

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 13th September 2018 at 7.00pm.

Present Andy Bliss, Richard Blunt, Adrian Eveleigh, Richard Green, Linda Matthews.
Clerk - Emma Bateman
Three Members of the Public

173/18 Election of Chairman

Cllr Richard Blunt took the Chair for this item. Cllr Green was proposed and seconded as Chairman until the AGM, a vote was taken and it was unanimously agreed.

174/18 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllrs Lawty and Webb and County Cllr Squire.

175/18 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

It was unanimously agreed to accept apologies from Cllr Whitaker until further notice.

176/18 Minutes – to approve the minutes of the meetings held on Thursday 9th August 2018

177/18 Matters Arising – to record matters arising from the last meeting

1. Dunces Lane dyke – KLIDB has written to the riparian owner of the dyke to rectify the issues.
2. Swingfield/St Andrew's Churchyard brambles and nettles – Three meetings were arranged to meet the contractor on site but each meeting did not take place. It was agreed to with-hold payment until a meeting and the issues are resolved.
3. Police Rd/Walnut Rd corner- Cllr Squire and the Highway Engineer are conducting ongoing investigations.
4. Benches – Cllrs Bliss and Eveleigh will liaise with WPFRT regarding style and location of benches and picnic tables and will agree a position for the memorial bench (in consultation with Cllr Whitaker). It was agreed for Cllrs Bliss and Eveleigh to arrange for the concrete bases in readiness for the benches and picnic tables.
5. Hedges – hedges on The Chase need trimming back, advise property owners.
6. Green lanes – these have been cut recently.

178/18 Public Participation – to allow public participation

1. Police Rd/Walnut Rd corner- Cllr Squire and the Highway Engineer are conducting ongoing investigations.
2. A member of the public expressed a verbal application for one of the co-opted councillor vacancies. This will be an agenda item for October and the clerk will give the applicant full details.

179/18 Planning

A. Applications for Consultation with Parish

18/01472/RMM – Reserved Matters: Construction of 10 dwellings at land west of Cedars Lodge, Church Road, WSP. No observations.

18/01212/F - Retention of and addition to brick wall to raise overall height at 7 Market Lane, WSA. Object, not in keeping with the street-scene.

17/02218/F - Proposed residential development comprising 2 detached dwellings at Homewood, Bustards Lane, WSP. Support

B. Decisions from King's Lynn and West Norfolk Borough Council

18/01046/F - 3 Marsh Rd, WSA. Attached garage and porch. Application Permitted, 3rd August 2018, Delegated Decision.

18/01073/PACU3 - Holme Farm, King John Bank, WSA. Prior Notification: Change of use of Agricultural building to two dwelling houses. Prior Approval – Refused, 9th August 2018, Delegated Decision.

18/00946/RM - Cedar View, Walnut Road WSP. Reserved Matters Application: Single 2 storey residential dwelling. Application Permitted, 15th August 2018, Delegated Decision.

18/00983/F - Church Hall, Church Road WSP. Demolition of existing village hall and replacement with new village hall. Application Permitted, 16th August 2018, Delegated Decision.

18/01161/F – Storage, The Marsh WSA. Installation of Air Source Heat Pump. Application Permitted, 22nd August 2018, Delegated Decision.

180/18 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. West Drove North – dyke has been filled in, to be reported to KLIDB.
2. West Drove North – hedge needs trimming, report to NCC.
3. Community Centre approach – concerns raised about the speed of cars entering the car park. Councillors agreed to wait for the update from the Community Centre Chairman regarding the proposals for the carpark.
4. Hedges on the Chase near primary school – Cllrs Bliss and Eveleigh will arrange for them to be trimmed.

5. Open Space grass cutting – Cllr Eveleigh will draw the contractors attention to the lack of cutting to the edges when they meet to discuss the Swingfield.
6. St Andrew’s Churchyard and Swingfield – Cllrs Bliss and Eveleigh are clearing lots of under and overgrowth in the area.

