

Walpole Parish Council

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 13th February 2014 at 7.00pm.

Present – Chairman - Cllr Richard Blunt
Councillors – Andy Bliss, Richard Cousins, Richard Green, Emma Hanslip, Maureen Patrick, Annie Treen, James Whitaker and Pat Wiseman
County Councillor Fred Agnew
Emma Bateman – Clerk, Janet and Peter Luck – Website and Crier, Irene Hunter (Press)
Dee Jackson – West Norfolk Community Transport
1 member of the public

20/14 West Norfolk Community Transport – To welcome Dee Jackson and discuss Community Transport
Cllr Richard Blunt welcomed Dee Jackson from West Norfolk Community Transport to the meeting. Mrs Jackson explained the scheme had been established in 1992 and grown from 1 minibus and 1 paid driver to a fleet of minibuses and 48 drivers. Funding is gained from fares, NCC and contract work. The contract work subsidises the dial-a-ride service. The flagship service is the dial-a-ride both in rural and urban areas. WNCT provide transport to schools, services for elderly, young adults with learning difficulties. There is a new service called flexibus in Breckland and South Norfolk, similar to dial-a-ride but users don't have to be members. WNCT runs a service bus in Swaffham. There are feeder services where minibuses feed into regular service routes from outlying areas. WNCT also hires out a mini bus to local community groups with/out a driver. There are volunteer car services, usually used for hospital/doctors' appointments. There is a shop mobility scheme, a mini bus calls in at St James carpark and travellers can then swap to a shopmobility scooter. To set up a new route, passenger numbers must be enough to make it viable and sustainable (usually 9-10 passengers), WNCT is willing to pilot new services for a few weeks. Dial-a-bus is a non-fee-paying membership scheme and currently does serve Walpole Marsh, the current service is set up for a regular service every Tuesday, for the service to be extended a survey needs to be carried out. Volunteer drivers' charge 45p per mile from drivers home + journey + return home, charge is per journey no matter how many passengers. A mini bus can be placed in the community for the community to run, with WNCT maintaining it (Docking run a mini bus this way). Mrs Jackson will provide information on this type of service. There will be information put into the newsletter and website for residents about the WNCT schemes and membership. Cllr Blunt thanked Mrs Jackson for attending the meeting.

21/14 Public Participation – to suspend the meeting to allow public participation
There was no participation from the public

22/14 Apologies – to accept apologies and reasons for absence
Apologies were received and accepted from Cllrs Rosa Blunt and Richard Broden.

23/14 Declarations of Interest – to record declarations of interest from members on any item to be discussed
Cllr Patrick declared an interest in Finance 27/14 II i.

24/14 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 9th January 2014
The minutes of the Parish Council Meeting held on Thursday 9th January 2014, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Whitaker, seconded by Cllr Bliss. Agreed.

25/14 Matters Arising – to record matters dealt with arising from the last meeting
All matters have been included within the agenda.

26/14 Planning

1. Applications

- a) 13/01844/S36 – Amendment to Application for consent to construct and operate an electricity generating station at Sutton Bridge, Sutton Road and submission of supporting information. Councillors discussed and asked what will happen with the existing power station when Sutton Bridge B is built.
- b) 14/00046/F – Installation of two 35m wind turbines at Model Farm, Frenchs Road, Walpole St Andrew. No objections, but residents must be properly consulted.
- c) 13/01467/F – Completion and retention of triple stable, hard standing and access at Missbe-Haven, Walpole Marsh, WSA. No information to view on website, no comments can be submitted.

2. Enforcement

- a) 4 Rose & Crown Cottages – Enforcement reported no conversion of garage to residential and the extension to garage is within permitted development.
- b) Berkeley House – entrance onto Church Road, Planning Enforcement to respond.
- c) The Chestnuts, Mill Road – query with Planning Enforcement if garage is within permitted development.

27/14 Finance

I. To consider any request for grants and donations if received

One request has been received from Magpas. After discussion, Cllr Whitaker proposed a donation of £100, seconded by Cllr Wiseman. To be included with March payments.

