

# WALPOLE PARISH COUNCIL

The Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 10<sup>th</sup> December 2018 at 7.00pm.

Present Chairman – Richard Green,  
Councillors – Andy Bliss, Richard Blunt, Charmaine Campion, Adrian Eveleigh, Linda Matthews, Heather Smith and James Whitaker.  
Clerk - Emma Bateman  
Three Members of the Public

211/18 Apologies – to accept apologies and reasons for absence  
Apologies were received from Cllr Webb and County Councillor Sandra Squire.

212/18 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.  
Cllr Matthews declared an interest in Finance 221/18.1.1.8.

213/18 Minutes – to approve the minutes of the meeting held on Thursday 8<sup>th</sup> November 2018  
The minutes of the Ordinary Parish Council Meeting held on Thursday 8<sup>th</sup> November 2018 having been previously circulated were proposed as a being a true record of the meeting, the proposal was seconded. Agreed.  
The Chairman took this opportunity to welcome the two new Parish Councillors, Charmaine Campion and Heather Smith.

214/18 To discuss the balance of the pledge funds for the Parish Hall Committee and the draft agreement provided by the solicitor.

1. There was discussion with the representatives from the Parish Hall Committee. Cllr Matthews will look at all the clauses that will be restrictive and propose removal. The document will be circulated to the Parish Hall Committee requesting their comments in time for the next meeting. There was concern raised regarding the tone of the discussion, apologies were immediately given and it was noted that there is frustration in the length of time that the process is taking to settle the Agreement Document and release of the funds. It was agreed that Cllrs Smith and Whitaker will meet with representatives of the Parish Hall Committee to agree the wording of the Agreement Document ready for the meeting on 10<sup>th</sup> January 2019.
2. It was also agreed to approve the Agreement as a template document for grants/awards over £3K at the next meeting.

215/18 Matters Arising – to record matters arising from the last meeting  
BT Phone boxes have been removed from Chalk Road and Wisbech Road.

216/18 Public Participation – to allow public participation  
No members of the public wished to participate.

217/18 Planning

A. Applications for Consultation with Parish

18/01738/RM - Reserved Matters Application for layout and landscaping of plots 9 & 10 only at land west of Cedars Lodge, WSP. Support.

18/01870/F - Proposed 3 No. residential dwellings at land south of Ferndale, Mill Rd, WSP. Support.

18/02124/RM RESERVED MATTERS: Residential development at (Plot) 8 Lucky Lane, WSA. Support.

18/02157/F - Alterations and extension to dwelling with a new proposed double garage at 69 Springfield Rd, WSA. Support.

B. Borough Council Decisions

18/01683/F - Bungalow, Mill Rd, WSP. Proposed rear and side extension to bungalow, including demolition of former rear extension and conservatory and extension of residential garden. Application permitted, 12<sup>th</sup> November 2018, Delegated Decision.

18/01696/PACU3 - Holme Farm, King John Bank, WSA. Change of use from agricultural building to 1 x 3 bed dwelling and 2 x 2 bed residential units. Prior Approval – Approved, 15<sup>th</sup> November 2018, Delegated Decision.

18/01767/F - Albatross, 18 Kirk Road, WSA. First floor extension to rear of bungalow. Application permitted, 21<sup>st</sup> November 2018, Delegated Decision.

18/01769/F - Atonement Barn, next Clarks Cottages, Bustards Lane, WSA. Convert barn into a dwelling. Application permitted, 29<sup>th</sup> November 2018, Delegated Decision.

18/01868/F - Ferndale, Mill Rd, WSP. Replacement windows/doors, render external walls of existing bungalow and refurbish internally. Application permitted, 29<sup>th</sup> November 2018, Delegated Decision.

218/18 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. There was discussion regarding email correspondence. It was noted that all discussion must be held in the public forum.

2. A question was raised about use of technology, i.e. using cloud storage and councillors using their own electronic devices to access the information for and at meetings rather than excessive printed papers.
3. A question was raised for a member of the council to operate the laptop for mapping etc so that the clerk is able to take the minutes without interruption.
4. There is a pot hole on Church Rd o/s No31.
5. Gooses Lane – the repairs done during the summer have failed.
6. Lighting failures – Wisbech Rd opp Bus stop, Pyecroft Lane/Dunces Lane, West Drove North o/s houses.

219/18 To receive reports from:

- A. County and Borough Councillors report  
County Councillor absent  
Borough Councillor – Borough Council is looking at the Council Tax Charges, the KLIC building is being taken over by the Borough Council, there is a proposal to put a 1 or 2 Screen cinema into the Corn Exchange, Sports Centres are now coming back into Council ownership/control.
- B. Report from the Play Park group – The Play Park repair certificate has been given to Cllr Whitaker to check the work has been completed satisfactorily.
- C. The Community Centre report – Nothing extra to report
- D. Village Crier, Social Media & Website Editors reports – Nothing extra to report.
- E. To receive updates regarding footpaths and circular walks – Cllr Eveleigh advised that signs are to be installed for the footpaths and David Mills, Rights of Way Officer will be asked to look at maintenance for circular walks No 2 & 3.

220/18 To receive a report and proposals for discussion from the Community Fund Projects Working Group.

1. Cllr Bliss gave a presentation on Bus Shelters.
2. Cllr Bliss agreed to contact a contractor on behalf of the Parish Council for a quote to paint West Drove North shelter.
3. The Bus shelter for Walnut Rd is a cantilever style to allow pedestrian passage over the pavement.

221/18 Finance

1. to approve payments
 

1.1	WPFRT	Hall Hire Dec and First Responders Hall Hire	130.50		130.50
1.2	K&M Lighting Services	Streetlight Maintenance	51.84	10.37	62.21
1.3	CGM Ltd	Grass cutting 22nd October	139.25	27.85	167.10
1.4	Minuteman Press	Village Crier Printing	405.00		405.00
1.5	FLP Ltd	Play Park Repairs	675.12	135.02	810.14
1.6	Royal British Legion	Poppy Appeal	50.00		50.00
1.7	Mrs L Matthews	Expenses re Crier	22.38		22.38
1.8	E.ON	Energy charge	140.35	7.02	147.37
1.9	HMRC	PAYE	8.00		8.00
1.10	Mrs E Bateman	Salary and Clerical Expenses	351.30		351.30
2. to record receipts
 

	Village Crier	Adverts (BACS&Chqs)	490.00		490.00
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3. to receive any items for inclusion in the Precept for 2019/20

It was agreed to have a repair fund of £2K for the play park, Election expenses for 2019, cost of replacing all remaining lights with LED bulbs.

222/18 Correspondence – to receive items for information

- 1 NCC - Local Access Forum recruitment
- 2 Clerks and Councils Direct - Newsletter
- 3 War Memorials - Bulletin Newsletter

223/18 To consider adoption of the new Model Standing Orders.

It was unanimously agreed to adopt the new Model Standing Orders.

224/18 To discuss any further correspondence from Walpole Cross Keys Parish Council regarding a speed reduction study for Market Lane, WSA.

Walpole Cross Keys PC has confirmed that 29% of the proposed stretch of road for a reduced speed limit is in Walpole Parish area. They have yet to hear from Terrington St Clement PC.

Cllr Green requested a 15 minute extension to time. Agreed.

225/18 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC

Cllr Blunt has spoken with Mrs Newman and requested confirmation of the desire to have allotments by members of the group/public.

226/18 To receive items for the next agenda

Precept, Parish Hall.

Date and Time of Next Meetings – Thursday 10<sup>th</sup> January 2019 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.10pm.

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