181/18 To receive reports from:

1. County and Borough Councillors reports
 - 1.1 County Councillor not present.
 - 1.2 Borough Councillor.
 - i. Attended a presentation on the route of the Great Ouse River, development up river as far as Milton Keynes will allow more funds to be spent on drainage in this area. Maintenance is very good.
 - ii. Townsend Allotments – no progress from the Borough Council with the lease to date. Cllr Blunt will liaise with the Allotment Co-ordinator.
 - iii. Parish Training – KLWNBC will be arranging for more training sessions and it will be advantageous for parish councillors to attend.
- 2 Report from the Play Park group
The repair reports have been considered and it was agreed to leave out the suspension bridge and the gate at the moment, councillors unanimously agreed all other repairs are carried out by FLP Ltd.
- 3 The Community Centre report – There are some Christmas fundraisers planned, the carpark plan has been received.
- 4 Village Crier, Social Media & Website Editors reports – The Crier will go to print on Monday. A price increase for adverts was considered and this will be looked at in time for the next meeting. Inclusion of items from Walpole Highway was discussed and this will be considered further. Nothing was reported from the website or social media.
- 5 To receive updates regarding footpaths and circular walks – the new dyke bridges have been installed. The Rights of Way Officer will be looking at the footpath on The Marsh.

182/18 To receive a report and proposals for discussion from the Community Fund Projects Working Group.
Bus shelters are still in progress.

183/18 Finance

1. to receive the External Audit Report and Certificate from the external auditor.
Councillors unanimously agreed to accept the External Audit Report and Certificate.
2. to consider the quotes for play park maintenance and equipment repairs.
Agreed in item 181/18.2.
3. To consider the Streetlighting Maintenance Contract
Councillors unanimously agreed to a three year contract with K&M Lighting.
4. to consider an acknowledgement for Crier distributors at Christmas
- 4.1. Councillors unanimously agreed that a small token of appreciation will be given to the deliverers under LGA 1972, S142 (incidental expense of the newsletter, provision of information etc, of matters relating to local government).
- 4.2. Councillors agreed that the Church Christmas cards can be delivered with the December Criers and the Church will be asked to make a contribution to the token of appreciation for the deliverers.
5. Grant for Parish Hall
 - 5.1 A request for the balance of the funding was received from the Parish Hall Committee. Councillors discussed and asked Cllr Matthews to liaise with the Parish Hall Committee regarding whether the funding was required in their bank account or an official letter that the funding is pledged. Cllr Matthews advised the Parish Council that she acts as Treasurer to the Parish Hall. Councillors agreed to discuss at the next meeting.
 - 5.2 Councillors noted the Funding Policy wording ‘*All Grant Awards must be properly accounted for and evidence of expenditure must be supplied as requested. If the Parish Council is not satisfied with the arrangements, the Parish Council reserves the right to request a refund of the monies awarded.*’ SLCC Membership – Councillors agreed to pay half the cost of membership of the Society of Local Council Clerks for the Clerk.
- 6 Phone – Councillors agreed a maximum budget of £25 per month for a mobile phone with internet.

		<i>Ex VAT</i>	<i>VAT</i>	<i>Inc VAT</i>
7	to approve payments			
i.	WPFRT Hall Hire September	20.25		20.25
ii.	K&M Lighting Streetlight Maintenance	53.73	10.75	64.48
iii.	CGM Ltd Brambles and nettles St Andrew's Churchyard	340.00	68.00	408.00
iv.	CGM Ltd Grass cutting 17th,31st July & 13th Aug	417.75	83.55	501.30
v.	HMRC PAYE	8.20		8.20
vi.	Mrs E Bateman Salary and Clerical Expenses	315.22		315.22
vii.	SLCC Membership	62.50		62.50
viii.	E.ON Energy charge	145.03	7.25	152.28

It was unanimously agreed to make all payments except 8.iii (CGM Ltd £408.00) which will be deferred until Council is satisfied with the work carried out.

8 to record receipts

None

184/18 Correspondence – to receive items for information

1. First Responders – request to Parish Council for support of a free to local public training session for CPR and use of defibrillators. Councillors unanimously agreed to support with the hall hire for the session being paid by the Parish Council.
2. Link Buses – concerns were received that the bus did not follow the set route through the village on an occasion. This was followed up at the time and the buses appear to be running to the timetabled stops.
3. Clerks and Councils Direct – newsletter.

185/18 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC
Discussed in 181/18.1.2.ii.

186/18 To receive items for the next agenda

1. To receive information from the Chairman of Walpole Parish Foundation Recreation Trust in respect of the grant application for funding from the Solar Fund for the Community Centre Car Park.
2. Grass cutting contract.

187/18 Date and Time of Next Meeting – Thursday 11th October 2018 at 6.30pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Draft