

WALPOLE PARISH COUNCIL

Minutes of the Ordinary Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 11th July 2019 at 7pm.

Present Vice Chairman – Andy Bliss
Councillors –Richard Blunt, William Brooks, Adrian Eveleigh, Ben Matthews, Linda Matthews, Heather Smith and Les Street.
Borough Cllr Julian Kirk
Clerk - Emma Bateman
Three Members of the Public

The Vice Chairman advised that the meeting is being audio recorded.

123/19 Apologies – to accept apologies and reasons for absence

Apologies were received and accepted from Cllrs Charlene Campion, Richard Green, David Lawty and County Councillor Sandra Squire

124/19 To remind all councillors of their duty to abide by the Code of Conduct

The Vice Chairman reminded all councillors present of the Code of Conduct.

125/19 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

1. Cllr Eveleigh declared an interest in Finance 136/19.2.7.
2. Cllr Brooks declared an interest in Finance 136/19.2.2.

126/19 Public Participation

Parking around Townsend Estate, Church Road is becoming a problem with double parking and parking which obscures the visibility of oncoming traffic. This will be referred to County Council and a request for yellow lines will be made.

127/19 Minutes – to approve the minutes of the Ordinary Parish Council Meeting held on Thursday 13th June 2019.

1. Item 108/19.3. It was requested that “Cllr Blunt asked for a copy and this was refused by Cllr Lawty” is added to the minutes. Agreed.
2. The minutes of the Ordinary Parish Council Meeting held on Thursday 13th June 2019 having been previously circulated, and with the above amendment, were proposed as a being a true record of the meeting, the proposal was seconded. Agreed.

128/19 Matters Arising – to record matters arising from the last meeting

1. Audio Recording Policy – Cllr B Matthews is looking through the model policy and is continuing to work on this.
2. Norfolk Association of Local Council’s login – it was agreed for Cllr B Matthews to be the nominated councillor login for the Association website.

129/19 To discuss any updates regarding smaller Allotments (Townsend Estate)

1. Correspondence has been received from WPFRT advising that it was not until the WPFRT meeting on 9th July that land for allotment use been brought to the attention of the WPFRT Committee at a Committee Meeting despite this being mentioned in Parish Council meetings. The WPFRT Committee needs to look into this in more detail before any decisions are made.
2. It was noted in the correspondence that if the Allotment Group Representative makes contact with Cllr Lawty, the WPFRT Committee will take it from there.
3. Cllr Eveleigh, in his role as WPFRT committee member, advised that he had met with the Allotment Group Representative during this week and suggested that a list of desired outcomes is made (i.e., garden sheds/greenhouses/poly-tunnels etc required).

130/19 To receive any information regarding a speed reduction for Market Lane.

Correspondence from Walpole Cross Keys Parish Council and Norfolk County Council has been received and a cost has been calculated by NCC for the feasibility study to investigate the implementation of a speed limit on the C22 Market Lane from A17 junction to 30mph zone east of Kirkfield Lane. Walpole Parish Council is to be charged 29% of the cost, which is £1,450. It was proposed, seconded and unanimously agreed to approve this payment.

131/19 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. Hedges – it was noted that a large amount of hedges in the villages are becoming overgrown. Reports of overgrown hedges will be passed to Norfolk County Council. A note will go into the Village Crier to remind hedge owners to trim them back as soon as practical.
2. Swingfield – dyke next to road needs clearing out of overgrown grass and weeds.
3. Wisbech Rd – drain at bus stop needs jetting.
4. Chalk Road – grass verge between road and trod has been sprayed off, this needs to be re-seeded.
5. Meeting with Highway Engineer and councillors – feedback requested.

132/19 To receive a reports from:

