

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 9th August 2018 at 7.00pm.

Present Adrian Eveleigh, Richard Green, David Lawty, Linda Matthews and Jo Webb.
County Councillor – Sandra Squire
Clerk - Emma Bateman
Six Members of the Public

156/18 Election of Chairman

Councillors agreed to elect a Chairman for the meeting. It was proposed and seconded that Cllr Green will act as the Chairman for the meeting. Agreed.

157/18 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllrs Bliss, Blunt and Whitaker.

158/18 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

1. An email from Cllr Whitaker advised that due to a change in employment he would be unable to attend meetings in the short term and that he would remain as a councillor until such time that the co-opted vacancies are filled, with the Parish Council's agreement. Councillors discussed and it was agreed to accept Cllr Whitaker's proposal as it was felt that Cllr Whitaker's experience is of great value to the Parish Council.
2. Cllr Lawty submitted an application for Dispensation regarding Walpole Parish Foundation Recreation Trust (WPFRT) matters to the end of this term of office (May 2019). Councillors accepted the application and agreed for the dispensations to be granted.

159/18 Minutes – to approve the minutes of the meetings held on Thursday 12th July 2018

1. Cllr Eveleigh requested that item 153/18 should read 'It is hoped that the green lanes will have wooden boards supplied by Norfolk County Council as markers' instead of 'It was mentioned that the green lanes will have wooden boards supplied by Norfolk County Council as markers'. Agreed.
2. The minutes of the Ordinary Parish Council Meeting held on Thursday 12th July 2018 having been previously circulated and with the above amendment were accepted as a true record of the meeting. Unanimously agreed.

160/18 Matters Arising

1. Filled in dyke on Dunces Lane – there has been no response to date from KLIDB. Councillors agreed for a further email to be sent.
2. War Memorial Bench – the grant application to Norfolk Communities WW1 Commemoration Fund for £500 towards the cost of the bench has been successful. Councillors agreed for the order to be placed.
3. Bramble cutting on Swingfield – it was noted that the brambles and nettles had been cut but not short enough. Cllr Eveleigh agreed to meet the contractor on site to discuss.

161/18 Public Participation – to allow public participation

1. Three members of the public expressed concerns regarding the lack of pedestrian refuge from traffic on the roadside by Lions Services. The matter was passed to the County Councillor to investigate with NCC.
2. Hedges on Chalk Rd – Councillors agreed for hedges that need cutting back on Chalk Rd to be reported to NCC to deal with.

162/18 Planning

A. Applications for Consultation with Parish

No planning applications were received.

B. Borough Council Decisions

18/00920/F - April Rise, Walnut Rd, WSP. Single storey attached cart shed. Application permitted, 18th July 2018, Delegated decision.

163/18 To receive any updates on councillor vacancies

There are currently three vacancies for co-option. Another advert will be placed in the Crier, on the website and on the Noticeboards.

164/18 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

None received

165/18 To receive a report of the meeting with Walpole Cross Keys Parish Council regarding speeding on Market Lane.

Cllr Eveleigh attended the meeting with Cllr Blunt. Members from both Walpole Cross Keys and Walpole Parish Councils support a 40mph speed limit. Representatives from NCC suggested this may happen in future but is dependent upon funding available.

166/18 To receive reports from:

1. County Councillor
 - 1.1 Cllr Squire advised as it is August it is fairly quiet at NCC.
 - 1.2 A discussion will take place regarding the Fire Service coming under the Police and Crime Commissioner.
 - 1.3 Cllr Squire advised that her budget for highways has been allocated for this year and possible half of next years' fund has been allocated. There may not be any availability to add funding to any highway project in Walpole in the short term.
2. Report from the Play Park group

Councillors were issued with a quote for general maintenance repairs to the older play park equipment and will make a decision next month.
3. The Community Centre report
 - 3.1 It was advised that the WPFRT Committee would like two 6-seater picnic tables and two seating benches.
 - 3.2 Confirmation will be given for the location of the Memorial Bench.
 - 3.3 The Chase – request for staggered gates on crossing at Summer Close – refer to NCC.
4. Village Crier, Social Media & Website Editors reports
 - 4.1 An apology will be printed in the Crier as it was reported in error that there would be picnic tables on the Swingfield. There are only seating benches which have already been installed.
 - 4.2 Prices have increased for printing of The Crier by £15 due to increased cost of paper.
 - 4.3 Advertising charges need to be reviewed.
5. To receive updates regarding footpaths and circular walks
 - 5.1 NCC has advised that bridges over the dykes will be installed soon.
 - 5.2 Request for the green lanes to be cut has been made but no commitment from NCC has been forthcoming.

167/18 To receive a report and proposals for discussion from the Community Fund Projects Working Group.
Deferred to September.

168/18 Finance

- | | | <i>Ex VAT</i> | <i>VAT</i> | <i>Inc VAT</i> |
|---------------------------|---|---------------|------------|----------------|
| 1. to approve payments | | | | |
| 1.1 WPFRT | Hall Hire August | 33.75 | | 33.75 |
| 1.2 WPFRT | Grant re Play Park Opening refreshments | 100.00 | | 100.00 |
| 1.3 K&M Lighting Services | Streetlight Maintenance | 53.73 | 10.75 | 64.48 |
| 1.4 CGM Ltd | Grass cutting (3rd July) | 139.25 | 27.85 | 167.10 |
| 1.5 Mrs E Bateman | Salary and Clerical Expenses | 287.68 | | 287.68 |
| 1.6 E.ON | Energy charge | 145.03 | 7.25 | 152.28 |
- It was proposed and seconded that all payments are made. Agreed.
2. to record receipts
None received
 3. To view the books of Account
Cllr Matthews took the Books of Account for a quarterly review

169/18 Correspondence – to receive items for information

1. Norfolk Community Fund - Grant application success and award of £500 for WW1 Memorial bench (160/18.2.)
2. RAF Sutton Bridge - Invitation to memorial service 2nd Sept 2018
3. Residents x 2 - Concerns re fencing on Police Rd/Walnut Rd opp junction with West Drove and lack of pedestrian refuge (161/18.1.)

170/18 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC
Deferred to September

171/18 To receive items for the next agenda
Health and Safety Announcement (D Lawty to arrange)

172/18 Date and Time of Next Meeting – Thursday 13th September 2018 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 8.15pm