

WALPOLE PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 14th February 2019 at 7.00pm.

Present Vice Chairman – James Whitaker
Councillors – Andy Bliss, Charlene Campion, Adrian Eveleigh, David Lawty, Linda Matthews, Heather Smith,
Clerk - Emma Bateman
Three Members of the Public

19/19 The Chairman requested that it be minuted that the meeting commenced at 7.08pm due to a series of altercations between a Parish Councillor and a member of the public immediately prior to the meeting start. Grievance policy & procedure will be sent to each. The Chairman advised that bad behaviour cannot be accepted at Parish Council meetings.

20/19 Apologies

Apologies were received and accepted from Cllrs Richard Blunt, Richard Green and Jo Webb, County Councillor Sandra Squire.

21/19 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

Cllr Matthews declared an interest in Parish Hall 25/19 and Village Crier 30/19.3

Cllr Bliss declared an interest in Planning 26/19 1. 19/00028/RM

22/19 Minutes – to approve the minutes of the meeting held on Thursday 10th January 2019

The minutes of the Ordinary Parish Council Meeting held on Thursday 10th January 2019 having been previously circulated were proposed as a being a true record of the meeting, the proposal was seconded. Agreed.

23/19 Matters Arising – to record matters arising from the last meeting
Swingfield Trees – St Peter's PCC will attend to the raising of the crowns.

24/19 Public Participation – to allow public participation
None

25/19 To discuss the balance of the pledge funds for the Parish Hall Committee and the draft agreement provided by the solicitor.

1. The suggested agreement from the Parish Council's solicitor was thought to be too restrictive. The Parish Hall drew up a draft agreement. Since then Cllr Whitaker has met with the Parish Hall Committee and a third document has been suggested. There was discussion about the agreement and it was proposed that the third document is checked by the Parish Council's Solicitor, this was seconded. A vote was taken with 6 votes in favour and 1 abstention. Carried.
2. It was unanimously agreed to have an extra ordinary meeting to agree the document after checking.

26/19 Planning

1. Applications for consultation

Reserved Matters: Proposed 2 No new dwellings at Hundred Acre Wood, Wisbech Road, Walpole St Andrew Wisbech, Norfolk PE14 7LH. Support 6 in favour, 1 abstention

19/00143/F Erection of detached machine store (with store above) for use in connection with existing grass paddock at Land Rear of Cedar View Walnut Road Walpole St Peter Norfolk PE14 7PE Support 6 in favour, 1 objection

18/02249/RM Reserved matters application for the appearance of one dwelling at Plot 6 Lucky Lane Walpole St Andrew Norfolk PE14 7NX. Support 3 votes in favour, 2 objections, 2 abstentions, concerns over two properties and one shared access.

2. Borough Council decisions

18/02157/F Walpole 69 Springfield Road Walpole St Andrew Norfolk PE14 7PR - Alterations and extension to dwelling with a new proposed double garage Application Permitted 8 January 2019 Delegated Decision

18/02124/RM Walpole (Plot) 8 Lucky Lane Walpole St Andrew Norfolk PE14 7NX - RESERVED MATTERS: Residential development Application Permitted 22 January 2019 Delegated Decision

18/01738/RM Walpole Land West of Cedars Lodge Walpole St Peter Norfolk PE14 7NU - Reserved Matters Application for appearance, layout and landscaping of plots 8, 9 & 10 only Application Permitted 31 January 2019 Delegated Decision

27/19 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. Playing Field – some dog walkers are not clearing up after their dogs. It was agreed to purchase some self-adhesive signs and for a note to go into the Crier.

