

WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 8th November 2018 at 7.00pm.

Present Chairman – Richard Green,
Councillors – Andy Bliss, Richard Blunt, David Lawty, Linda Matthews, Jo Webb and James Whitaker.
Clerk - Emma Bateman
Ten Members of the Public

191/18 Apologies – to accept apologies and reasons for absence
Apologies were received and accepted from Cllr Eveleigh.

192/18 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.
None declared.

193/18 Minutes – to approve the minutes of the meetings held on Thursday 13th September and the note of the inquorate meeting on 11th October 2018

1. The minutes of the Ordinary Parish Council Meeting held on Thursday 13th September 2018 having been previously circulated were proposed as a being a true record of the meeting, the proposal was seconded, there was one abstention and 6 votes in favour. Agreed.
2. The notes of the inquorate Ordinary Parish Council Meeting held on Thursday 8th October 2018 having been previously circulated were accepted as a true record of the meeting. Unanimously agreed.

194/18 Matters Arising – to record matters arising from the last meeting

1. Dunces Lane dyke – there has been no further update from King’s Lynn Internal Drainage Board. Councillors noted that that there appears to be a pipe running into it and KLIDB should be advised.
2. Swingfield – Councillors met with representatives from CGM Ltd and it was agreed that the nettles and brambles will be flailed at the end of the season. Payment of the invoice will be settled after the remedial work has been completed.
3. Playing field benches – positioning has been agreed with WPFRT and the concrete will be done in better weather.
4. Memorial bench – Cllr Bliss agreed to take delivery of the bench ready for installation.

195/18 Public Participation – to allow public participation

1. The Chairman of Walpole St Peter Parish Hall Committee asked if there will be an opportunity for discussion of Finance item
2. The Chairman of the Parish Council agreed to bring this item forward for full discussion and Public Participation is suspended.

196/18 To discuss the balance of the pledge of grant to the Parish Hall Committee.

There was discussion regarding the security of the fund with the Parish Hall Committee giving assurances that no building work will commence until full funding is reached and there were mechanisms already in place to restrict how much can be withdrawn at any one time from the building fund bank account. The Parish Hall Chairman requested that Cllr Matthews read an email regarding discussions with the Hall Committee as instructed at the September meeting. There was some discussion regarding declaration of interests and Cllr Matthews advised the Council that as Treasurer to the Parish Hall, neutrality is assured. It was proposed and seconded that the Parish Council seeks advice from a solicitor on how to guarantee the security of the pledged fund as a matter of urgency and call an extra meeting to discuss, six votes in favour and Cllr Matthews abstained from voting. Agreed.

197/18 Public Participation

The Chairman resumed Public Participation

1. There is no update on the pedestrian refuge at Police Rd/Walnut Rd. Check with County Cllr Squire.
2. Substation on Walpole Bank – there appears to be an increase in noise from the Sub Station. Cllr Whitaker has a contact number to call.

198/18 To consider applications for the Co-opted Councillor Posts

Two applications were received and the candidates were present. The candidates voluntarily left the room whilst discussion about co-option took place.

It was proposed and seconded to co-opt both applicants to take up their places at the next meeting. Unanimously agreed.

199/18 Planning

One councillor raised concerns about the disposal of waste from building sites. All other councillors advised concerns of this nature should be raised directly with the Borough Council

A. Applications for Consultation with Parish

October

18/01683/F - Proposed rear and side extension to bungalow, including demolition of former rear extension and conservatory at Bungalow Mill Rd, WSP. Supported.

18/01767/F - First floor extension to rear of bungalow at Albatross. 18 Kirk Road, WSA. Supported.

18/01769/F Convert barn into a dwelling for family near to their occupation of producing herbs and spices at Atonement Barn, next Clarks Cottages, Bustards Ln, WSA. Support as the proposal will make a redundant building good, PC believes that the site is outside of the village planning area but still supports. PC notes that the building is around 100 years old and queries that cladding may change the historic character of the barn. It is felt that there should be as much of the original exterior should remain as noted in Design and Access document.

November

18/01683/F Amended - Proposed rear and side extension to bungalow, including demolition of former rear extension and conservatory at Bungalow, Mill Road, WSP. Unanimously agreed - No objections

18/01868/F - Replacement windows/doors, render external walls of existing bungalow and refurbish internally at Ferndale, Mill Road, WSP. Unanimously agreed - No objections

18/01870/F - Proposed 4 No. residential dwellings at land south of Ferndale, Mill Road, WSP. Vote taken 4 in favour, 1 against and 2 abstentions.

18/01769/F Amended- Convert barn into a dwelling for family near to their occupation of producing herbs and spices at Atonement Barn, next Clarks Cottages, Bustards Lane, WSA. Unanimously agreed - No objections

B. Borough Council Decisions

17/02218/F – Homewood, Bustards Ln, WSP. Proposed residential development comprising 2 detached dwellings Application Permitted, 14th September 2018, Delegated Decision.

18/01004/F - Walnut Tree Farm, Walnut Rd, WSP. Demolition of existing stable block, construction of new dwelling house and detached garage block and new stable block, land adjacent to Walnut Tree Farm. Application Withdrawn, 20th September 2018.

18/00942/F - Strawberry Farm, Follens Rd, WSA. Construction of general purpose barn associated with existing permitted equestrian use. Non-determined, 25th September 2018, non-determined as invalid and returned.

