

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 10<sup>th</sup> November 2016 at 7pm.

Present – Chairman - Cllr Richard Broden  
Councillors – Andrew Bliss, Richard Blunt, Adrian Eveleigh, Richard Green (*arr. 715pm*), David Lawty, Janet Luck, Lynne Newman and Linda Matthews.  
Clerk - Emma Bateman,  
Members of the Public – Harry Aarons, Chris Dawson, Gill Henderson, Peter Luck, Les Street.

233/16 Apologies – to accept apologies and reasons for absence.

Apologies were received and accepted from Cllr Whitaker. Cllr Green had previously advised he would be a late arrival.

234/16 Declarations of Interest of any items on the agenda and to consider any requests for dispensations  
Cllr Lawty declared an interest in Planning

235/16 Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 13<sup>th</sup> October 2016.

Cllr Bliss proposed the minutes of the Ordinary Parish Council Meeting held on 13<sup>th</sup> October 2016, having been previously circulated, as a true record of the meeting, seconded by Cllr Luck. Agreed.

236/16 Public Participation – to hear concerns and comments from members of the public.

1. Harry Aarons – thanked the Parish Council for its support of the Speed Watch Team with the purchase of hi-vis jackets and a Dictaphone. The team has had a lot of success in recording speeding vehicles, 21 vehicles were recorded and 16 identified in early November. This means that the police will visit again with an official camera. Cllr Blunt asked for the Speed Watch Team to put a report in the Village Crier to keep the profile up of the teams work.
2. Les Street – advised that the Parish Hall re-decoration and electrical work has been completed. The committee is due to meet with an architect. The Hall requires a fire alarm and an application for funding may be submitted to the Parish Council.
3. Peter Luck – advised that a grant for the whole amount needed for the re-decoration of the Community Centre had been received from the Power Station at Sutton Bridge, so the grant from the Parish Council is no longer required for this particular project. Bookings are continuing and there will be a Christmas Fair on 11<sup>th</sup> December.

237/16 To receive Councillors reports of villagers' concerns

1. Litter bin on Walnut Road – the bins is constantly full, it is thought that it hasn't been emptied for several weeks or even months. Councillors agreed to look at the bin and investigate if the liner is missing. If it is, the liner from the old playing field bin can be used to replace it.
2. St Peter's PCC – does the PCC need to complete an application form for the ongoing agreed grant for churchyard maintenance? Councillors agreed as this has been a long term agreement, the PCC can continue to write a letter for the grant when it is required.
3. Swingfield – can the PCC be asked when the planned tree maintenance on the Swingfield will take place.
4. Swingfield – there is another mole on the Swingfield.
5. Springfield Rd and Cuttings Court – there is a builders fence between the two roads, can the developer be asked what is happening there.
6. Walnut Road Noticeboard – the grass is very high. Councillors will look at getting it strimmed.
7. East Coast Community Fund Drop In Session – Cllrs Bliss and Eveleigh attended. There is a fund of £465K per annum with an opportunity to apply twice a year.

238/16 To receive a reports:

1. To review the process for receiving reports – Councillors discussed and agreed that verbal reporting would continue.
2. Borough Councillor report – Cllr Blunt advised that the Heads Of Terms document would be sent to the Parish Council shortly. The BC is proposing to have one lease for the two areas (open space and allotment land) on a 10 year term. The rent for the first year will be free and following on will be £300 per annum. There will be conditions to adhere to (no livestock, fruit and veg production only) and the lease will commence on 1<sup>st</sup> April 2017. The remaining land will be amenity land and will have to be maintained.
3. The Community Centre report – Peter Luck has already reported in Public Participation.
4. Village Crier, Social Media & Website Editors reports – Cllr Luck advised that St Peter's PCC had requested an insert of a Christmas card with the church service times to go into the Village Crier. Councillors noted that there is already an insert of the Parish Consultation on the Solar Farm Community Contribution. Cllr Luck will ask the deliverers if they will be happy to deliver with two inserts.

239/16 Matters Arising – to record matters arising from the last meeting  
Items are on the agenda.

240/16 Co-opted Councillor Post – to co-opt a new parish councillors for the current vacancy.  
This item has been deferred to December as one of the candidates was unable to attend this evening.

## 241/16 Planning

### A. Applications for Consultation with Parish

16/01784/CU Change of use of agricultural land to garden land at Land at Townsend Farm, Church Road, WSP. Four votes in favour, 2 votes against, 3 abstentions. Support but no future development and used for the enjoyment of the resident.

16/01910/F Alterations to attached garage to form self-contained annexe at Berkeley House, Walnut Road WSP. One abstention, the rest all in favour. Support but used for purposes incidental to the needs of the occupant of the dwelling and not used as an independent dwelling or for business or commercial use.

16/01905/F Construction of detached garage with hobby room over at Berkeley House, Walnut Road, WSP. One abstention, the rest all in favour. Support but used for purposes incidental to the needs of the occupant of the dwelling and not used as an independent dwelling or for business or commercial use.

16/01920/DM Prior Notification for demolition of existing dwelling and outbuilding at Homewood, Bustards Lane, WSP. One abstention, the rest all in favour Support.

16/01867/O Outline Application: residential development at Land on the South Side of Walnut Road WSP. 7 votes in favour and 2 abstentions. Support although it was noted that there are no affordable houses included.

16/01838/BT Removal of Public Payphones throughout the Borough – there is a need for one payphone in the parish due to poor mobile signal and use in case of an emergency. Councillors agreed to ask for the Walnut Road Payphone to remain, Chalk Road and Wisbech Road ones to be removed.

