

WALPOLE PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 12th of March 2020 at from 7.00pm.

Present :

Councillors – Andy Bliss, William Brooks, Heather Smith, Charlene Campion, and David Lawty
Clerk – Caroline Boyden
Borough Cllrs Julian Kirk & County Cllr Sandra Squires
Five Members of the Public

Vice Chair Andy Bliss ran the meeting.

Welcome from Vice Chair Cllr. Bliss to all.

1. Apologies – to accept apologies and reasons for absence
Apologies were received and accepted from Cllrs Green, Blunt, Eveleigh, L. Matthews, B. Matthews, Cllr Robinson and Cllr Blunt.
2. To remind all councillors of their duty to abide by the Code of Conduct
Cllr Bliss reminded all councillors of their duty to abide by the Code of Conduct.
3. Declarations of Interest of any items on the agenda and to consider any requests for dispensations.
None. At the February meeting, Cllr Lawty requested that all Cllrs complete an updated pecuniary form where necessary. CB has checked this, and all current forms are correct with Cllr Ben Matthews to update on change of address. Cllr Lawty was asked to complete a form for the next meeting.
4. Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total)
 - a. A parishioner raised concern regarding a letter sent to his elderly mother regarding overhanging foliage from Norfolk County Council. Images of other overhanging trees produced and CB to write to NCC to see if any other letters had been sent out to parishioners. ACTION CB
5. Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday, 13th February 2020, having been previously circulated were proposed as a being a true record of the meeting. Proposed Cllr Lawty and seconded by Cllr Brooks. Unanimously agreed with Cllr Campion abstaining due to being absent from the meeting.
6. Matters Arising – to record matters arising from the last meeting:
 - 6.1 The retrospective grant agreement for the car park with the WPFRT – Cllr Lawty advised it would not be signed to lack of time before the work will have been completed and it was not worth the paper it was written on. Cllr Bliss that we require signatures at the next meeting and Cllr Lawty could not be a signatory as on both committees. Cllr Lawty advised again that the work would be finished by the next meeting, but Cllr Bliss stated that the agreement still requires signing to ensure all the paperwork is up to date. Cllr Lawty stated that the Parish Council should have raised the agreement before handing over the money and that a working party does not exist. Cllr Bliss stated that this was purely a generic point re working party. Cllr Campion commented that she did not understand the reason for not signing as it was retrospective. Cllr Lawty raised his voice

stating that Cllr. Campion had not attended a meeting for the last 5 months and now turns up and tells him what is going on. Personal comments were made regarding parents illnesses and Cllr Bliss advised that if the shouting did not stop then he would cancel the meeting. The agreement was signed by 3 councillors and CB to forward to WPFRT ACTION CB

6.2 Neighbourhood Plan – decided to have a 6.30pm start to give the Borough Council plenty of time. It was also agreed to provide tea/coffee/water at future meetings. Cllr Lawty and Cllr Campion offered to bring tea/coffee etc. Cllr Lawty will provide at next meeting. Proposed Cllr Campion, seconded Cllr. Lawty and unanimously agreed.

6.3 Village Gates – Information had been supplied by the Speedwatch Co-ordinator and it was agreed to ask the Co-ordinator to get quotes and present to the Council for further discussion. The Parish Partnership to be contacted for help with funds. ACTION CB

6.4 It was agreed to put a piece in The Crier requesting parents not to park on Springfield Road when dropping and collecting their children. ACTION LM

6.5 Tree Planting – Cllr Squires advised that the planting was starting on County owned land and to raise again in the Autumn. Cllr Lawty had identified an area.

6.6 Cllr Bliss advised that the grit bin has been replaced.

6.7 Cllr Campion advised that a vehicle had been seen on several occasions with 2 occupants acting suspicious. Neighbourhood Watch to be advised.

7. To receive reports:

7.1 Highways – Washdyke House still had issue with water – CB has reported this and will follow up. Cllr Campion raised the issue of rubbish around the villages and a mattress was on West Drove. CB to obtain litter pickers etc., from Borough for litter picking. ACTION CB/CC

7.2 County and Borough Councillors reports –

No report from Cllr. Blunt

Cllr Squires advised that the NCC budget had been agreed and 1,000 extra fire alarms were available to the vulnerable via the Fire Service. Extra handwashing had been introduced into all schools.

