providers in Norfolk with about 1500 people involved, there are over 4000 journeys per year, the volunteering value is worth £¼ of a million. Nicky explained that West Norfolk Community Transport (WNCTS) is one of the largest providers with 65 vehicles, some voluntary and some paid for, school buses and individuals and is one of the largest groups in the country. Other schemes in Norfolk are medium sized car/bus schemes with 4-8 vehicles (cars and mini buses), there is Kickstart – specialising in moped hire, Norfolk Community Car Club which is hire cars in and around Norfolk and there is even boat hire and approx. 70 car schemes. Community car schemes are a group of willing local volunteers with their own cars, a booker and a liaison officer between the drivers and passengers, service depends on what volunteers are willing to undertake. In Attleborough, the scheme is attached to the Parish Council and run from the Tourist Information Office by volunteers. Community car schemes usually charge a fare of 45 pence per mile and varies on who you want to make transport available to i.e. medical appointments, shopping trips, community and social purposes, etc. The organising committee would need to decide on the policies for drivers – do they need safeguarding checks, do they charge for “dead miles” and how much, how do you take the bookings – phones etc, do you need funding, will the scheme have help from the parish council/GP surgery etc, will there be any fundraising. Drivers own personal insurance covers them for voluntary schemes, but some insurers will cover and others won't, so driver needs to check. The Scheme should make sure that the car is MOT'd, insured, and drivers have valid licences. Schemes can start small and build up. It would be advisable for the Parish Council to conduct a survey of what the requirements are. West Norfolk Community Transport Scheme is already up and running and individual people who want that service need to become members. Councillors discussed and agreed to invite a representative from WNCTS to a parish council meeting in the new-year to find out more. Cllr Blunt thanked Nicky Stevenson for her time and helpful information.

191/13 Public Participation – to suspend the meeting to allow public participation

Mr Hobson has been having some issues with anti-social behaviour and wanted to consult with the Parish Council prior to fencing his garden to help deter the incidence of the problems. Councillors did not have any issues with the proposed fencing as it is not on any parish council open spaces but did advise that Mr Hobson should check with the Planning Department at the Borough Council. Mr Hobson was previously advised by the Clerk to attend the SNAP meeting on 13<sup>th</sup> November and was able to talk with local police officers and PCSOs.

192/13 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllrs Rosa Blunt, Emma Hanslip, Pat Wiseman and Borough Councillor Tony Wright. Cllr Patrick had previously advised that she would be a late arrival.

193/13 Declarations of Interest – to record declarations of interest from members on any item to be discussed

Cllr Patrick's declaration of interest was received later in the meeting as she was a late arrival, Finance

194/13 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 10<sup>th</sup> October 2013. The minutes of the Parish Council Meeting held on Thursday 10<sup>th</sup> October 2013, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Cousins, seconded by Cllr Broden. Agreed

195/13 Matters Arising – to record matters dealt with arising from the last meeting

1. Children's Home – Cllr Patrick is still trying to arrange a meeting.

2. Terrington St John Surgery – there is a meeting booked for 26<sup>th</sup> November, Cllr Patrick will attend.
3. Lighting Column at old road entrance to School – this was discussed and it was agreed to contact the governors to ask about the light.
4. Walnut Tree at School Lane – Cllr Agnew advised the Parish Council that NCC had taken the tree down as it was diseased and at the end of its natural life. No new tree can be planted on that site for 5 years.

(Cllr Patrick arrived at 8.20pm)

#### 196/13 Planning

1. Planning Applications  
13/01505/RM – Construction of replacement bungalow involving demolition of existing bungalow at Glen Rosa, French Rd, Walpole St Andrew – Support.
2. Other planning matters  
Cllr discussed the enforcement notice for Rose and Crown and the clerk will check with the Borough Council.