### B. Borough Council Planning Authority Decisions

16/01644/F - Willow Tree House, Chalk Road, WSP - Proposed extension to existing property in order to create a larger kitchen and dining area. Utility room to be relocated in order to accommodate the enlarged kitchen and dining area.

Application Permitted, 26<sup>th</sup> October 2016, Delegated Decision.

## 242/16 Finance:

### I. To consider requests for a donations

Cllr Bliss proposed a donation of £50 to Royal British Legion for the two poppy wreaths. Agreed. A cheque will be authorised at the December meeting.

It was noted that WPFRT had withdrawn the application for a sum of up to £1,000 for redecoration as the whole amount had been granted from Sutton Bridge Power Station.

			Ex VAT	VAT	Inc VAT
II.	to approve payments				
i.	WPFRT	Hall Hire	30.80		30.80
ii.	K&M Lighting	Street light maintenance	53.73	10.75	64.48
iii.	CGM Ltd	Grass cutting	139.25	27.85	167.10
iv.	WSP Parish Hall	Hall Hire (Aug)	15.00		15.00
v.	Royal Mail	Business reply service	94.00	18.80	122.80
vi.	H Aarons	Reimbursement Dictaphone	49.99		49.99
vii.	HMRC	PAYE	9.60		9.60
viii.	Mrs E Bateman	Wages & expenses	278.59		278.59
ix.	H Aarons	Reimbursement Hi Vis Jackets	80.00		80.00
x.	Samuels	S137 Donation Defib cabinet	100.00		100.00
xi.	E.ON	Energy charge	116.67	5.83	122.50

All councillors agreed for the payments to be made.

### III. to record receipts

There were no receipts

### IV. To view the books of Account

Cllr Newman looked at the Books.

### V. To agree the new bank account for the community contribution (Solar Farm)

Councillors agreed to open an account with Cambridge and Counties Bank. Cllrs Broden, Blunt, Green and the clerk will be authorised to deal with the account. The account is a telephone and online account, monies can only be transferred to and from the main holding account of the Parish Council and it is a 31 day notice account.

## 243/16 Correspondence – to receive items for information

- 1) KLWNBC – Call for Sites and Policy Suggestions Consultation. Councillors discussed and agreed not to make any representations at this stage.
- 2) KLWNBC – Special expenses will be listed separately on council tax bills.
- 3) KLWNBC – Mayor's Civic Awards for Voluntary Service.
- 4) Norfolk ALC – Local Government Financial Settlement Consultation
- 5) KLWNBC – Adoption Statement of the Site Allocations and Development Management Plan
- 6) Anthony Curton Primary School – concerns regarding the amount of dog waste currently in the parish. Reminder to go into Crier for dog walkers to be mindful and clear up after their dogs.

## 244/16 To confirm arrangements for the Remembrance Day Wreaths

1. Cllr Blunt will lay the wreath at St Peter's Church at the Remembrance Day Service.
2. Cllr Bliss will lay a wreath at the St Andrew's War Memorial on Remembrance Day.

## 245/16 St Andrew's Churchyard

1. to discuss the footpath – Clerk to contact the Community Payback Scheme regarding re-instatement of the path
2. to discuss gardening/weeding/self-seeded sapling removal work – Clerk to seek advice on dealing with self-seeded growth in the graves.
3. Gateposts – clerk to seek quotes for their repair.
4. to discuss the access road from Kirk Road to the Churchyard – clerk to contact Church Wardens about the access to the churchyard by the alms-houses from Kirk Road.

246/16 St Peter's Churchyard War Memorial and Roll of Honour

1. update on the progress of the plaque – this is in hand but the stonemason is very busy at present.
2. to consider a sub-committee regarding surveys for the War Memorial and applications for funding with War Memorials Trust – Cllrs Eveleigh and Lawty will form a sub committee to look at the details.

247/16 To consider grass verge cutting for next season (additional cuts outside the provision by NCC)

Councillors agreed to ask the County Councillors to investigate NCC's proposals for grass verge cutting next season. Councillors will then consider opting out of the grass cutting scheme run by NCC and form its own seasonal contract.

248/16 To consider a programme/rota for a monthly Parish Councillor surgery

Deferred to December.

249/16 Play Park – to receive any updates on the project progress.

Deferred to December.

250/16 Parish Partnership Scheme – to make considerations for suitable projects for 2017/18

Councillors discussed and agreed to look at both ideas, Village Gateway features and Trod for Chalk Road, in detail in time for next year's PPS scheme. It was noted that the deadline for application for this year's scheme is in December.

251/16 To consider future Village projects

1. Councillors discussed and agreed to consider the formation of subcommittees to deal with some of the projects and report to meetings (January agenda)
2. Bus Shelter for Walnut Road – deferred to January
3. To confirm arrangements for the consultation with the parish for the Community Contribution (Solar Farm) – The business reply card is awaiting approval from Royal Mail and will be delivered with the December Criers. Cllr Broden will draw up a press release for the local papers.

252/16 Highways & Streetlighting- To receive reports of road, footpath faults and reports of faulty street lighting columns  
Playing field grass was missed on the last cut.

253/16 To receive items for the next agenda

Neighbourhood Plan (Jan), Risk Assessment Review (Jan), Parish Footpaths (Dec), Councillor Vacancy (Dec).

254/16 Date and Time of Next Meeting - Ordinary Parish Council Meeting Thursday 8<sup>th</sup> December 2016 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.20pm