18/01212/F - 7 Market Lane, WSA. Retention of and addition to brick wall to raise overall height. Application Refused, 11th October 2018, Delegated Decision.

18/01472/RMM - Land West of Cedars Lodge, Church Rd, WSP. Reserved Matters: Construction of 10 dwellings. Application Permitted, 10th October 2018, Delegated Decision.

200/18 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. Swingfield – treatment for moles is required.
2. St Andrew's Churchyard –
 - i. Saplings were treated this year and will require a second treatment next Spring @£190, it was proposed and seconded to accept this. Agreed.
 - ii. A discussion was had regarding raising the canopy of the trees. Councillors noted that this is not the responsibility of the Parish Council but will consider this further at the next meeting.
3. Parking – concerns have been received about parking near Pyecroft and Dunces Lanes, a note to go into the Crier to ask residents to park considerately.
4. Trees on Chalk Rd-trees near Dunces and Pyecroft Lanes are rather overgrown, report to NCC as they appear to be on the highway verge.
5. Folgate Lane – fly-tipping of an oil tank.
6. HGV 7.5T Weight Limit – there was discussion regarding the 7.5T weight limit and that hauliers located within the limit area were entitled access to leave the limit area as the limit area is not governed by individual village boundaries bit by a blanket area.

201/18 To receive reports from:

- A. County and Borough Councillors reports
 - a) County Councillor not present
 - b) Borough Councillor – Cllr Blunt reported that the BC is close to the consultation for the next local development plan. There are changes to next year's election as there will be two posts for the Ward.
- B. Report from the Play Park group – FLP satisfaction report was given to Cllr Whitaker for completion.
- C. The Community Centre report – a gate has been installed at the entrance to the field next to the play park railings, bollards have been installed around the open space near The Chase footpath, the committee is still awaiting information regarding carpark surfacing and fundraising is ongoing.
- D. Village Crier, Social Media & Website Editors reports – Christmas Edition is ready, token gift for the volunteer deliverers has been purchased. The website manager submitted a report on hits to the pages.
- E. To receive updates regarding footpaths and circular walks – next agenda.

202/18 To receive a report and proposals for discussion from the Community Fund Projects Working Group.
Cllr Bliss will give a short presentation on bus shelters at the next meeting.

203/18 Finance

- A. To discuss the application for the balance of the pledge grant to the Parish Hall Committee – discussed under item
B. To ratify the order for the SAM2 Mobile Speed sign – the funding from NCC has been received and it was agreed to order the unit. Cllr Eveleigh and the Speed Watch Team are happy to be responsible for the charging of the battery and moving the unit.
C. to approve payments

		<i>Ex VAT</i>	<i>VAT</i>	<i>Inc VAT</i>	
<i>October</i>					
1.	CGM Ltd	Grass cutting Aug & Sept	417.75	83.55	501.30
2.	PFK Littlejohn	External Audit Fee	300.00	60.00	360.00
3.	Minuteman Press	Crier printing	348.00		348.00
4.	GeoXphere	Parish Online map	35.00	7.00	42.00
5.	Mrs E Bateman	Clerks wages and expenses	261.70		261.70
6.	K&M Lighting	Streetlight Maintenance Oct	53.73	10.75	64.48
<i>November</i>					
7.	WPFRT	Hall Hire October and November	50.62		50.62
8.	K&M Lighting	Streetlight Maintenance Nov	49.95	9.99	59.94
9.	CGM Ltd	Bramble & nettle clearance St Andrew's	340.00	68.00	408.00
10.	CGM Ltd	Grass cutting 8 th October	139.25	27.85	167.10
11.	Mrs E Bateman	Clerks wages and expenses	268.66		268.66
<i>Direct Debits</i>					
12.	E.ON	Energy Charge October	140.35	7.02	147.37
13.	E.ON	Energy Charge November	145.03	7.25	152.28

It was unanimously agreed to withhold payment of £408.00 to CGM Ltd until the flailing is completed. It was unanimously agreed to make all other payments.

- D. to record receipts

October

1.	Village Crier	Adverts (£130 & £258)	388.00		388.00
2.	Various	Allotment rents	2948.13		2948.13
3.	UKPN	Wayleave	32.97		32.97
4.	NCC	PPS Contribution SAM2	1928.00		1928.00

November

5. None

204/18 Correspondence – to receive items for information

Adverse Possession – no objections or comments.

Telecoms – no objections or comments

205/18 It was unanimously agreed to extend the meeting by 30 minutes.

206/18 To discuss correspondence from Walpole Cross Keys Parish Council regarding a speed reduction study for Market Lane, WSA.

Councillors discussed the proposal by Walpole Cross Keys Parish Council and unanimously agreed to pay a pro-rata contribution for the part of Market Lane within Walpole Parish Boundary.

207/18 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC

Cllr Blunt requested confirmation that there is still a need for small garden plot allotments. It was discussed that no further action could be taken unless there is a guaranteed uptake.

208/18 To confirm arrangements for Wreath Laying on Remembrance Day

Cllr Blunt will lay a Wreath at St Peter's Memorial Service. Cllr Bliss will lay a Wreath at St Andrew's War Memorial

209/18 To receive items for the next agenda

- WPFRT update on Car Park surfacing project (6.30pm start).

210/18 Date and Time of Next Meeting – Thursday 13th December 2018 at 6.30pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.30pm.