

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 12th July 2018 at 7.00pm.

Present Andy Bliss, Richard Blunt, Adrian Eveleigh, Richard Green, Linda Matthews and Jo Webb.
Clerk - Emma Bateman
Three Members of the Public

135/18 Election of Chairman

Councillors unanimously agreed for Cllr Green to act as Chairman of the meeting. No nominations were forthcoming for a permanent chairman.

136/18 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllrs Lawty and Whitaker.

137/18 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

1. Cllr Bliss declared an interest in Finance 150/18.2.9.
2. Cllrs Matthews and Webb each completed an application for Dispensation regarding Walpole Parish Foundation Recreation Trust (WPFRT) matters to the end of this term of office (May 2019). Councillors accepted the applications and agreed for the dispensations to be granted.

138/18 Minutes – to approve the minutes of the meetings held on Thursday 14th June 2018

The minutes of the Ordinary Parish Council Meeting held on Thursday 14th June 2018 having been previously circulated were accepted as a true record of the meeting. Unanimously agreed.

139/18 Matters Arising – to record matters arising from the last meeting

1. Dunces Lane – this has been cut.
2. Swingfield – this has been cut properly.
3. WPFRT – no confirmation has been received regarding the benches and picnic tables.

140/18 Public Participation

1. From the meeting held on 14th June, an explanation of the dispensations was given to a member of the public in regard to councillors nominated to the WPFRT Committee and discussion of WPFRT matters within Parish Council meetings.
2. Parish Hall – an update was received – the planning application is still being determined, a soil survey is awaited, the Parish Hall runs by a ‘Deed of Gift’ and the Parish Hall Committee is looking how to make this work to satisfy the Charities Commission.

141/18 Planning

- A. Applications for Consultation with Parish
18 /01161/F - Installation of Air Source Heat Pump at Storage The Marsh WSA. No objections or comments.
- B. Borough Council Decisions
None received.

142/18 To receive any updates on councillor vacancies

1. No applications have been received for the co-opted posts.
2. The Casual Vacancy is being advertised.

143/18 To receive Councillors reports of villagers’ concerns, highway issues and street lighting faults

1. The road sweeper has been about on some of the village roads.
2. Dunces Lane dyke – this has been filled in with building rubble/rubbish – report to owner of the dyke, possibly KLIDB. If this is not satisfactory, councillors agreed for a contractor to be requested to clear it up.
3. Drains and dykes – a map was requested from KLIDB.

144/18 To receive the invitation from Walpole Cross Keys Parish Council to attend a meeting regarding speeding on Market Lane.

1. Councillors discussed and were in support of a reduction in the speed limit to 40mph. Cllrs Blunt and Eveleigh will attend on 20th July.
2. It was noted that the Parish Council requested the speed limit on Eastlands Bank to be reduced by the proposed new development of 4 houses and nothing appears to have happened in this regard.

145/18 To receive reports from:

1. County Councillor Report– nothing reported.
2. Borough Councillor Report – Cllr Blunt advised that he has not received any updates on the progress of the allotment lease agreement incorporating the Parish Council’s suggested changes with Property Services at KLWNBC.
3. Report from the Play Park group regarding the play park and a report of the Official Opening Ceremony – the official opening ceremony was a success. Paralympian Jody Cundy attended to open the Play Park.
4. The Community Centre report – AGM was held, Quiz Night raised £189 and Bingo Evening raised £100, the ‘meet and greet’ was well attended. A family Halloween event is being planned and ‘messy play’ is being run during term times.
5. Village Crier, Social Media & Website Editors reports – Village Crier is being prepared for August distribution.

146/18 To receive a report and proposals for discussion from the Community Fund Projects Working Group.

1. Springfield Benches – concrete pads are in place and benches will be fixed shortly.
2. Dog Walking area – negotiations will have to include the developer of Springfield as they retain ownership of part of the access. Some feedback has been received from one or two dog owners who think that the proposed area is not suitable as it isn’t large enough.
3. Bus shelters Walnut Rd/Wisbech Rd– presentation on this will be at future meeting.
4. Bus Shelter West Drove North – the bin needs to be removed or replaced and the shelter needs a coat of paint.
5. Christmas Trees – project still ongoing.
6. Litter Bins – concerns were raised about the litter bins as KLWNBC will only collect from wheelie bins but the bins are not replaced in the housings properly which causes litter to fall down into the spare space at the sides of the wheelie bins. Cllrs Bliss and Blunt will monitor and report to KLWNBC.

147/18 To receive information from KLWNBC regarding uncontested election costs.

1. Notification that uncontested election costs will be apportioned to Parish Councils was received from KLWNBC and this could be in the region of £100-£200.
2. A contested election will cost in the region of £1,500+. Councillors considered and agreed to ensure that a figure is included in the precept each year to prepare.

148/18 To receive a report regarding remedial grounds works at St Andrew’s Churchyard (brambles and nettles)

Cllr Bliss met with CGM Ltd to show the problem areas. CGM Ltd has quoted £340 plus VAT to clear the areas. Councillors unanimously agreed for the work to be done.

149/18 To consider a mobile 4G router for access to the internet for Parish Council meetings

Councillors agreed to look into using a mobile phone to set up a broadband connection for use at Parish Council meetings.

150/18 Finance

1. Banking Mandate – it was noted that since the resignation of two of the councillors, there have been less authorised signatories. Councillors agreed to appoint Cllrs Matthews and Webb as signatories.

2. To approve payments

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|---------------------|---|----------|--------|---------------------------------|
| 2.1 WPFRT | Grant for urgent recreation ground work | 3,500.00 | | 3,500.00 (June from Solar Fund) |
| 2.2 WPFRT | Hall Hire July | 33.75 | | 33.75 |
| 2.3 K&M Lighting | Streetlight Maintenance | 53.73 | 10.7 | 64.48 |
| 2.4 CGM Ltd | Grass cutting (June) | 278.50 | 55.70 | 334.20 |
| 2.5 Playsafety Ltd | Play Area Inspection | 91.00 | 18.20 | 109.20 |
| 2.6 Fenland Leisure | Play Park - maintenance and bark top up | 1,190.64 | 238.13 | 1,428.77 |
| 2.7 Norfolk Age UK | Donation S137 | 75.00 | | 75.00 |
| 2.8 Mrs E Bateman | Salary and Clerical Expenses | 295.18 | | 295.18 |
| 2.9 Mr A Bliss | Re-imburement of expenses | 304.12 | | 304.12 |
| 2.10E.ON | Energy charge | 140.35 | 7.02 | 147.37 |

3. To record receipts

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|-------------------|---------|-------|--|-------|
| 3.1 Village Crier | Adverts | 58.00 | | 58.00 |
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151/18 Correspondence – to receive items for information

1. Clerks and Councils Direct - Newsletter
2. KLWNBC - Gambling Act 2005 Consultation
3. Message left on social media - Grant Award from Solar Fund comment

152/18 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC

Discussed under item 145/18.2.

153/18 Circular walks

Cllr Eveleigh requested an extra item to show the work he has completed on Circular Walks around the Villages. Cllr Eveleigh showed six proposed walks on green lanes and public footpaths. It was mentioned that the green lanes will have wooden boards supplied by Norfolk County Council as markers.

154/18 To receive items for the next agenda

Cllr Blunt advised that the acoustics were particularly poor this evening. It was noted that the curtains had been removed and this may have had some effect on the sound within the hall. Councillors agreed to try a new layout for the next meeting so that all councillors can hear.

155/18 Date and Time of Next Meeting – Thursday 9th August 2018 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Draft