

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 10th August at 7.00pm.

Present Chairman – Cllr Richard Broden
Councillors – Andy Bliss, Adrian Eveleigh, Richard Green, David Lawty, Janet Luck
Clerk - Emma Bateman, Irene Hunter – Press
No Members of the Public

131/17 Apologies

Apologies were accepted from Cllrs Richard Blunt, Jo Drew, Lynne Newman, James Whitaker and County Councillor Sandra Squire.

132/17 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 13th July 2017

The minutes of the Ordinary Parish Council Meeting held on Thursday 13th July 2017, having been previously circulated were accepted as a true record of the meeting. Unanimously agreed.

133/17 Matters Arising – to record matters arising from the last meeting

St Andrew's Churchyard – the pillar reconstruction and path re gravelling have commenced.

134/17 Public Participation – to invite public participation

There was no participation from the public.

135/17 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

- 1) Several reports of overgrown hedges have been received. It was agreed for a note to go into the Village Crier reminding residents to keep the hedges on their property from overgrowing onto public highways.
- 2) Chalk Rd – pot hole still remains o/s Bangla.
- 3) Slip Rd Police Rd/Wisbech Rd – potholes.

136/17 To receive a reports from:

- A. County and Borough Councillors reports – the County and Borough Councillors were not present to give any reports.
- B. Councillor Surgery report – There was no surgery this month. The stand at the Open Day at the Community Centre on 30th July attracted only one person during the two hours.
- C. The Community Centre report – More road planings will be applied to the carpark surface as an interim measure whilst the WPFRT decides on what to do regarding the future surfacing. There a several small maintenance tasks being undertaken. The year-end accounts are in a healthy condition.
- D. Village Crier, Social Media & Website Editors reports – the Village Crier has a full complement of volunteer deliverers. There was nothing to report regarding the website and social media page.

137/17 Planning

A. Applications for Consultation with Parish

- 1) 17/01404/F- Proposed two storey extension at 79 Springfield Road, WSA. The council has no objections or comments.

B. Borough Council Planning Authority Decisions

- 1) 17/00712/F - Walpole Sub Station, Walpole Bank, WSA. Proposed development of a below ground connection to the local distribution network and associated infrastructure at Crown Farm and Model Farm. Application Permitted, 7th July 2017, Delegated Decision.
- 2) 17/00725/F - Land at Model Farm, Frenchs Road, WSA. Proposed development of a battery storage installation and associated development to allow for the storage, importation and exportation of energy to the National Grid. Application Permitted, 7th July 2017, Delegated Decision.
- 3) 17/00959/LDP – Mayland, Mill Road, WSP. Application for a Lawful Development Certificate for the proposed demolition of existing shed and concrete base and the construction of a replacement concrete base to site a 2 bed mobile annexe to existing dwelling. Not Lawful, 12th July 2017, Delegated Decision.
- 4) 17/00052/TPO - Opposite Hardy Cottage, 1 Wisbech Road, WSA. 2/TPO/00003: T1 Mature Horse Chestnut - Lift crown to allow ease of vehicular traffic and increase light into Hardy Cottage. TPO Work Approved, 13th July 2017, Delegated Decision.
- 5) 17/00979/RM - Land Adjacent of Hawthorne Lodge, Police Road, WSA. Reserved Matters for Plot 7 only. Application Permitted, 7th July 2017, Delegated Decision.
- 6) 17/00838/F - Race Bank Onshore Substation, Walpole Bank, WSA. Removal of condition 3 of planning permission 13/01158/F as Landscaping Scheme superseded by more recent content. Application Permitted, 18th July 2017, Delegated Decision.
- 7) 16/01705/O - Land on the South Side of Walnut Road, WSP. Outline Application: construction of two dwellings. Application Permitted. 1st August 2017, Delegated Decision.

