

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 11th January 2018 at 6.30pm.

Present Councillors – Richard Blunt, Andy Bliss, Jo Drew, Adrian Eveleigh, Richard Green, David Lawty
Clerk - Emma Bateman,
Parish Hall - Les Street, Press – Irene Hunter
Seven Members of the Public

01/18 To appoint a new Chairman

1. Councillors unanimously agreed to appoint Cllr Richard Blunt Chairman for the meeting.
2. Councillors agreed to defer appointing a regular chairman until the February meeting due to low attendance numbers.

02/18 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllrs Newman and Whitaker.

03/18 To receive any declarations of interest and request for dispensations

None received.

04/18 To consider the applications for Co-opted Councillor Post

Councillors met informally with the candidate after the December meeting. A vote was taken. Five votes were received in favour and there was one abstention from the voting. Mr Steven Rowell will be invited to join the Parish Council as a Co-opted Member.

05/18 To consider the Precept Requirement for 2018/19

1. Councillors had all received the Precept information to consider prior to the meeting. Councillors discussed the amount of precept to charge in comparison to previous years and to proposed expenditure for 2018/19.
2. Cllr Green proposed an increase to the Precept of £249, making the charge of £16,979 and accepting the Council Tax Support Grant of £448, total Precept including CTS grant of £17,427. Seconded by Cllr Bliss, and unanimously agreed.

06/18 Minutes – to approve the minutes of the Ordinary Meeting held on Thursday 14th December 2017

The minutes of the Ordinary Parish Council Meeting held on Thursday 14th December 2017 having been previously circulated were accepted as a true record of the meeting. Unanimously agreed.

07/18 Matters Arising – to record matters arising from the last meeting

1. Broadband - Cllr Bliss expressed disappointment at the Parish Council's decision to end the BT broadband contract at the Community Centre. Cllr Lawty advised that the WPFRT did not need or want the facility at present. It was noted that the provision of broadband can be revisited at another time.
2. Bus shelter, Walnut Road – the residents are not supportive of a bus shelter in the particular location suggested by the parish council as it may cause issues to hedge and garden maintenance. Councillors agreed to look at alternative locations and also consider, under Parish Projects, a replacement, clear panelled shelter for Wisbech Road.
3. Adverse Possession of Land adjacent to Parish Council allotments on Marsh Rd – the solicitor has looked at the documents issued by the Land Registry regarding this action and has advised that there is no impact for the Parish Council.

08/18 Public Participation – to invite public participation

1. Parish Hall Committee Presentation – Mrs Henderson asked if the meeting will be open for public to attend. Cllr Blunt advised that all Parish Council meetings are open to the public to listen to but the meeting is for the Parish Hall Committee to make a presentation and then for discussion between the Parish Council and the PHC. Mr Street advised that the committee is obtaining architects quotes for fees and speaking to builders for rough ideas on build costs.
2. Planning Application, Bustards Lane – several residents had attended to make representations regarding a planning application for Bustards Lane, one representative spoke. The residents object to the planning application as all properties in the vicinity are detached single properties, and the development is too intense for the surrounding area and represents a 24% increase in development on a 200m stretch of road, the road is too narrow to support the extra traffic and inevitable roadside parking, there are concerns about surface water and piping of the dyke. Councillors listened to the concerns raised by the residents and will take this into consideration when discussing the application later in the meeting.
3. Fence next to Cuttings Court – the developer was written to and no response was received. Councillors agreed for this to be reported to Planning Enforcement.
4. Highway Rangers – ask to clear weeds from kerb edges on Springfield Estate and sweep footway at Chalk Rd and Wisbech Road (trod and extending to pavement)

09/18 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults
Streetlights – No8 Church Road and No39 on The Chase are not working, to be replaced with LEDs.

10/18 To receive a reports from:

1. County and Borough Councillors reports
 - a) No report from County Councillor
 - b) Borough Councillor – Cllr Blunt advised very little to report due to the Christmas break. Cllr Blunt would like to make a presentation on Neighbourhood Plans, possibly at the February meeting (tbc).
2. The Community Centre report – Cllr Lawty advised that there had been two resignations and Mrs M Plume is now the Chairman, Cllr Lawty -Vice Chairman, Secretary – Mrs Lichfield, Treasurer – Mrs Matthews. The Committee is looking at the Constitution. Cllr Lawty requested that an agenda item for February will be Parish Council nominated posts for the WPFRT Committee, four are required at present (there are six).
3. Village Crier, Social Media & Website Editors reports – there were no reports given.

