

WALPOLE PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 8th August 2019 at 7.00pm.

Present Vice Chairman – Andy Bliss
Councillors – William Brooks, Adrian Eveleigh, David Lawty, Linda Matthews and Ben Matthews
Borough Councillor – Cllr Julian Kirk
Clerk - Emma Bateman
Representative from WPFRT
Six Members of the Public

140/19 Cllr Bliss advised that the meeting is being audio recorded by the Clerk on behalf of the Parish Council.

141/19 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllrs Richard Green, Richard Blunt, Charlene Campion, Heather Smith, Les Street and County Councillor Sandra Squire.

142/19 To remind all councillors of their duty to abide by the Code of Conduct
Cllr Bliss reminded all councillors of their duty to abide by the Code of Conduct.

143/19 Declarations of Interest of any items on the agenda and to consider any requests for dispensations
Cllr Lawty declared an interest in WPFRT Community Centre

144/19 To receive a presentation from Walpole Parish Foundation Recreation Trust (WPFRT) regarding the car park project and grant request

A presentation was given by a representative from WPFRT regarding the proposal to resurface the Community Centre Car Park. New quotes have been sought and four have been received with a wide range of estimated costs between £37K and £57K. It is proposed to remove 150mm from the top, install a permeable layer and then add gravel with kerbing to retain it in place. The WPFRT have already made an application for a grant from the Community Fund which has been agreed and at this stage would like a letter of intent from the Parish Council to help with their funding applications. The funds are to remain in the Parish Council's account until the work is done. It was proposed and seconded to provide the appropriate letter for the WPFRT. Agreed.

145/19 Public Participation

A resident raised the following points:

1. Parking on Church Rd – a resident advised that this needs to be referred to the Borough Council as the Planning Authority increased the density of housing development at Church Farm. There is parking for the Townsend Estate properties at the rear, however it still appears that the access road next to No1 is still closed off. The Borough Council should also advise if it is to develop land behind Townsend Estate.
2. Tractors and Trailers – there was an issue with damage to a car and this has been dealt with. A tractor had to swerve away from a lorry on Walnut Road. Tractors are often on the verges as they are too big, trailers are bigger. They don't get tested. Farm vehicle drivers need to slow down and respect property.
3. Vandalism – stones and apples have been thrown at glasshouses, there are airgun pellets in road signs. Something should go into the Crier about airgun use.
4. Precept – suggest the Parish Council increases the Precept and gets projects done.

The resident then left the meeting.

Councillors discussed the points raised:

2. Tractors and trailers – brake marks were seen left on the road. It was also noticed that farm vehicles had pulled out of a blind corner without looking. It was also noted that it is not just farm vehicles that have to mount the verges - large delivery vans/couriers/contractors/lorries etc do this as well. An email was received and circulated about farmers and highway responsibilities and a polite note to go into the Crier.
3. Vandalism – There has been vandalism in the villages. Councillors discussed CCTV at the Community Centre.
4. Precept – this will be looked in accordance with budgeting practice.

146/19 Minutes – to approve the minutes of the meeting held on Thursday 11th July 2019

The minutes of the Ordinary Parish Council Meeting held on Thursday 11th July 2019 having been previously circulated were proposed as a being a true record of the meeting, the proposal was seconded. Agreed.

147/19 Matters Arising – to record matters arising from the last meeting

Recording Policy – Cllr Matthews has looked at the model policies from Norfolk Association of Local Councils and Hoveton Parish Council. A model policy will be circulated for the September meeting.

148/19 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. Swingfield – moles reported. Councillors agreed for pest control.
2. Dog fouling – dog fouling is still not being cleared up. New signs to be purchased. Agreed.

