

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 14th August 2014 at 7.00pm.

Present – Chairman – Cllr Richard Blunt
Councillors – Cllrs Andy Bliss, Rosa Blunt, Richard Green, Maureen Patrick, James Whitaker and Pat Wiseman
Emma Bateman – Clerk, Janet Luck – Village Crier and Website, Irene Hunter - Press

163/14 Apologies – to accept apologies and reasons for absence
Apologies were received and accepted from Cllrs Richard Cousins, Emma Hanslip and Annie Treen.

164/14 Public Participation – to suspend the meeting to allow public participation
There were no members of the public who wished to participate.

165/14 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 14th August 2014
The minutes of the Parish Council Meeting held on Thursday 14th August 2014, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Patrick, seconded by Cllr Wiseman. Agreed.

166/14 Declarations of Interest – to record declarations of interest from members on any item to be discussed

- a) Cllr Patrick declared an interest in Finance 169/14 IV i.
- b) Cllr Wiseman declared an interest in Finance 169/14 IV iv.
- c) All councillors present declared an interest in Planning 168/14 A.

167/14 Matters Arising – to record matters dealt with arising from the last meeting.

- a) Suzanne Lyons has provided the parish council with name of people interested in the Allotments. Cllr Rosa Blunt totalled up the names – 49 want allotments, 53 do not, 7 willing to help with allotments, 5 abstained and 28 do not live in the parish.
- b) Speed limit sign on Mill Road is still not connected to power. Clerk to query with Westcotec.
- c) School Light – Clerk to query Westcotec on the price to have it connected again.

168/14 Planning - to consider Planning Applications, receive Borough Council decisions, note planning appeals and breaches.

A) Applications

14/01280/F – formation of new access to serve open land owned by WPFRT at land off Springfield Road, WSA. Parish Council is applicant.

14/01236/F – Increase in height of landscaping bund from 5.5m to 6m at Walpole Sub Station, Walpole Bank, WSA. Support.

B) BC Decisions

14/01005/O – Outline Application for the construction of one dwelling at Applegate House, Walnut Rd, WSP. Permission granted.

C) Planning Breaches

Mill Rd, WSP – Planning Enforcement Team have visited site and will be advised by Principle Planner on how to proceed.

169/14 Finance

I. To accept the External Audit Report from Mazars LLP

The external audit was received without any issues, Cllr Green proposed the External Audit report be accepted, Cllr Patrick seconded. Agreed.

II. Grass Cutting

- i. Mr Wiseman has submitted his invoice for the agreed 16 cuts for this season. Councillors discussed and agreed to ask Mr Wiseman to cut the grass on an ad hoc basis for the remaining part of 2014 as the weather is continuing to be clement enough for the grass to grow.
- ii. Mr Wiseman will not continue as a grass cutting contractor for 2015 season. Clerk will arrange for quotes from other contractors.

III. To consider any request for grants and donations if received
Tapping House. Cllr Whitaker proposed a donation of £100, seconded by Cllr Wiseman. Agreed.
Councillors agreed to have a formal written policy for donations.

IV. to approve payments

i.	WPFRT	Hall Hire	20.00	20.00
ii.	K & M Services	Streetlight Maintenance	48.31	57.97
iii.	CGM	Grass cutting	102.50	123.00
iv.	Mr K Wiseman	Open Spaces Grass Cutting	2560.00	2560.00
v.	Mrs E Bateman	Clerk's Salary & Expenses	251.97	251.97
vi.	W J Ogden	Refurbishment of Noticeboards	350.00	420.00
vii.	Mazars LLP	External Audit Fee	200.00	240.00
viii.	Tapping House	Donation	100.00	100.00
	Direct Debits			
ix.	E.ON	Energy Charge	68.53	71.96

V. to record receipts

None

VI. To view the books of Account

Cllrs Whitaker and Bliss looked at the books.

170/14 Correspondence – to receive items for information

- a) KLWNBC – changes to green bin collections from 1st October 2014, glass will now be collected.
- b) WNVCA – funding newsletter.
- c) LDF – The LDF will now go to Cabinet on 4th November 2014 and consultation will be Nov/Dec time.
- d) Kick Start - Moped hire scheme
- e) Suzanne Lyons – queries regarding Site 33 & request for a street light on Church Road. Councillors will look at the area in question.
- f) Iain Miller – email comments regarding parish council website
- g) Sharon Buttriss - email comments regarding parish council website
- h) Name supplied – queries regarding parking regulations on highway
- i) Lynn Newman – query regarding the positioning of public participation within the agenda
- j) Dong Energy – James Gowing from Dalcour MacLaren will be visiting the Parish Council at October meeting and John Maxey will be acting as agent for the Parish Council.

