

WALPOLE PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 10th January 2019 at 7.00pm.

Present Chairman – Richard Green,
Councillors – Andy Bliss, Richard Blunt, Adrian Eveleigh, David Lawty, Linda Matthews, Heather Smith, Jo Webb and James Whitaker.
County Councillor – Sandra Squire
Clerk - Emma Bateman
Four Members of the Public

01/19 Apologies – to accept apologies and reasons for absence

1. Apologies were received and accepted from Cllr Campion.
2. Cllr Lawty advised the Council that he sent his apologies after the December meeting due to illness.

02/19 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.
Cllr Lawty declared an interest in the Community Centre.

03/19 Minutes – to approve the minutes of the meeting held on Thursday 13th December 2018

The minutes of the Ordinary Parish Council Meeting held on Thursday 13th December 2018 having been previously circulated were proposed as a being a true record of the meeting, the proposal was seconded. Agreed.

04/19 Matters Arising – to record matters arising from the last meeting

Picnic tables and benches have been ordered from Glasdon for the Playing Field.

05/19 Public Participation – to allow public participation

1. It was advised that residents on Folgate Lane had commented that they don't get the Crier delivered very early. There was discussion regarding this and it was noted that the distribution of the Criers is done by volunteers and no demands are made as to what date they are delivered on.
2. It was noted that the Parish Council elections are due to be held in May and it was agreed to wait until the election for the eleventh councillor as co-opting a new councillor would not be practical with the timescales involved prior to May.
3. A member of the Parish Hall Committee requested that if they are contacted by members of the Parish Council on Parish Council business or private matters, please can they state this at the beginning of the contact.

06/19 To discuss the balance of the pledge funds for the Parish Hall Committee and the draft agreement provided by the solicitor.

The Parish Hall Committee is awaiting further advice from their Solicitor. Cllr Whitaker is happy to meet with representatives of the Parish Hall Committee as part of a working group. A proposal from the Parish Hall Committee will be brought to the Parish Council.

07/19 Planning - to consider Planning Applications, note Borough Council Decisions and consider any Breaches and Appeals

A. Applications for Consultation with Parish

18/02249/RM - Reserved matters application for the appearance of one dwelling at Plot 6, Lucky Lane, WSA.

B. Borough Council Decisions

18/01870/F -Land South of Ferndale, Mill Road, WSP. Proposed 3 No. residential dwellings Application permitted, 12th December 2018, Delegated Decision.

08/19 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. It was advised that three lights are still not working at Chalk Rd, West Drove North and Wisbech Rd. The Clerk requested that these are checked again as an invoice for replacement LED bulbs in the three lighting columns had been received.
2. Church Rd – potholes o/s No32 and 32A.
3. Chalk Rd – surface water flooding issues o/s Washdyke House.
4. Kirkfield Lane - surface water flooding issues o/s Park House.
5. Swingfield and Playpark – moles. Pest Control to be contacted.
6. Swingfield – request a quote from CGM to raise the crowns of the trees to provide sufficient room underneath for maintenance etc. Church Wardens to be contacted.
7. Herras Fencing at Wisbech Rd – Cllr Bliss will remove this and keep it safe until an owner claims it. Drainage board to be advised of its removal as they maintain the area. KLIDB to be asked to tidy up the area.

09/19 To receive reports from:

1. County Councillor – Cllr Squire advised that it has been very quiet due to the Christmas Break, budget consultations in process, Children’s Centres review in January, no response from NCC Highways regarding the lack of pedestrian refuge on the junction of Police Rd and Walnut Rd with West Drove North.
2. Borough Councillor – Budgets are being considered, government income is falling and Borough Council is looking at investments to earn income i.e Corn Exchange cinema. Borough Council is trying to preserve its capital reserves. The next Local Plan is to be issued for consultation in the next few months and Parish Councils need to look at the implications.
3. Report from the Play Park group – the play area is in good condition (apart from the mole issue), the grass ground matting has worn through and Cllr Whitaker will speak to Fenland Leisure regarding this. Cllr Whitaker will look at all the maintenance work and sign off the completion forms for return to FLP.
4. The Community Centre report – it has been a quiet month, there will be meetings regarding the car park surfacing. NCC to be contacted about staggered railings at Summer Close.
5. Village Crier – February edition in progress, Christmas gifts were appreciated.
6. Social Media & Website Editors reports – the Website Editor provided a list of hits to the site. Councillors gave their thanks for the work in keeping the website updated and easy to navigate.
7. To receive updates regarding footpaths and circular walks – Cllr Eveleigh advised that the footpath sign by Eastcroft House will be replaced, Walpole Marsh footpaths will be looked at by NCC Rights of Way Officer, some routes will have wooden signage on a trial basis – if this all goes well, there may be an opportunity for more signage through the PPS. Cllr Eveleigh will also look at putting walking route maps or links to them on the website.