149/19 To receive reports from

1. County Councillor – has met with Senior Fire Chiefs to go through plans for IRMP which is going to public consultation in the next few months, visiting local retained fire stations as well. Concerns about the reduction in Minimum Income Guarantee for disabled people.
2. Borough Councillor – Summer Recess currently, Borough Councillor is happy to raise any planning issues at the Planning Committee. Planning Training for Parish Councils is yet to take place (two representatives will attend from Walpole). Tractor issues have been noted.
3. Community Centre – decorating has been taking place, clubs are going well, the next big project will be internal and external lighting.
4. Crier – August edition is out, all is quiet until the September deadline. Christmas volunteer gift, next agenda.
5. Website – number of hits and to which pages has been forwarded to all councillors, a total of 433 hits with Home (97), The Crier (65), Planning (48), latest news (45) and Community Centre (38) being the most popular.
6. Play Park
 - 6.1 The thistles and weeds have had herbicide applied. Cllrs Bliss and Eveleigh will pull them out when they have died off. Agreed.
 - 6.2 Resident raised concerns about the large slide ladder as seems dangerous for smaller children. Councillors noted that this piece of equipment is for slightly older children and a new piece of equipment suited to smaller children is underway.
 - 6.3 Resident asked if Fencing can be considered to keep the area free from dogs. This will be on the September agenda for discussion. It was also suggested that an article goes into the Crier for the public to give their opinion on fencing, responses could be accepted by email.
 - 6.4 Dog fouling around the play area is shocking, a note to go into the Crier and No Fouling signs are to be ordered. Agreed.
 - 6.5 Football Training – grass is not being cut short or well enough, the football club has on occasion cut it themselves. Cllr Bliss agreed to liaise with the Football Club and CGM Ltd to sort out the requirements for the grass cutting. Agreed.
7. Footpaths and Circular Walks – clarification awaited from NCC about land ownership for siting of a dog waste bin at Roman Bank.
8. Community Fund Working Group – Christmas Trees to be looked at, ready for autumn.

150/19 Planning

A. Applications for Consultation with Parish

19/01162/F - Grain and potato storage building at Marsh Farm, Frenchs Road, WSA. Support.

19/01293/F - Proposed canine hydrotherapy pool and building at Badgers Cattery, Adj. Marsh Farm, Gooses Lane, WSA. Support.

B. Borough Council Decisions

19/00802/F - 16 Chalk Road, WSP. Proposed single storey rear extension. Application permitted, 5th July 2019, Delegated Decision.

19/00931/F - 65 Springfield Road, WSA. Side extension to dwelling. Application permitted, 29th July 2019, Delegated Decision.

151/19 Finance

		<i>Ex VAT</i>	<i>VAT</i>	<i>Inc VAT</i>
1.	to approve payments			
1.1	WPFRT Tyre removal grant	500.00		500.00
1.2	WPFRT Hall Hire June & July	81.00		81.00
1.3	K&M Lighting Streetlight maintenance July & August	45.90	9.18	55.08
1.4	CGM Ltd Grass cutting 4th & 10th July	142.03	28.40	170.43
1.5	Minuteman Press Village Crier Printing	405.00		405.00
1.6	HMRC PAYE	22.20		22.20
1.7	Mrs E Bateman Salary and Clerical Expenses	239.50		239.50
1.8	E.ON Energy charge	62.02	3.10	65.12
Councillor agreed all payments are approved.				
2.	to record receipts			
2.1	S Galley Adverts	38.00		38.00

152/19 To receive information from NCC regarding the projects under the Parish Partnership Scheme
Information still awaited from NCC regarding the suggestions for zebra crossings, speed restrictions on Summer Close and Kirtons Close, and a barrier for The Chase either side of Springfield Rd.

153/19 To discuss any updates regarding the smaller allotments (Townsend Estate)

1. Current tenants on the holdings will be asked if they are willing to relinquish a piece of land suitable for small garden plots.
2. The lease for the land behind Townsend Estate has not been resolved and concerns are still about regarding any possible future development of the site. Cllr Blunt to be asked for an update on his progress at the Borough Council.

154/19 Correspondence – to receive items for information

1. Norfolk Age Concern - Donation request
2. Lincolnshire County Council - Sutton Bridge swing bridge road works, trial period 4th & 5th September works to commence 30th September, information has been forwarded for inclusion on the website.
3. Norfolk County Council – information regarding road usage and responsibilities – inclusion on website.
4. Resident - Play Park weeds and slide (under item 149/19.6.1)
5. Resident - Grass cutting of football pitch (under item 149/19.6.5)
6. Great Annual Savings Bulk purchase of energy
7. Clerk - resignation

155/19 To receive items for the next agenda

Clerk's post, hedges abutting the highway, report of meeting with NCC (June), Crier Volunteer token of appreciation (Christmas), Recording Policy, GDPR Review, Play Area Fencing, Playing Field Grass cutting, Parish Partnership Scheme

156/19 Date and Time of Next Meetings – Thursday 12th September 2019 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.00pm.