

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 9th October 2014 at 7.00pm.

Present – Chairman – Cllr Richard Blunt
Councillors – Cllrs Rosa Blunt, Richard Green, Maureen Patrick, Annie Treen, James Whitaker and Pat Wiseman
Borough Councillor Tony Wright
Emma Bateman – Clerk, Janet & Peter Luck – Village Crier and Website, Irene Hunter – Press
Members of the Public – Mrs Newman & Mrs Flint.

211/14 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllr Bliss and Cllr Hanslip. County Councillor Agnew advised that he would not be attending Parish Council meetings due to hearing issues.

212/14 Public Participation – to suspend the meeting to allow public participation

Members of the public did not wish to participate.

213/14 To adopt the amendment to Standing Orders regarding filming a recording of parish council meetings

1. The amendment to permit recording and filming at parish council meetings had been previously circulated. Cllr Rosa Blunt proposed the amendment be adopted, seconded by Cllr Treen, agreed.
2. Cllr Rosa Blunt proposed an announcement is made at the beginning of every meeting advising councillors and members of the public that there may be attendees wishing to record or film the proceedings, seconded by Cllr Treen, agreed.
3. Cllr Tony Wright advised that the Borough Council excludes recording or filming of meetings, councillors asked the Clerk to check this with the Borough Council.

214/14 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 9th October 2014.

The minutes of the Parish Council Meeting held on Thursday 9th October 2014, having been previously circulated were accepted as a true record of the meeting. Proposed by Cllr Wiseman, seconded by Cllr Rosa Blunt. Agreed.

215/14 Declarations of Interest – to record declarations of interest from members on any item to be discussed

Cllr Patrick declared an interest in Finance 218/14

216/14 Matters Arising – to record matters dealt with arising from the last meeting

1. Lighting – see item 231/14
2. Transport – the Clerk is waiting to hear from NCC, and a copy of all correspondence to be sent to County Cllr Agnew.
3. Right of Way at Townsend Estate – councillors queried the timescale for re-instatement of the right of way.
4. War Memorial in Parish Hall – clerk is investigating a stone mason who will look at the memorial and advise if the name can be added in keeping with the existing inscriptions.

217/14 Planning

1. Planning Applications
14/01539/F – Retention and completion of residential annex(amended design) at The Chestnuts, Mill Rd, Walpole St Peter. Could not be viewed, all councillors to email response to the Clerk by 17th November.
2. Borough Council decisions
14/01236/F – Increase in landscaping bund height from 5.5m to 6m at Walpole Sub Station, Walpole Bank, WSA. Permission granted.
14/01280/F Formation of new access to serve WPFRT field at Springfield Rd, WSA. Permission granted.
3. Note planning appeals and breaches
14/00667/UNAUTU – caravans at Missbe-Haven, The Marsh, WSA. Caravans are with permitted development rights.

218/14 Finance

A. Grass Cutting for 2015 Season for Walpole St Andrew Churchyard, the Swingfield and the Open Spaces

Quotes were received from Mill House Grass Cutting, Heronwood Landscaping, T A Blackamore, All Seasons, Mr Patterson and CGM Ltd. Councillors discussed all the quotations received and agreed to engage CGM Ltd for a three year Term, proposed by Cllr Whitaker, seconded by Cllr Treen. Agreed.

B. Payments

i.	Mrs J Luck	Postage Expenses	20.58	20.58
ii.	Royal British Legion	Poppy Appeal	34.00	34.00
iii.	WPFRT	Hall Hire	20.00	20.00
iv.	WPFRT	Broadband	81.20	81.20
v.	MHB Services	Streetlight Maintenance	48.31	57.97
vi.	Minuteman Press	Village Crier Printing	325.00	325.00
vii.	CGM Ltd	Grass Cutting	132.50	159.00
viii.	Ashby & Perkins	Fees for planning submission	225.00	225.00
ix.	Mrs E Bateman	Salary and Expenses	293.69	293.69
	Direct Debits			
x.	E.ON	Energy Charge	68.53	71.96

Cllr Wiseman proposed all payments be made, seconded by Cllr Rosa Blunt. Agreed.

C. Receipts

None

D. Books of Account

Cllr Rosa Blunt looked at the Books of Account.