1. County and Borough Councillors reports
 - 1.1 County Councillor was not at the meeting
 - 1.2 Borough Councillors - Cllr Kirk has been working on the Cemetery upkeep with KLWNBC. The hedges have been inspected and the overhanging tree branch issue is being pursued by Borough Councillors. The first full council meeting of this term was held on Thursday 4th July and was lively. There is debate about enhancing the riverside area.
2. The Community Centre report
 - 2.1 Correspondence received advised that all Community Centre reports will now come from the Secretary of the WPFRT and will be copied to Cllrs Eveleigh and Lawty.
 - 2.2 An update regarding the Allotment land is reported in 129/19.
 - 2.3 Any bookings of the hall must go through the Bookings Clerk/Secretary only.
 - 2.4 The Chairman of WPFRT has advised that quotes for the car park have been received and requested that this is put on the Parish Council meeting agenda for August and a representative from the Committee will attend. Agreed.
 - 2.5 The copy of the invoice for the tyre removal has been received by the Parish Council.
3. Village Crier, Social Media & Website Editors report
 - 3.1 Village Crier – next edition deadline is 16th July.
 - 3.2 Website – 405 hits (top 10 viewed pages – Home: 120, Crier: 51, Planning Applications: 43, Parish Council: 26, Community Centre: 25, Latest News: 22, Contact Us: 16, Agenda: 16, Useful Info: 10.
 - 3.3 A request from the Job Centre to have a link on the website was declined as it was felt that most searches would be done through a search engine rather than the Parish Council website.
4. Report of any issues at Play Park
 - 4.1 It was reported that dogs have been loose inside the fenced area despite the No Dogs sign. It was agreed to have another larger sign on the gate. Cllr B Matthews will obtain a price for this as similar ones have already been purchased by WPFRT.
 - 4.2 Weed control – CGM have been requested to carry this out and will be asked, again, as a matter of urgency.
 - 4.3 Grass Cutting – The grass cutting is not of a very good standard, CGM will be contacted to discuss.
 - 4.4 Annual Inspection – FLP will be contacted regarding the chains.
 - 4.5 Insurance – The Chairman proposed this item discussed in camera, unanimously agreed. Decision - Councillors unanimously agreed to accept the recommendation.
 - 4.6 Presentation of new play equipment – Cllr B Matthews gave a presentation of new play equipment to replace the suspension/clatter bridge.
 - 4.6.1 It was proposed and seconded that a new piece of equipment is paid for from the Community Fund. Agreed.
 - 4.6.2 It was proposed and seconded that Option 6 from the presentation is investigated further for purchase and installation. Agreed. (Hexagonal Tower £6,850 plus VAT, if Spring Rockers need relocation and extra £500 plus VAT will be added)
 - 4.6.3 There will be a need to top up the bark in this pit and also in the other pits. A price to be obtained.
5. To receive updates regarding footpaths and circular walks – still ongoing.
6. Open Spaces – overhanging tree on Springfield Rd – Cllrs Smith and Brooks volunteered to trim and remove waste.

133/19 To receive a report from the Community Fund Projects Working Group

1. New play equipment purchased – agreed in 132/19.4.6.1.
2. Christmas Trees still ongoing.

134/19 To consider any projects under the Parish Partnership Scheme.

Councillors discussed and it was agreed to request prices and information on the following projects:

1. Two zebra crossings at Kirtons Close and Summer Close (Summer Close to include a barrier similar to Kirtons Close), proposed, seconded and agreed.
2. Part-time 20mph signs for Kirtons Close and Summer Close, proposed, seconded and agreed.
3. It was also proposed to ask if the projects can be considered as one project, seconded and agreed.

135/19 Planning

1. Planning Applications

19/01164/F - Alterations and extensions to existing dwelling and addition of proposed garage at Wheatsheaf House, The Marsh, WSA. Support.

2. Decisions from King's Lynn and West Norfolk Borough Council

18/01683/NMA_1 - Bungalow, Mill Road, WSP. Non-material amendment to planning permission

18/01683/F: Proposed rear and side extension to bungalow, including demolition of former rear extension and conservatory and extension of residential garden. Application Permitted, 7th June 2019, Delegated Decision.

19/00751/F - West Elm, Folgate Lane, WSA. Annex extension to dwelling. Application Permitted, 25th June 2019, Delegated Decision.

136/19 Finance

1. WPFRT Grant Request - A copy invoice for tyre removal has been received for £561.00 plus VAT £112.50, total £673.20. Councillors discussed, it was proposed for a grant to the full limit of £500 be made, and this was seconded. A vote was taken, 7 votes in favour and 1 against. Carried.

2. Payments		Ex VAT	VAT	Inc VAT
2.1 CGM Ltd	Grass cutting 4th & 18th June	284.66	56.94	341.60
2.2 WSP Parish Hall	Hall Hire Defib training session 12th June	16.50		16.50
2.3 Play Safety Ltd	Annual Play Park Inspection	93.00	18.60	111.60
2.4 FLP Ltd	Cableway tensioning	375.00	75.00	450.00
2.5 NCC	Speed reduction feasibility study Market Lane	1,450.00		1,450.00
2.6 KLWNBC	Election charges	51.01		51.01
2.7 Mr A Eveleigh	Expenses (cement)	35.29		35.29
2.8 HMRC	PAYE	39.00		39.00
2.9 Mrs E Bateman	Salary and Clerical Expenses	345.52		345.52
2.10 WPFRT	Grant for tyre removal	500.00		500.00
2.11 E.ON	Energy charge	60.02	3.00	63.02
2.12 EE	Mobile Phone contract	14.79	2.96	17.75

3. No Receipts

137/19 Correspondence

1. RAF Sutton Bridge Invitation to Memorial Service 1st September 2019
2. KLWNBC Planning Update meeting, Cllr Eveleigh and Cllr L Matthews to attend
3. Clerks and Councils direct Newsletter

138/19 To receive items for the next agenda

WPFRT Grant request (Car Park project)

139/19 Date and Time of Next Meeting - Thursday 8th August 2019 at 7.00pm in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 20.51.