

# WALPOLE PARISH COUNCIL

Minutes of the Extra Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 28<sup>th</sup> February 2019 at 7.00pm.

Present Chairman Richard Green, Vice Chairman – James Whitaker  
Councillors – Andy Bliss, Richard Blunt, Adrian Eveleigh, David Lawty, Linda Matthews, Heather Smith, Jo Webb  
Clerk - Emma Bateman  
Parish Hall Committee – Chairman Les Street, William Brooks, Gill Henderson

36/19 It was agreed for Cllr Whitaker to act as Chairman for this meeting as he has been the lead councillor in this process.

37/19 The Vice Chairman reminded councillors of their obligations under the Code of Conduct. There will be zero tolerance of improper behaviour and this will be reiterated at the next parish council meeting.

38/19 Apologies – to accept apologies and reasons for absence  
Apologies were received from Charlene Campion.

39/19 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.  
Cllr Matthews declared an interest as Treasurer to the Parish Hall Committee.

40/19 Parish Councillors to discuss the Grant Funding Agreement for the grant to the Parish Hall.

1. The Vice Chairman summarised the process to date.
2. Each section of the document was discussed and additions and exceptions agreed to the wording.
3. A term of time for the agreement was established
4. It was agreed not to index link any return of funds

41/19 Chairman to invite questions and discussion from the Parish Hall Committee regarding the Grant Funding Agreement document.

1. The Parish Hall Committee was invited to join the discussion.
2. It was further agreed to appoint a Parish Council representative to the Project Steering Committee. The appointment will be in agreement with the Parish Hall committee.
3. The term of 5 years was agreed and the commencement date will be the date of the signing of the agreement.
4. The Vice Chairman requested that the draft document is tidied up, additional wording included and any deletions made. The document will be circulated to all councillors in advance of the meeting on 14<sup>th</sup> March ready for ratification.
5. The Vice Chairman requested that the payment of the remaining balance of the pledge be added to the March agenda.

42/19 Date and Time of Next Meeting – Thursday 14<sup>th</sup> March 2019 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 8.15pm