219/14 Correspondence – to receive items for information

1. Tapping House –thank you for donation
2. WNVCA – newsletter
3. Suzanne Lyons – information relating to land registry for land behind Townsend Estate – Councillors discussed and a letter of thanks to go to Ms Lyons for all the research which is appreciated by the Parish Council and will be taken into consideration should a planning application be submitted, the council is also understands Ms Lyons concerns. It should be noted that anyone can apply for planning permission on land they do not own.
4. Lynne Newman – correspondence regarding press reports, agenda items and listing of correspondence on agenda. Councillors discussed and were happy to have an independent report of the meeting. Councillors consulted the minutes and a vote was taken regarding discussions about planning proposals on Site 33 at the October meeting.
5. Norfolk & Norwich Association for the Blind – volunteer recruitment
6. War Memorials Trust- newsletter

220/14 LDF

1. It was noted that the LDF document is on the Borough Council's website for anyone to access. Cllr Wright has asked why there is a need for specific sites, and the response from the LDF Team was so that 20 houses can be allocated to the parish. Cabinet has considered the LDF and it is now going to a full Council meeting. Cllr Richard Blunt asked Cllr Wright if he can represent The Walpoles and vote against the LDF at the Council meeting. Cllr Blunt advised that the Church Rd site within the LDF is listed on the Environment agency's website as Level 3 Flood Zone. There are also concerns that the new development guideline will excluded the eleven plots that have already got planning permission. Councillors would like the Parish Council's objections to be put in writing to the Borough Council's Council Meeting on 27th November – objecting to the development of sites of the size (10 houses) proposed by the LDF. The Parish Council would like to see smaller sized developments of 5 houses or less, and why have the development boundaries changed to excluded plots that already have planning permission or permission is in the pipeline, proposed by Cllr Whitaker, seconded by Cllr Patrick. Agreed.
2. LDF Consultation – Councillors agreed that there should be another Parish Council meeting with an extended public participation session for the public to express their views. This will be arranged as soon as the consultation dates are made public, proposed by Cllr Treen, seconded by Cllr Wiseman. Agreed.

221/14 To consider provision of a new litter bin at Chalk Rd/Wisbech Rd

1. Councillors discussed a new bin and housing. It was decided to purchase a bin housing for a 120 litre bin, from the same manufacturer as the bin on the playing field and have a weekly empty, proposed by Cllr Rosa Blunt, seconded by Cllr Treen. Agreed.
2. The Clerk will apply for a street furniture licence prior to ordering the housing.

222/14 To review the Publication Scheme and Website
Peter Luck will look at alternative website hosting and costs.

223/14 Land behind Townsend Estate – to receive any updates on the following:

1. Unused Allotments – Mrs Newman is conducting an independent survey on interest in allotments in the parish. Councillors asked Cllr Wright to follow up when the land will become available for re-let with Michael Walsh, at the Borough Council.
2. Mrs Newman asked if the Crier can include publicity regarding the allotments after Christmas. Councillors agreed.

224/14 Play Park – to receive an update on the project for new equipment
Councillors discussed the lease and the constraints seem acceptable but would like the lease period to be extended to 99 years, proposed by Cllr Wiseman, seconded by Cllr Rosa Blunt. Agreed.

225/14 WPFRT Sports Field – to receive an update on the proposed access
Clerk to pursue permission from KLIDB to pipe the drain.

226/14 To discuss parish projects – to include any considerations for the Parish Partnership Scheme
Councillors discussed and agreed to look at provision of signage for footpaths within the parish.

227/14 County and Borough Councillors Reports
Cllr Wright advised that he had attended the West Norfolk Tourism AGM.

228/14 Village Crier and Website - to receive any reports from the Editors
No reports to receive.

229/14 To receive councillors reports of villagers' concerns

1. Bushes on The Chase – councillors will monitor the growth and decided whether to cut back in the Spring.
2. Dog mess – being put into the play park bin, a notice will be put on it to use the appropriate bin nearby and a note in the Crier to use appropriate bins for dog mess.

230/14 Highways - To receive reports of road and footpath faults
Nothing reported

231/14 Streetlighting – to receive reports of faulty lighting columns

1. School Light, Kirk Rd. Councillors considered the costs and as discussed in previous meetings agreed that the adoption and reconnection of the light should carry on.
2. Church Rd. The current contractor has provided a cost of installing a new light but has not made it clear whether UK Power Networks connection fee is included on extra. Clerk has asked for clarification but this was not received in time for the meeting.
3. The Chase – streetlight out o/s The Manor House.
4. Springfield Rd – No 5b on permanently.

232/14 To receive items for the next agenda

233/14 Date and Time of Next Meeting – Thursday 11th December at 7.00pm in the Community Centre.

Meeting closed at 9.55pm