II. to approve payments as listed overleaf

i.	WPFRT	Hall Hire February, balance to pay for January & Broadband	103.60	103.60
ii.	K&M Lighting	Streetlight Maintenance	48.31	57.97
iii.	Minuteman	Printing Village Crier	310.00	310.00
iv.	HMRC	Clerk's PAYE	5.20	5.20
v.	Mrs E Bateman	Clerk's Salary & Expenses	288.49	288.49

III. to record receipts

None

IV. To view the books of Account

Cllr Bliss looked at the Books of Account

28/14 Correspondence

1. Henry Bellingham MP – acceptance of invitation to a Parish Council meeting. Mr Bellingham advised that Friday 14th March would be a suitable date. Councillors agreed to have an extra ordinary Parish Council meeting on 14th March at 7pm. The normal Parish Council business will be carried out on Thursday 13th March. There will be a short agenda for 14th March with a limited Public Participation session at the end of the meeting.
2. Community Transport West Norfolk – meeting 25th March 2014 2.30pm to 5.30pm West Norfolk Professional Development Centre, Kilhams Way, King's Lynn.
3. Norfolk Age UK – thank you for the donation
4. NCC – gritting route leaflet
5. WNVCA – Funding newsletter.

29/14 Swingfield Trees – to discuss the response from St Peter's Parochial Church Council

Councillors discussed the response from St Peter's Parochial Church Council. Councillors agreed for a letter to be sent regarding the PCC's responsibility for the maintenance and safety of the area as the legal owners and that the space is intended for public access. The Parish Council will continue to cut the grass with good will and at no cost to the PCC unless otherwise instructed and noted that should a contractor or member of the public be injured, all liability remains with the PCC.

(Cllr Agnew left at 9.05pm)

30/14 Commemoration of World War I – to discuss any projects

A quote has been received for a formal poppy area to be sown in St Andrew's churchyard. Councillors discussed and agreed to sow informal drifts of poppies in appropriate areas within the parish. Clerk to order ½ kg of seed and one or two councillors will attend to the sowing.

31/14 The Chase Lighting Scheme – update on progress

1. The Chase Lighting Scheme is now completed. The lights have been added to the Insurance Scheme and UK Power Networks advised of the installation so that the new lights can be added to the electricity invoice.
2. Councillors asked for the time that the lights are for adjustment.
3. Ground works for the cabling – the verge needs to be smoothed over, bricks removed and some top soil and grass seed put in to re-instate the area. Clerk to ask CGM for a quote.
4. Lamp at the Primary School – Councillors agreed for the Chair of Governors to be approached with regard to the Parish Council taking over this light and getting it re-connected and working.

32/14 WPFRT Sports Field - to discuss the proposed access to the field

Cllr Patrick advised that the BMX Club now needs to have a flood risk assessment for the planning application and there are still issues as to whether the land is agricultural or recreational.

Councillors discussed the access from Springfield Road and agreed arrange for a sole planning application for the access. Clerk to contact the agent and start the application process.

33/14 Play Park – update from Cllr Rosa Blunt

Cllr Rosa Blunt is to contact organisations regarding funding and grants.

34/14 County and Borough Councillors Reports

There were no County or Borough Councillors in attendance.

35/14 Village Crier and Website – to receive any reports from the Editors
Peter Luck advised that there had been 575 hits to the website.

36/14 To receive councillors' reports of Villagers' Concerns
See 37/14

37/14 Highways - To receive reports of road and footpath faults

1. Road edges – there are two groups – one of runners and one of cyclists – who have reported that the road edges are so bad that they have to use the middle of the road. Cllr Whitaker asked if the groups could report the areas of concern to Parish Councillors so that this can be reported to NCC.
2. Walnut road – pothole o/s Appleton House.
3. Water Main – it was reported that Anglian Water will be installing a new water main on Chalk Road and Walnut Road. Councillors would like to know the timescale.

38/14 Streetlighting – to receive reports of faulty lighting columns

Cllr Patrick reported that there are two streetlights out and will give the numbers to the Clerk.

39/14 To receive items for the next agenda

40/14 Date and Time of Next Meetings – Thursday 13th March 2014 at 7.00pm and Friday 14th March at 7pm, both to be held in the Community Centre.

Meeting closed at 9.45pm