10/19 To receive a report and proposals for discussion from the Community Fund Projects Working Group.

1. The group has information re bus shelters in hand.
2. Living Christmas Trees for St Andrew’s and St Peter’s Churchyards is the next project.
3. Defibrillators were discussed and current prices will be circulated prior to the next meeting.

11/19 Finance

1. to approve payments

		<i>Ex VAT</i>	<i>VAT</i>	<i>Inc VAT</i>
1.1 WPFRT	Hall Hire January	33.75		33.75
1.2 K&M Lighting Services	Streetlight Maintenance	51.84	10.37	62.21
1.3 K&M Lighting Services	Replacement LEDs	180.00	36.00	216.00
1.4 Westcotec	SAM2 Mobile Speed Sign	3,856.00	771.20	4,627.20
1.5 Norfolk ALC	Training – councillor	60.00	12.00	72.00
1.6 Mrs E Bateman	Salary and Clerical Expenses	273.61		273.61
1.7 Mrs E Bateman	Reimburse Mobile Phone	119.00		119.00
1.8 E.ON	Energy charge	145.03	7.25	152.28
1.9 EE	Mobile Phone contract	14.88	2.98	17.86

1.10 It was agreed to check that the LED lamps were working prior to issuing K&M Ltd payment of £216 (inc VAT) and to hold Westcotec payment of £4627.20 until the SAM2 unit has been delivered. Agreed.

1.11 Councillors agreed to make all other payments.
2. to record receipts

Action-it	Village Crier Advert	43.00		43.00
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3. Banking Mandate – councillors had previously agreed that the Banking Mandate needed to be updated and Cllrs Matthews and Webb will be the new signatories.
4. To discuss the Precept for 2019/20

A budget had been previously circulated to councillors. It was proposed that a 2% increase on the 2018/19 Precept charge without Council Tax Grant be applied $£16,979 + £339.58 (2\%) = £17,318.58$ and the Council Tax Grant be accepted ($£199.00 + £17,318.58$) and $£17,517.58$ being the total Precept for Walpole Parish. A vote was taken and this was unanimously agreed.
5. Grass Cutting – two quotes were received and considered. It was unanimously agreed to appoint CGM (East Anglia) Ltd to carry out the grass cutting and maintenance for a 3-year term.

12/19 Correspondence – to receive items for information

Clerks and Councils Direct newsletter

13/19 To discuss any further correspondence from Walpole Cross Keys Parish Council regarding a speed reduction study for Market Lane, WSA.

Awaiting further information from Walpole Cross Keys Parish Council.

14/19 A 15-minute extension to the meeting was agreed.

15/19 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC

1. Cllr Blunt has asked Mrs Newman about commitment for uptake of the garden plots. There are 15 people who would like a plot. The site was for 28 plots.
2. A cost needs to be ascertained for cultivating the rough ground into workable plots.
3. Councillors floated an idea to ask any of the current Farm Business Tenancy allotment tenants if they had a small area of land within their tenanted area that they might be willing to give up for conversion to small plots.

16/19 To receive items for the next agenda

Streetlighting - Conversion of all remaining 35W SOX and 80W MBFU Lamps to LED lamps.

Village Crier Easter Competition

17/19 Banking – it was agreed to apply for online viewing of the Bank Accounts only.

18/19 Date and Time of Next Meetings – Thursday 14th February 2019 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.20pm.