

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 13<sup>th</sup> August 2015 at 7pm.

Present – Chairman - Cllr Richard Blunt  
Councillors – Andy Bliss, Richard Broden, David Lawty, Janet Luck, Linda Matthews, Lynne Newman, Maureen Patrick, James Whitaker and Pat Wiseman  
Emma Bateman – Clerk, Peter Luck – Parish Website, Irene Hunter – Press

154/15 To accept Apologies for Absence  
Apologies were received and accepted from Cllr Green.

155/15 Public Participation – to suspend the meeting to allow public participation  
Harry Lessman – reported damaged to car whilst driving through the road works carried out by Kier on behalf of Norfolk County Council. Councillors discussed the issues with Mr Lessman and will request that NCC advised when roadworks are to take place (without road closure notices).

156/15 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

1. Cllr Patrick Finance 160/15.IV.a
2. Cllr Lawty Planning 159/15.2.b.
3. Cllr Newman Correspondence 162/15. 2 & 3.

157/15 Minutes – to approve the minutes of the ordinary parish council meeting held on Thursday 9<sup>th</sup> July 2015.  
The minutes of the Ordinary Parish Council Meeting held on Thursday 9<sup>th</sup> July 2015, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Wiseman, seconded by Cllr Patrick. Agreed

158/15 Matters Arising – to record matters dealt with arising from the last meeting  
All matters are agenda items.

159/15 Planning

1. Applications for Consultation with Parish
  - a. 15/01227/F – Single storey side extension at 4 Rose & Crown Cottages, Walpole Bank, WSA. Support.
  - b. 15/01127/LDE – Certificate of Lawfulness – Use of land as residential garden at Hawthorne Lodge, Police Rd, WSA. Support.
  - c. 15/00918/F – Amendment to Planning Application – erection of one wind turbine with hub height of 24.8m at Model Farm, Frenchs Rd, WSA. Support.
2. Borough Council Planning Authority Decisions
  - a. 15/00819/RM - The Willows, The Marsh WSA. Construction of one dwelling Application Refused, 24<sup>th</sup> July 2015, Delegated Decision.
  - b. 15/00857/F - Torestin, Chalk Road WSP. Freestanding car port and use of existing garage for ancillary accommodation Application Permitted, 27<sup>th</sup> July 2015, Committee Decision.
3. Appeals
  - a. APP/V2635/W/15/3065789 – Demolition of commercial building and construction of 4-bed two storey dwelling with detach double garage at Storage, The Marsh, WSA. Comments to be received by Planning Inspectorate by 4<sup>th</sup> September 2015.
4. Planning Enforcement
  - a. Dwelling on Market Lane – no breach of planning regulation by vehicular use of the verge instead of the driveway.

160/15 Finance

- I. To consider any request for grants and donations if received  
None received.
- II. To consider quotes for streetlight maintenance  
Councillors considered quotes from 3 contractors and will ask K&M (Current Contractor) for a reconsideration of their quote. Councillors agreed in principle to replace 35 SOX lamps when they fail with LED lamps.
- III. To review the banking mandate (Cheque signatories)  
Cllr Lawty proposed Cllrs Broden and Whitaker as the new signatories, seconded by Cllr Patrick. Agreed.
- IV. to approve payments

a. WPFRT	Hall Hire	20.00		20.00
b. K&M Streetlighting	Lighting Maintenance	48.31	9.66	57.97
c. Get Mapping	Mapping program	28.00	5.60	33.60
d. Webb's	Flyer Delivery January	25.00		25.00

e.	Minuteman Press	Village Crier printing	325.00		325.00
f.	Fraser Dawbarns	Surveyor Fee Lease	300.00	60.00	360.00
g.	Playsafety Ltd	Play Park Inspection	68.00	13.60	81.60
h.	Mrs E Bateman	Salary and Expenses	307.11		307.11
i.	HMRC	PAYE	5.20		5.20
j.	UK Power Networks	Reconnection Fee	371.00	74.20	445.20
k.	E.ON	Energy charge	100.47	5.02	105.49

Clr Bliss proposed all payments be made, seconded by Cllr Whitaker. Agreed.

V. to record receipts

None received

VI. To view the books of Account

Clr Broden looked at the Books of Account.

161/15 To discuss the official briefing for the KLWNBC Site Allocations and Development Management Policies Pre-Submission Document (LDF).

1. Cllrs Blunt, Bliss and Whitaker attended the KLWNBC Briefing Meeting on 5<sup>th</sup> August. Cllr Blunt advised the council that a ruling by a Judge regarding an appeal for 40 homes in Clenchwarton had found that there is not enough provision for land for development. There is no defined formula for calculating housing stock needs. Any planning applications, at the moment, if rejected by the Planning Authority can go through the Appeal procedure.
2. Cllr Blunt advised that the LDF Hearing was suspended on the first day as more information was required for environmental issues regarding bird and wildlife habitat, sufficient green open space for walkers etc, reclassification of site regarding Environment Agency's flood risk areas and the scale of proposal – the Inspector would like to see more sites included in the document. Every new property must be sustainable. There is advice on the Borough Council website and government websites for development framework and sustainability. Cllr Whitaker will write a report, with additions from Cllrs Blunt and Bliss.