Cllr Kirk's police meeting had been cancelled and was due to now take place next Monday. Cllr Kirk had arranged for the discarded tyres to be collected and will add the mattress. Cllr Brooks mentioned that work was starting on West Drove, but the line markings did not cover all the areas. Gooses Lane was only resurfaced 18 months ago, and the surface has started to rise. CB advised that images were required.

7.3 Community Centre update by Cllr Lawty advising good interest shown in the June event and asked if the benches would be in place by then. Cllr Bliss advised yes, just waiting for the weather to improve. The Car park will be closed for 4 weeks from the 14th of April for the resurfacing. CB to advise website. ACTION CB/PL

7.4 CB reported that the website had 574 views during February – 153 Home, 79 Planning, 73 Crier, News 67, Community Centre 48, Parish Council 22, Events 21, Useful Info 21, Contact us 19, Calendar 13. CB to ask Cllr Ben Matthews for an update on the new logo. ACTION CB/BM

7.5 Footpaths - Cllr Bliss reported that he had sent an email to David Mills re the signs moving but little can be done other than turning them. CB had contacted B. Powers regarding clearing the footpath and AB to make contact and meet on site to discuss further along with quote. All other footpaths are open.

7.6 Community Fund Group – Cllr Bliss reiterated that the benches would be in situ once the weather improves.

8. Planning – 1 application received for a side and rear single storey extension, new garage and summerhouse at 5 Marsh Road. Discussions were held with concerns on the size of the extensions and it was agreed to make

clear our concerns on the sizes, that could be used as additional dwellings along with the concerns raised by the District Emergency Planning Officer on flooding.

Proposed Cllr. Smith, Seconded Cllr Lawty. Vote passed 4:1

1 approved plan for below ground connection to the local distribution network and grid compound.

9. Finance

a. To approve payments and record receipts:

Receipts:	AG Barrett	Crier Advert	£45.00
	Economy Gas	Crier Advert	£68.00
	Walpole Pre School	Crier Advert	£113.00
	Thornally	Crier Advert	£68.00
	BCKLWN -Careline	Crier Advert	£68.00
	HMRC	VAT refund	£3768.16

Payments:	EE	Mobile Phone	£19.72
	E-ON	Energy	£60.92
	C. Boyden	Clerk Salary & Expenses	£350.20
	HMRC	PAYE	£75.40
	E. Bateman	Final payment	£36.60
	K & M Lighting	Streetlight Maintenance	£27.54
	WPFRT	Hall Hire February	£33.75
	Norfolk Training	Subscription 20/21	£178.10
	Glasdon	Grit Bin	£225.80
	ECS Computers	Service Contract	£72.00
	BCKLWN	Dog waste bin emptying	£923.52

Total payments £2415.15

Proposed acceptance Cllr Lawty, seconded Cllr Brooks, unanimously approved.

10. It was agreed that the contract for a year to be given to TA Blackamore.

Proposed Cllr Lawty, seconded Cllr Brooks and unanimously agreed. CB to advise

ACTION CB

11. Play Park The quote from Fenland Leisure for maintenance agreed. Proposed Cllr. Smith, seconded Cllr Campion, and unanimously agreed. CB to advise.

ACTION CB

12. Correspondence

The following correspondence has been sent out:

Fenland Haulage via a Parishioner, NHS West Norfolk Clinical, Calor Rural, Dog Fouling, Responsibilities, Asset Register, Standing Orders, Financial Regulations and Recording of Minutes.

The Standing Orders and Financial Regulations were approved and Asset register to be discussed at the next meeting as could be used in conjunction with Parish Online.

Responsibilities are correct with Cllr Ben Matthews with Social Media and Cllr. Robinson taking on Allotments.

It was agreed to go forward with online banking with Unity Bank.

ACTION CB

Proposed Cllr Lawty, seconded Cllr Campion, unanimously agreed

Next Meeting to take place on the 9th of April at 7.00pm in the Community Centre, Summer Close, Walpole St. Andrew, PE14 7JW.

Meeting ended at 9.00pm