#### 197/13 Finance

- I. To consider any request for grants and donations if received  
Kings Lynn Child Contact Centre c.i.c. – Councillors discussed and agreed to donate £50, proposed by Cllr Treen, seconded by Cllr Bliss.
- II. to approve payments
 

i.	WPFRT	Hall Hire	12.00	12.00
ii.	K&M Services	Streetlight Maintenance Oct	48.31	57.97
iii.	Minuteman Press	Printing September	310.00	310.00
iv.	KLWNBC	Dog Bin empty new bin Oct 13/Mar 14	37.50	37.50
v.	CGM	Grass Cutting	102.50	123.00
vi.	Mr K Wiseman	Grass cutting open spaces/Swingfield	2240.00	2240.00
vii.	Mrs E Bateman	Clerks Net Salary and Expenses	298.17	298.17
viii.	Mrs E Bateman	Clerks Income Tax	5.20	5.20
ix.	Royal British Legion	Poppy Wreaths	34.00	34.00
x.	Kings Lynn Child Contact Centre	Donation	50.00	50.00

#### Direct Debits

- E.ON Energy Charge  
Cllr Broden proposed all payments be made, seconded by Cllr Cousins. Agreed.
- III. to record receipts
 

i.	Village Crier	Advertising	353.00	353.00
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- IV. To view the books of Account  
Cllr Broden looked at the Books of Account.

#### 198/13 Correspondence

1. West Norfolk Community Transport AGM 15<sup>th</sup> November
2. War Memorials Trust Newsletter
3. Clerks and /Councils Direct Newsletter
4. Mrs A Senior, Head, AC School Response to Local Development plan letter
5. UK Power Networks Low overhead electricity line – advise all tenants on Folgate Lane.
6. KLWNBC Information session Precept, 9 & 11 December, clerk will attend.

199/13 To discuss NCC Highway Improvement in partnership with Parish Council's Scheme – VAS signs  
Councillors discussed and the approximate cost for a VAS sign is £3K. The improvement scheme will give a 50% grant to accepted schemes. To discuss in December.

#### 200/13 Applications for the vacant Allotments

This item was deferred to December as several applicants have applied for the same allotments.

#### 201/13 The Chase Lighting Scheme – update on progress

1. There was a letter sent to all resident affected by the lighting scheme consulting them on the positions of the columns. There was one concern raised by a resident and this has been satisfactorily resolved. The columns will be installed before Christmas.
2. Cllr Patrick agreed to contact the Primary School Governors about the lighting column (ref item 195/13/3).

202/13 WPFRT Sports Field - to discuss the proposed access to the field

Cllr Patrick advised that the Deeds state that the land is recreational land and given all the information to Colin Perkins to help the BMX Club with their application and to see what the planning fee will be. Colin also has seen the site for the access road and will be drawing up some plans. It will need to be decided if it is advantageous for the BMX Club and Parish Council's planning applications to be put together in one application or have two separate ones.

203/13 Play Park

Cllr Rosa Blunt requested a meeting to look through the application form for Awards for All. Cllr Richard Blunt, Cllr Patrick and the Clerk will attend – Clerk to arrange for next week.

Cllr Patrick advised that the Community Centre toilets could be used by the contractors and depending upon what they want to store, they can use the area between the community centre and the fencing. A questionnaire to be devised for feedback for the application process, to go into the Village Crier and on the website, and a questionnaire to be directed to the younger residents, the school to be approached for help with this and local youth groups i.e football club, scouts and cubs etc.

204/13 Village Crier and Website – to receive any reports from the Editors

There were 585 hits on the website in October.

205/13 To receive councillors reports of Villagers' Concerns

1. Lamp post in garden of new build at Townsend Farm- reported to the clerk about a week ago but has since been moved nearer the road by the developer.
2. Swingfield Trees – contact St Peters PCC to ask about progress.
3. St Andrew's Churchyard – big stack of tree trimmings/twigs been left there from the neighbouring property, write and advise the resident to remove it, or advise that if PC has to move it the resident will be charged for the work.

206/13 Highways - To receive reports of road and footpath faults

1. Gooses Lane o/s Sunset Cottage – big potholes and tarmac is coming away.
2. Follens Lane – high ridges in the road, difficult for cars to drive down.
3. School Lane/Butlers Close – two potholes
4. Walpole Bank – pothole next Rose Hall Farm gateway.
5. Grit bins – check if they are going to be filled up this year.

207/13 Streetlighting – to receive reports of faulty lighting columns

1. Street light No 13 is out.
2. Lamp on School Lane is not bright, Cllr Treen to advise Clerk of number.

208/13 County Councillor report

Cllr Agnew advised the Parish Council that the budget is still under discussion and waiting for a decision on the Incinerator by Eric Pickles MP.

209/13 To receive items for the next agenda

Any issue regarding TSJ Surgery to be given to Cllr Patrick before 26<sup>th</sup> November.

210/13 Date and Time of Next Meeting – Thursday 12<sup>th</sup> December 2013 at 7.00pm in the Community Centre.

Meeting closed at 10.06pm