162/15 Correspondence – to receive items for information

1. Suzanne Lyons – formation of a speed watch group. Parish Council offers support by way of rent of hall for training, one parish councillor to be in the group (Cllr Wiseman). 8 votes for the proposal and 2 abstentions. Carried.  
*Cllr Newman left the room.*
2. Suzanne Lyons – Land behind Townsend Estate, councillors discussed and nothing can be done at present as the land is rented to another party currently. Comments are noted and the Parish Council's interest has been lodged with KLWNBC.
3. Suzanne Lyons – Access road at Townsend Estate -The Parish Council has supported the residents request for this to be reinstated and KLWNBC will do this in their own timescale.  
*Cllr Newman returned to the room*
4. P Hill – Link to website enquiry
5. KLWNBC – Sport in Villages
6. Norfolk Age UK – AGM Invitation
7. Walpole Cross Keys Parish Council – invitation to join a steering group for consideration of commemoration of end of WW1 Centenary in 2018- Cllr Lawty will represent Walpole PC.
8. Clerks and Councils Direct Magazine
9. Signpost Newsletter

163/15 To confirm initial training for new parish councillors

Cllrs Lawty, Luck, Matthews and Newman will be booked in for Initial Training for Councillors in October.

164/15 To discuss grass verge cutting in the parish

1. Grass verges have been cut better recently. NCC are yet to supply details regarding the grass cutting program.
2. A note is to go into the Crier regarding stones and posts on grass verges as County Council do not allow obstructions on verges.

165/15 Play Park

- A. To receive the Play Park Annual Inspection Report  
Councillors agreed to ask Fenland Leisure Products to carry out the minor repairs listed in the report.
- B. To receive an update on the lease  
The Lease is to be reviewed by the Surveyor and will be sent to the Charities Commission for approval.
- C. To discuss the donation of fencing and installation from Dong Energy and Murphy's  
Councillors discussed the offer from Dong Energy and Murphy's to donate and install new fencing at the Play Park. Cllr Lawty proposed that the offer is accepted, seconded by Cllr Luck. Agreed.
- D. Bins – it was agreed to use the bin housing for the Parish Hall at the play park and order another one for the Parish Hall site, proposed by Cllr Lawty, seconded by Cllr Bliss. Agreed.
- E. To receive any updated quotation for the provision of play equipment  
Quotes are still to be received from Sovereign.

166/15 To discuss improvements to the website/communications/social media

To discuss at the next meeting. Councillors to look at examples and decide what outcomes they would like to see.

167/15 To receive information on the provision of the access to the sports field.

Cllr Bliss advised that NCC have sent a quote for a dropped kerb, valid for 60 days, costing £1,718.36 from their approved contractor and will be getting quotes for the rest of the construction. Cllr Lawty advised that if the work is greater than the dropped kerb, the parish council's contractor can carry out all the work as long as they are NCC approved and will get confirmation of this.

168/15 To discuss the report from Fairhaven Stone regarding the War Memorial in St Peter's Churchyard.

Next agenda

169/15 Walpole St Andrew Cemetery

1. Clerk will send website details to all councillors for benches, Cllr Whitaker took the hard copies to look at.
2. Friends Group – Cllr Newman reported that there are 3 volunteers at present. The Scouts are going to help out. Cllr Newman will visit the cemetery to report on what needs to be done. John Locke offered his help.

170/15 County and Borough Councillors reports

Cllr Blunt advised that August is a quiet month and the biggest issues are all related to planning at present.

171/15 To receive Councillors reports of villagers' concerns

1. Speed of lorries to Race Bank Off Shore Wind Farm substation has been reported to the Liaison Team. If anyone witnesses occurrences of speeding etc the number plate and time must be noted.
2. Community Centre Car Park – complaints regarding the dust – refer to community centre committee.
3. Post Box at Lions Services – request for it to be moved. Cllr Bliss advised that the Post Office monitors usage of post boxes and moving it may be detrimental to the usage. Post boxes will start to be emptied with the morning delivery.
4. Hedging at play park and around school perimeter is overgrown – report to Norse and Public Rights of Way officer.
5. Bushes and hedges on Springfield Rd – letters to be sent to request trimming.
6. Kirk Rd – lots of dog fouling, Cllr Broden will apply some dog fouling notices.

172/15 Highways - To receive reports of road and footpath faults

1. Gooses Lane, between Sunset Cottage and Seabank and Follens Road along the Seabank – both roads have raised centres and it is catching the bottom of vehicles.
2. Walpole Bank – dip in the road at junction with Folgate Lane by the water main.
3. Wisbech Rd – dead-end sign by Beeches Lodge near Swingfield is bent over.
4. West Drove North – sign post missing two finger boards towards Walton Highway

173/15 Streetlighting – to receive reports of faulty lighting columns

174/15 To receive items for the next agenda

Website, War Memorial.

175/15 Date and Time of Next Meeting – Thursday 10<sup>th</sup> September 2015 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.