138/17 Finance

I. To receive the External Audit Report

Councillors unanimously accepted the External Audit Report from Mazars LLP, which was returned the comments reported “On the basis of our review, in our opinion, the information in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

II. to approve payments

			Ex VAT	VAT	Inc VAT
i.	WPFRT	Hall Hire (Aug)	21.60		21.60
ii.	K&M Lighting Services	Streetlight Maintenance	53.73	10.75	64.48
iii.	Mazars LLP	Audit Fees	400.00	80.00	480.00
iv.	Get Mapping Plc	Mapping program	28.00	5.60	33.60
v.	HMRC	PAYE	22.00		22.00
vi.	Mrs E Bateman	Salary and Clerical Expenses	319.52		319.52
vii.	E.ON	Energy charge	127.61	6.38	133.99

Councillors unanimously agreed all payments are made.

III. to record receipts

i.	Village Crier	Adverts	65.00		65.00
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IV. To view the books of Account

Cllr Lawty looked at the Books.

139/17 To receive information regarding the Deed of Variation from Dong Energy

Cllr Blunt and the Clerk met with Daniel Ball, Solicitor at Fraser Dawbarns regarding the Deed of Variation. He will confirm with Dong Energy that legal and land agent fees will be covered by Dong Energy and pose the question why there is a need to vary the Deed.

140/17 Correspondence – to receive items for information

1. Aon Insurers -Notification of no renewal provision for 2018
2. Mazars - Notification of new auditors for 2017/18 - PKF Littlejohn

141/17 To discuss projects from the Community Contribution (CCTV for the play park, Bus shelter Walnut Road) and consider other Village Projects

- A. Bus shelter – Cllr Bliss had circulated information on types of shelters available, the clerk has contacted Terry Sturgeon from Westcotec to have a look at the site and advise the council which type of shelter would be suitable considering the width of the pavement.
- B. CCTV – councillors discussed and concerns were raised regarding having the CCTV overlooking the play park. Cllrs Lawty and Broden agreed to look into this.
- C. Dog waste bins
 - 1) Street furniture licences have been applied for four new sites - at junction of Police Rd with Stickfast Lane, junction of Eastcroft Lane with Wisbech Rd, junction of Marsh Rd with Sea Bank and at the junction Chalk Rd with Church Rd o/s the Anglian Water pumping station.
 - 2) Councillors had considered various types of bin from several suppliers. It was agreed to purchase a new 50L bin for the Playing field carpark and new 35L bins for three of the new sites and use the old small bin from the Playing field carpark at the fourth new site. The bins will be ordered as soon as the street furniture licences are approved.
- D. Notices for litter bins – A1 engraving has quoted £25 plus VAT for four A6 signs for litter bins reminding dog walkers that double bagged waste can be put into litter bins. Councillors agreed for them to be ordered. Councillors also would like a price for stickers with similar text for lamp posts (approx. 15).
- E. Old litter bin, Walnut Rd – Councillors agreed for Cllr Green to arrange for this to be removed.
- F. Benches and Picnic Tables
 - 1) The WPFRT are supportive of having benches and picnic tables at the playing field.
 - 2) The Church Wardens are, in principle, supportive of installing a bench and picnic table at The Swingfield. The Church Wardens also suggested two picnic benches in St Peter’s Churchyard. Councillors discussed this and it was felt that the PCC should apply for a grant for these and source them to their own specification as they would be within the churchyard.
 - 3) The Parish Council prefers a manmade material for the benches to reduce future maintenance costs and for longevity of the product.
 - 4) Prices had been submitted by Fenland Leisure Products which were felt to be quite expensive. The clerk will send out details from other suppliers for councillors to consider. Councillors agreed that the units could be installed by volunteers and the council would pay for the materials for installation.

142/17 To discuss any updates regarding the Townsend Estate Allotments from KLWNBC

The Lease has been sent to one of the solicitors at Fraser Dawbarns, Wisbech. Cllr Blunt has not had any further discussion with KLWNBC as yet.

143/17 Play Park – to receive any updates, consider a date for an ‘official opening’.

The new signage will be installed in approximately 8 weeks. Councillors discussed having a local ‘celebrity’ to officially open the play park. Councillors agreed for Cllr Bliss to look into this. A date will be confirmed when Cllr Bliss has more information.

144/17 To receive items for the next agenda

To include in Parish Projects – Christmas tree, external defibrillator, parish partnership ideas.

Councillors agreed to commence the September meeting at 8pm.

145/17 Date and Time of Next Meeting – Thursday 14th September 2017 at **8.00pm** in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 8.25pm

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