

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 9th April 2017 immediately following the Annual Assembly (7.12pm).

Present – Chairman - Cllr Richard Broden
Councillors – Andy Bliss, Richard Blunt, Adrian Eveleigh, Richard Green, Janet Luck, Lynne Newman, James Whitaker.
Clerk - Emma Bateman.
Three Members of the Public

58/17 Apologies – to accept apologies and reasons for absence.
Apologies were received and accepted from Cllrs Jo Drew and David Lawty.

59/17 Declarations of Interest of any items on the agenda and to consider any requests for dispensations
No declarations were made.

60/17 Public Participation – to hear concerns and comments from members of the public.

1. Mrs Henderson asked how is the Solar Fund going to be spent. Cllr Broden replied that a committee will be formed to discuss and prioritise a plan for allocation and spending of the fund. Cllr Bliss advised that dog bins and benches will be a priority. Mrs Henderson advised that it would be nice to see progress and spending of the fund in small but significant projects as well as larger ones.
2. Mr Street requested that the council considers the request letter for funding for improvements to the Parish Hall. Mr Street advised that the application form will take some time to complete and does not want the request to be overlooked in this time. Councillors assured Mr Street they would keep the request in mind.
3. Councillors discussed and agreed that a subcommittee or steering group must be formed to allocate fund and pursue projects.

61/17 To receive Councillors reports of villagers' concerns

1. Walpole Bank has had a few spots of tar and chip repairs.
2. Cllr Bliss has been reporting potholes on 'Fix my Street' and NCC have requested that he reports them directly to NCC in future.

62/17 To receive a reports from:

1. County and Borough Councillors reports – Cllr Blunt advised that there will be some work done to the cemetery railings by KLWNBC, there was no grass cutting prior to 1st April as contracts commence then. There is a proposal to have hedging at the cemetery. Councillors discussed and would like to meet R Fisher on site to consider further. There will be a Government White Paper published with changes making local residents more accountable for development growth.
2. Councillor Surgery report – Cllr Broden attended the surgery but the Community Centre wasn't open. Councillors agreed to monitor the amount of people attending the surgery and will review in a few months.
3. The Community Centre report – Cllr Luck advised that use is improving, enquiries about a 'boot camp' on the field, maintenance has started and the carpark has been surveyed.
4. Village Crier, Social Media & Website Editors reports – Cllr Luck advised that someone has offered to help with communications via social media and website, she will invite them to a meeting to discuss.

63/17 Matters Arising – to record matters arising from the last meeting
Cllr Lawty was absent so unable to update Mrs Henderson on a planning issue.

64/17 Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 9th March 2017.

Cllr Bliss was omitted from being present, this was corrected, 43/17. 2. Church Road should be Walnut Road in two instances.

The minutes of the Ordinary Parish Council Meeting held on Thursday 9th March 2017, having been previously circulated and with the above amendments, were accepted as a true record of the meeting. Unanimously agreed.

65/17 Planning

A. Applications for Consultation with Parish

1. 17/00712/F Proposed development of a below ground connection to the local distribution network and associated infrastructure at Crown Farm and Model Farm at Walpole Sub Station, Walpole Bank, WSA. Insufficient information, request more before commenting. (The Clerk advised she had an interest in this application as it is on family owned land)
2. 17/00725/F Proposed development of a battery storage installation and associated development to allow for the storage, importation and exportation of energy to the National Grid at Land at Model Farm, Frenchs

Road, WSA. Insufficient information, request more before commenting. (The Clerk advised she had an interest in this application as it is on family owned land)

3. 17/00488/LDE - Use of garage/store as living accommodation at 12 Frenchs Road, WSA. Unable to comment due to insufficient information, will Building Regulations be enforced this?
- B. Borough Council Planning Authority Decisions
17/00080/F - Rose Cottage, Mill Rd, WSP. Replacement bungalow with detached double garage. Application permitted, 23rd March 2017, delegated decision.
- C. Appeal Decision
APP/V2635/W/17/3167504 Land at Townsend Farm, Church Road, WSP. Appeal is allowed for the PP 16/01784/CU Change of use from agricultural land to garden land.