11/18 Planning

A. Cllr Lawty declared ownership of a property on Bustards Lane but has no pecuniary interest in this application.

B. Cllr Blunt advised that he will abstain from voting.

C. Applications for Consultation with Parish

17/02218/F- Proposed residential development comprising of 3 terrace houses and 1 detached chalet bungalow at Homewood Bustards Lane, WSP. Object - the proposed development is to intense development for the site, the proposed development is out of keeping with the existing properties in the vicinity, there are no off road turning spaces provided for the parking spaces, the proposed development will increase traffic on an already narrow lane. Four votes for objection and two abstentions from voting.

D. Borough Council Planning Authority Decisions

17/01648/F - Berkeley House, Walnut Road, WSP. Extension to house to form enclosed swimming pool. Application permitted, 17th November 2017, Delegated Decision.

17/01767/F - Marsh Farm, Gooses Lane, WSA. Proposed annexe. Application permitted, 5th December 2017, Delegated Decision.

12/18 Finance

There will be some training for the new audit regime, Councillors agreed for the Clerk to attend and pay 50% of the cost (the remaining 50% will be paid by West Walton Parish Council).

A. to approve payments

i.	WPFRT	Hall Hire (Jan)	21.60		21.60
ii.	K&M Lighting Services	Streetlight Maint & LED replacement	53.73	10.75	64.48
iii.	Minuteman Press	Village Crier Printing Dec edition	325.00		325.00
iv.	Mrs E Bateman	Salary and Clerical Expenses	257.64		257.64
v.	HMRC	PAYE	22.00		22.00
vi.	E.ON	Energy charge	127.61	6.38	133.99

B. to record receipts

None received

C. To view the books of Account

Cllr Bliss looked at the Books.

13/18 Correspondence – to receive items for information

1. Norfolk ALC – Newsletter.
2. Norfolk ALC - Data Protection Officer advice. Councillors requested more information on how to approach appointing a DP Officer from NALC.
3. Norfolk ALC - Training program Jan to June.
4. Norfolk ALC - Spring Conference.
5. Norfolk Police - New policing model.
6. Norfolk Playing Fields Association - Invitation for membership. Application form passed to Cllr Lawty for the WPFRT.
7. Clerks and councils direct – Newsletter.

14/18 To consider the access to St Andrew's Churchyard from Kirk Road – reported as needing topping up with gravel

The Dole Charity sent correspondence advising that they will be happy to contribute towards topping up of the gravel but prefer to have the work done after the Church roof work is completed. Councillors agreed that the Parish Council is willing to contribute 50% of the cost.

15/18 To agree the date for the extra ordinary meeting to receive a presentation from the Parish Hall Fundraising Committee regarding the application for funding (provisionally booked for Thursday 25th January)

Councillors discussed, not enough people available on 25th January, therefore provisionally agreed for the meeting to be held on Friday 26th January in the Parish Hall.

(This was subsequently changed after the meeting to Thursday 8th February 6.30 to 7.30pm in the Community Centre prior to the Ordinary Parish Council meeting as not enough people were available on 26th Jan).

16/18 To agree a Project Co-ordinator or Sub Committee for parish projects and projects within the scope of the Community Contribution

1. There is already a Committee in place consisting of Cllrs Bliss, Drew, Eveleigh, Green and Lawty. They will meet and provide a report for the February meeting.
2. Dog bins – have been agreed.
3. Benches – it was agreed to ask the WPFRT to choose the style of seating they prefer. Cllr Bliss will liaise with St Peter's PCC for their choice for the Swingfield.

17/18 To discuss any updates regarding the Townsend Estate Allotments from KLWNBC

This item was deferred to the February meeting.

18/18 Play Park – to receive any updates, consider a date for an 'official opening'.

1. Cllr Lawty advised that the WPFRT is to arrange an event for Easter Sunday and suggested that the official opening of the Play Park is then. Councillors agreed. Cllr Bliss will contact Jody Cundy to see if he is available to 'open' the play park.
2. Bollards on The Chase – it was noted that the WPFRT will have to contact NCC about installing bollards to prevent cars mounting The Chase and driving on the playing field as this is Trust's property.

19/18 To receive items for the next agenda

Cemetery Grass cutting – ask KLWNBC if they will contribute towards the cost if the Parish Council were to take this on.

Litter picking groups – re rubbish strewn from cars, Neighbourhood Plan, Nominations for WPFRT posts.

20/18 Date and Time of Next Meeting

Thursday 8th February 2018, Extra Ordinary Meeting to receive a Presentation from the Parish Hall Committee at 6.30pm to 7.30pm, followed by the Ordinary Parish Council meeting at 7.30pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 8.20pm