171/14 Councillor resignation – to receive resignation from Cllr Broden and assign a new representative to Sutton /Bridge Liaison group.

- a) Cllr Richard Broden has resigned from the Parish Council. Clerk will arrange for the necessary notices to be posted on the noticeboards.
- b) Sutton Bridge Liaison group – clerk to find out meeting schedule.

172/14 Allotments – to review the allotment rents for October 2015

Councillors discussed and it was agreed to raise the rents by 10%, fixed for 3 years from October 2015, next rent review will be carried out in 2017 for implementation in 2018. Proposed by Cllr Rosa Blunt, seconded by Cllr Wiseman. Agreed.

173/14 To review the Publication Scheme and Website

Website in progress and Publication Scheme sub group to meet prior to the next meeting.

174/14 Telephone Box on Walnut Road – to discuss BT's proposal to remove

Councillors discussed and agreed that the Walnut Road Payphone should remain, other phone boxes in the parish could be removed. Clerk will respond to KLWNBC as soon as BT submit their application to the local planning authority.

175/14 Townsend Estate – to receive any updates on the following:

- a) Unused Allotments – information received on interest in garden allotments – see Matters Arising
- b) Right of Way – no further information has been received. Resident who have the Right of Way on their Deeds should contact MP or seek legal advice regarding this issue.

176/14 Swingfield – to receive information from the Church Wardens & discuss whether the Parish Council is interested in purchase

No correspondence has been received from the Church Wardens.

177/14 The War Memorial in St Peter's Churchyard – to receive quotes for cleaning and repairs

- a) Three quotes were received from Ivett and Reed, Holman & Son and Fairhaven Stone. Councillors agreed that Fairhaven Stone quote should be accepted.
- b) Councillors agreed for the Clerk to apply for a grant from the War Memorials Trust.
- c) Clerk will advise Rev Neil Batcock.

178/14 West Norfolk Community Transport – to receive information

Mrs Clery Fox reported issues with transport to the Parish Council. Councillors discussed and agreed to write to Norfolk Green to ask if they will give consideration to a link bus service to the X1 at Terrington St John, and the surgery or vary the route of the 55 to link up.

179/14 Play Park – to receive an update on the project for new equipment

- a) Lease Document – councillors discussed and agreed for the Chairman to make further enquiries about the document and proceed from there whether to instruct a solicitor to check the lease document for the Parish Council and register it with Land Registry. Currently, the Parish Council is obliged to pay for the WPFRT legal costs for having the lease drawn up.
- b) Existing Play Area – councillors agreed to have the slide bar on the slide removed as it was causing more issues in situ. Advice was sought from RoSPA, who advised to remove the slide bar. Cllr Bliss agreed to arrange for its removal.

180/14 WPFRT Sports Field – to receive an update on the proposed access

The planning application for the access has been submitted to KLWNBC.

181/14 To discuss parish projects

Councillors discussed ideas for future reference.

182/14 County and Borough Councillors Reports

Not in attendance.

183/14 Village Crier and Website - to receive any reports from the Editors

- a) New distribution list is working well.
- b) Would like to have an extra 50 copies printed in future – councillors were all in agreement.

184/14 To receive councillors reports of villagers' concerns

Issues with disturbances at Butlers Close, clerk to write to Freebridge.

185/14 Highways - To receive reports of road and footpath faults

- a) West Drove North – still undulating and poor.
- b) Chalk Road – at junction with Walnut Road, pothole.
- c) Kirk Road – old school to new school entrance, potholes.
- d) Mill Road – Manor Farm to The Chestnuts, road surface breaking up and potholed.

186/14 Streetlighting – to receive reports of faulty lighting columns

No17 Chalk Rd/Church Rd is on all the time.

187/14 To receive items for the next agenda

James Gowing from Dalcour Maclaren to speak to the parish councillors at October meeting.

188/14 Date and Time of Next Meeting – Thursday 9th October at 6.30pm in the Community Centre.

Meeting closed at 9.50pm