66/17 Finance:

- I. Clerk's wage review – the clerk's wage was reviewed and will remain the same this year.
- II. Appointment of Internal Auditor – it was agreed to appoint Mrs G Barnes to carry out the Internal Audit.
- III. to approve payments
 - i. WPFRT Hall Hire 21.60 21.60
 - ii. K&M Lighting Streetlight Maintenance 53.73 10.75 64.48
 - iii. Tilney A. S. PC Councillor Training 30.00 30.00
 - iv. Norfolk ALC Annual Subs 300.53 300.53
 - v. CGM Ltd Grass cutting 139.25 27.85 167.10
 - vi. KLWNBC Litter bin annual charge 150.00 150.00
 - vii. KLWNBC Dog bin empty 405.60 81.12 486.72
 - viii. Minuteman Press Village Crier Printing 325.00 325.00
 - ix. HMRC PAYE 33.80 33.80
 - x. Mrs E Bateman Salary and Clerical Expenses 323.44 323.44
 - xi. British Telecom CC Broadband 121.70 24.34 146.04
 - xii. KLIDB Allotment Drainage Rates 219.17 219.17
 - xiii. E.ON Energy charge 116.67 5.83 122.50Councillors unanimously agreed all payments are made.
- IV. to record receipts
 - i. Groundwork UK Grant for play park 2,000.00 2,000.00
 - ii. Tenants Allotment rents 2,663.36 2,663.36
 - iii. Tenants Allotment rents 284.74 284.74
 - iv. Village Crier Adverts 324.00 324.00
 - v. KLWNBC Precept 17427.00 17,427.00
- V. To view the books of Account
Cllr Bliss looked at the Books.

68/17 Correspondence – to receive items for information

1. L Matthews Councillor resignation
2. L Street Request for consideration of a grant/donation for improvement work to Parish Hall. There was some discussion about the proposal and the grant is required for the initial costs of surveys, planning etc. Council will keep this in mind, until exact requirements are known.
3. KLWNBC Community Infrastructure Levy
4. KLWNBC Core strategy
5. Play Safety Notification of play area inspection
6. Norfolk Police Barnstorming Event invitation
7. East Anglian air ambulance Recycling in partnership with Salvation Army
8. R Fisher KLWNBC Walpole Cemetery hedging
9. Resident Multi occupation housing and parking
10. Norfolk Mediation Donation request
11. BBfN Better broadband update
12. Royal Airforce Information event 25th April

69/17 To review the Risk Assessment.

1. Councillors noted the changes to the Risk Assessment with regard to social media and emails.
2. It was agreed to appoint Cllr Broden as the councillor auditor for interim checks. Agreed.
3. It was agreed to adopt the revised Risk Assessment.

70/17 Allotments and Open Space land (behind Townsend Estate) – to consider specifications and quotes for the clearing of the land and any further information from KLWNBC.

Councillors requested another meeting with Kevin Atkins and Michael Walsh to clarify some of the points of the proposed lease.

71/17 Play Park – to receive any updates on the progress of the project.

Cllr Whitaker advised work has started and there will be a need to top up the bark. There will need to be some signage as well. Cllr Whitaker will look into the appropriate wording required. It was mentioned that some residents would like to see the whole area fenced.

72/17 St Andrew's Churchyard - to receive information regarding the hole in the ground.

1. The clerk advised that the Churches Conservation Trust has now accepted responsibility for the repair to the cistern as it is part of the drainage system for the church building. The CCT cannot advise when the hole will be repaired as they have no funding in place yet.
2. Herras fencing has been erected to keep the area out of bounds and the orange net fencing will remain as it is highly visible and acts as a further barrier.
3. Cllr Bliss attended the Fund Raising Presentation at St Andrew's and advised that there will be some fundraising for the repairs to the roof.
4. Saplings – Cllr Broden and the clerk met with Chris Hennelly who has offered to treat the self-seeded saplings growing in the graves etc. free of charge this year, in future years there will be a charge for any works undertaken.

73/17 St Peter's Churchyard War Memorial - to receive any updates from the sub committee
Deferred to June.

74/17 Highways & Streetlighting- To receive reports of road, footpath faults and reports of faulty street lighting columns
Nothing was reported.

75/17 To receive items for the next agenda (Neighbourhood Plan – May/June, Grass cutting of playing field and Swingfield, nomination of councillors for the WPFRT committee – May, Footpaths – June, Projects - May)

76/17 Date and Time of Next Meeting – The Annual General Meeting at 7pm on Thursday 11th May 2017. The meeting will be held in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.30pm