2. Playing Field – entrance to play area is very muddy – WPFRT to be advised. Suggest a path/trod from carpark to toddler play area.
3. Wisbech Rd litter bin – door hinge is broken. Cllr Bliss agreed to repair.
4. Wisbech Rd – inspection cover in pavement broken.
5. Swingfield – several mole hills are visible

28/19 To receive reports from:

1. County and Borough Councillors reports – neither present. The chairman requested that County and Borough Councillors be asked to provide a few lines to report at the meeting if not able to attend.
2. Report from the Play Park group – Cllr Whitaker has checked the repairs and is liaising with FLP about the ‘safagrass’ and the cableway surfacing. The moles seem to be under control.
3. The Community Centre report – the tyres dumped in the dyke will be removed. Cllr Matthews has resigned from the WPFRT committee. It was noted that there is only one parish council nominated member on the committee.
4. Village Crier, Social Media & Website Editors reports – Easter picture competition is underway.
5. To receive updates regarding footpaths and circular walks – NCC has agreed, in principle, to provide signage for FP1. Cllr Eveleigh will arrange for circular walk maps to be sent to the website.

29/19 To receive a report and proposals for discussion from the Community Fund Projects Working Group.

1. Cllr Bliss gave a presentation on bus shelters and some costings.
2. It was proposed and seconded to accept the quote from BC Shelters for two bus shelters at Walnut Rd and Wisbech Rd. Unanimously agreed.
3. The Chairman thanked Cllr Bliss for the research and work.

It was agreed to extend the meeting by 20 minutes

30/19 Finance

1. to approve payments				
1.1 WPFRT	Hall Hire February	33.75		33.75
1.2 K&M Lighting Services	Streetlight Maintenance	51.84	10.37	62.21
1.3 Minuteman Press	Crier printing	370.00		370.00
1.4 CAN	Annual Subs	20.00		20.00
1.5 Mr B Powers	Green lanes cutting	85.00		85.00
1.6 Norfolk ALC	Training - election update	15.00	3.00	18.00
1.7 Glasdon	Benches and Picnic Tables	2,259.32	451.87	2,711.19
1.8 HMRC	PAYE	8.00		8.00
1.9 Mrs E Bateman	Salary and Clerical Expenses	342.07		342.07
1.10E.ON	Energy charge	157.10	7.86	164.96
1.11EE Mobile	Phone contract	14.88	2.98	17.86

It was proposed and seconded that all payments are made. Unanimously agreed.

2. to record receipts

2.1 Village Crier	Ads	65.00		65.00
2.2 Village Crier	Ads	56.00		56.00
2.3 HMRC	VAT Reimbursement	8847.79		8,847.79
3. to discuss advertising charges for the Village Crier – it was advised that the advertising rates for the Crier had not been reviewed since 2003. The costs of production had increased. It was agreed to raise the advertising rate by 10%.
4. To consider costs of provision of a Defibrillator – it was unanimously agreed to purchase a defibrillator for a cost of £1,755 plus VAT. The WPFRT has agreed for the unit to be sited on the railings at the Community Centre. It was noted that there will be a charge to connect the unit to the electricity supply.
5. To consider costs of conversion of street lighting to LED lamps – councillors had previously received a cost for replacement of lamps with LED bulbs or replacement lighting heads. It was unanimously agreed to replace all current remaining 35w SOX and 80w MBFU bulbs with LED bulbs.

31/19 Correspondence – to receive items for information

1. Church Warden - Swingfield trees
2. Resident - Dog waste disposal
3. Image by hand - Parish Map

32/19 To discuss any further correspondence from Walpole Cross Keys Parish Council regarding a speed reduction study for Market Lane, WSA.

Nothing received.

33/19 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC

Cllr Whitaker has met with interested parties regarding the allotments. It will cost in the region of £3K to make the area ready.

It was proposed, in principle, to take the project forward on the land at the rear of Townsend Estate as previously identified. Cllr Blunt and Cllr Whitaker to go through the lease and then agree any changes with KLWNBC Solicitors. The lane by No1 Townsend Estate is still not open.

34/19 To receive items for the next agenda
Election details

35/19 Date and Time of Next Meeting – Thursday 14th March 2019 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.