

# WALPOLE PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held via online video, on Thursday 8<sup>th</sup> of April 2021 at from 7.30pm.

Present :

Councillors – William Brooks, Claire Robinson, Heather Smith, Richard Green, Adrian Eveleigh, Richard Blunt, Andy Bliss, Charlene Campion, David Lawty  
Councillors - Julian Kirk and Sandra Squires (20.35)  
Clerk – Caroline Boyden  
Three members of the Public

Welcome from Richard Green, Chairman to everyone.

NOTE. Andy Bliss, Vice Chair took the meeting from item 4

1. Apologies – to accept apologies and reasons for absence:  
None prior to meeting but Cllr Roper advised of water leak during the meeting.
2. To remind all councillors of their duty to abide by the Code of Conduct  
The Chair reminded all councillors of their duty to abide by the Code of Conduct.
3. Declarations of Interest of any items on the agenda and to consider any requests for dispensations. Cllr Lawty -Community Centre & CCTV and Cllr Brooks-Village Hall.
4. Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). None
5. Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday, 11<sup>th</sup> of March 2021, having been previously circulated were proposed as a being a true record of the meeting. Proposed Cllr Brooks and seconded by Cllr Campion. Unanimously agreed by those present at that meeting.
6. Matters Arising – to record matters arising from the last meeting:
  - 6.1 Willow Trees update – no update available carry forward to next meeting.
  - 6.2 Defibrillator update – electrician on site today and completion will be by tomorrow.
  - 6.3 Flooding update –No update and Cllr Kirk to advise if the IDB could adopt the drainage.
  - 6.4 Play Area – CIL application sent out by the Clerk prior to meeting. Acceptance proposed by Cllr Campion, seconded by Cllr Brookes, and unanimously agreed. Clerk to make the application to the Borough. ACTION CB
  - 6.5. Only one quotation for the repair of the bin housings received for £255.00 and acceptance proposed by Cllr Lawty, seconded by Cllr Campion and unanimously agreed. Clerk to advice M. Neal to go ahead asap. ACTION CB
  - 6.6 Noticeboards – it was agreed to ask M. Neal to look at these and advise on options.
  - 6.7 Churchyard wall repairs – Clerk to look at the specialist who repaired the pillars and Cllr Lawty raised the issue with public liability insurance. Clerk to contact the Church Conservation Trust for information and also check on previous correspondence. ACTION CB

7. To receive reports:

7.1 Rubbish – clerk to send out information on the “Big Spring Clean”.

The road closure at Chalk and Wisbech Road was taking time and signage was left on Mill Road following completion.

Clerk advised that the allotment rental letters had been sent out.

7.2 County and Borough Councillors Reports.

Cllr Blunt advised concern regarding the holding of face to face meetings after the 6<sup>th</sup> of May.

Planning applications were taking longer to process due to the sheer number – from 100 to 300. Broadband issues were affecting the increase in people working from home.

Cllr Squire had been advised by the legal department not to send out reports but had sent on the official reports to the clerk for circulation. Cllr Squire was thanked for the trees and advised that they had been planted and Cllr Bliss will send photographs. The Parish Council thanked Cllr Squire for all her support and dedication.

7.3 Play Area – the dog fouling issue continues but is now in more areas of the village.

7.4 Community Centre – the car park had been vandalised again and the police were involved but it was judged as not an offence. Cllr Lawty had sent 2 quotes for the CCTV and explained that the other businesses contacted had failed to quote. To be added to the May agenda.

7.5 The next edition of the Crier has been printed and should start delivery later this week. The website was viewed 627 times in March with top pages – Home, Planning, Crier, Minutes, Parish Council, Latest News, Walking, Contact us, Agendas and Useful Information.

7.6 Footpaths and Circular Walks – no change from last month. A gentleman with a tractor and trailer was seen cutting back the hedging on Bankside.

7.7 The Community Fund Projects Working Group are hoping to set up the new bench in Springfield asap, weather permitting.

7.8 Communications/Correspondence:

a. Councillor vacancy – no applications to date.

b. Cllr Lawty requested that the heading on the agenda should be changed to Planning & Enforcement. Proposed by Cllr Bliss, seconded by Cllr Lawty and agreed.

c. Face to face meetings update as advised by the clerk prior to the meeting regarding venue. After much discussion, it was agreed to use the Community Centre subject to finding a solution to the sound issues. Cllr Lawty offered to research microphones. ACTION DL

d. The parish partnership gates had been given the go ahead and clerk to send out letter for signature by the Chair and Vice Chair. Payment to be made asap, proposed Cllr Eveleigh, seconded Cllr Campion and unanimously agreed.

8. Planning

8.1 Camelia, Church road – 2 storey rear extension with change of external finishes discussed and concern over the type of cladding – assumed same as house opposite. Support proposed Cllr Lawty, seconded Cllr Campion and unanimously agreed.

8.2 Cotswold Way, Kirk Road – replacement of front porch, additional bay window and conversion of garage to a study – support proposed by Cllr Smith, seconded Cllr Bliss and unanimously agreed.

8.2 36 Springfield – Borough have been contacted re enforcement over potential change of use as requested by Cllr Lawty.

8.4 The appeal details at Cedar View, Walnut Road had been sent out via the clerk.

9. Finance

- 9.1 To approve the Financial Reports for March including the Bank Reconciliation, Bank Statements, and payments/receipts – proposed Cllr Lawty, seconded Cllr Bliss and agreed unanimously.
- 9.2 To approve the proposed payments to be made in April – proposed Cllr Eveleigh, seconded Cllr Brookes and agreed unanimously.
- 9.3 Payments for approval: Staff costs £340.56, EE £ 22.01, EoN £ 58.82, K&M Lighting £27.54, ICO £40.00, NPTS £182.45, KLWNBC £163.62, Minuteman £370.00, IDB £239.76, SLCC subscription £161.00
- 9.4 Initial year-end review – bank reconciliation for year end approved and clerk working on internal auditor requirements.
- 9.5 Asset Register for review as sent out by clerk prior to the meeting and 2 amendments made re installations completed.

10. Items for next agenda –Willow Trees, Flooding/Drainage, CCTV, Church Wall.

11. The next meeting will be on Thursday 6<sup>th</sup> of May 2021 from 19.00 hrs via Zoom.

**NOTE:** The Annual Parish Meeting will start at 7.00 pm immediately followed by the Annual Council Meeting.

Meeting ended at 21.05pm

Signed : .....

Date : .....