

WALPOLE PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of Walpole Parish Council held at the Community Centre, Summer Close, Walpole St Andrew on Thursday 14th March 2019 at 7.00pm.

Present Chairman – Richard Green
 Councillors – Andy Bliss, Richard Blunt, Charlene Campion, Adrian Eveleigh, Linda Matthews, Heather Smith.
 County Councillor – Sandra Squire
 Clerk - Emma Bateman
 Eight Members of the Public (including members of the Parish Hall Committee)

43/19 Apologies

Apologies were received and accepted from Cllrs David Lawty, Jo Webb and James Whitaker.

44/19 To remind all councillors of their duty to abide by the Code of Conduct.

The Chairman reminded all councillors of their duty to abide by the Code of Conduct.

45/19 Declarations of Interest of any items on the agenda and to consider any requests for dispensations.

Cllr Eveleigh declared an interest in Finance

Cllr Matthews declared an interest in Parish Hall

46/19 Minutes – to approve the minutes of the meetings held on Thursday 14th February and 28th February 2019

1. Minutes from 14th February 2019 - Item 25/19.1. Change 'Cllr Whitaker met with' to 'Cllr Whitaker corresponded with'. Agreed.
2. The minutes of the Ordinary Parish Council Meeting held on Thursday 14th February 2019 having been previously circulated and with the above alteration were proposed as a being a true record of the meeting, the proposal was seconded. Agreed.
3. The minutes of the Ordinary Parish Council Meeting held on Thursday 28th February 2019 having been previously circulated were proposed as a being a true record of the meeting, the proposal was seconded. Agreed.

47/19 Matters Arising – to record matters arising from the last meeting

1. Bus shelters have been ordered.
2. The Defibrillator has been delivered and will be installed after 26th March.

48/19 Public Participation – to allow public participation

1. Representatives from the Keys Group Children's Homes came to the meeting to discuss with councillors recent issues with behaviour and vandalism in the villages. Councillors and the representatives discussed the issues and the outcome was for anyone concerned about issues arising from residents at the children's home should contact the children's home management personnel directly or if the situation is more serious to contact the police. Contact numbers were given and the Key Group representatives advised that they would be happy to meet with local people to reassure and discuss problems face to face. It was also suggested that Keys Group arrange a leaflet drop to local residents with their contact information.
2. Julian Kirk attended the meeting to introduce himself to the Council as a candidate for the Borough Council elections.

49/19 To discuss the Agreement for the Grant to the Parish Hall Committee and the balance of the funding pledge.

1. The Grant Agreement had been previously circulated to councillors and the Parish Hall Committee. It was agreed that the document is accepted.
2. It was proposed, seconded and agreed that the document is signed. The Review Date was set at 14th March 2024.
3. It was agreed that the cheque for the balance of grant is issued.
4. Councillors and members of the Parish Hall Committee signed the document.
5. The Chairman of the Parish Hall Committee thanked the Parish Council.

50/19 To receive Councillors reports of villagers' concerns, highway issues and street lighting faults

1. Verges at West Drove/Walnut Road and Police Road/Folgate Lane junctions are being eroded by large vehicles.
2. Dunces Lane/Chalk Road – willow trees need attention.
3. Pyecroft Lane needs to be cut back.

51/19 To receive reports from:

1. County Councillor report – There will be a Cabinet Structure as from May, Budgets have been set, project to eliminate single use plastics at County Hall, charter to for land owners to sign up to for preventing balloon releases on their land in the County.

2. Borough Councillor report – Borough Initiative ‘Explore West Norfolk’ promoting a rural tourism trail in West Norfolk with walking, cycling etc, and an app being launched in April, Council Tax set with the largest percentage going to policing, local elections 2nd May, Police and Crime Commissioner election in 2020.
3. Report from the Play Park group – nothing reported
4. The Community Centre report – nothing reported
5. Village Crier, Social Media & Website Editors reports
 - 5.1 Crier – date to be set for the advertising price increase
 - 5.2 Website – 454 hits.
6. To receive updates regarding footpaths and circular walks – the signage has not been put up yet, some routes need maintenance prior to the map going on the website, to be reviewed in the coming month and if NCC hasn't carried out or committed to doing the remedial work the Parish Council may look at employing own contractor to do it.

52/19 Planning

1. Applications for consultation

19/00299/F Extension to front of dwelling and detached garage to the rear at 7, West Drove North, WSP. Support with condition that garage must not be used for residential or business purposes.
2. Borough Council decisions

18/02249/RM Plot 6, Lucky Lane, WSA. Reserved matters application for the construction of one dwelling. Application permitted, 19th February 2019, Delegated Decision.

19/00234/AG Model Farm, Frenchs Road, WSA - Agricultural Prior Notification: Proposed grain store building. DM Prior Notification NOT Required, 25th February 2019, Delegated Decision.

53/19 To discuss concerns regarding speeding on roads approaching the Community Centre

1. It has been noted that there have been incidents of speeding on Summer Close after school pick up times. Speed Watch group has attended but did not pick up any speeding.
2. It was noted that the Community Centre Car Park is private land and WPFRT are entitled to put up own speed limit signs.
3. It was agreed to investigate reducing the speed limit to 20mph and staggered barriers at The Chase as a preventive.

54/19 To receive a report and proposals for discussion from the Community Fund Projects Working Group.

Christmas Trees – Nordmann Firs are available at a discounted offer of £812.50 each (two required), posts and ties would also be needed. It was agreed to get a second price for trees before proceeding.

55/19 Finance

		Ex VAT	VAT	Inc VAT
1. to approve payments				
1.1 WPFRT	Hall Hire February & March	57.37		57.37
1.2 K&M Lighting Services	Streetlight Maintenance	51.84	10.37	62.21
1.3 Minuteman Press	Crier printing April Edition	370.00		370.00
1.4 KLWNBC	Dog waste bin emptying	452.40	90.48	542.88
1.5 Cardiac Science	Defibrillator	1,755.00	351.00	2,106.00
1.6 David Ogilvie	Memorial Bench	830.50	166.10	996.60
1.7 Mr A Eveleigh	Padlocks	12.35		12.35
1.8 Mrs E Bateman	Salary and Clerical Expenses	283.21		283.21
1.9 E.ON	Energy charge	161.73	8.09	169.82
1.10 EE	Mobile Phone contract	14.40	2.88	17.28

From Community Contribution

1.11 Walpole St Peter Parish Hall	Grant	25,000.00		25,000.00
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It was proposed and seconded that all payments are made. Agreed.

2. to record receipts				
Village Crier	Adverts	130.00		130.00

56/19 Correspondence – to receive items for information

1. Speed Watch Group – request for ‘white gates’ at village entrances or just at Market Lane initially. Cllr Eveleigh declared an interest. Cllr Eveleigh to measure the proposed area.
2. AED Training – proposed for evening on 12th June at the Parish Hall, maximum of 12 attendees, ad to go into Crier, website etc.
3. KLWNBC - Local Plan review
4. CPRE - Local Plan Concerns
5. West Acre PC - Planning Committee sifting policy concerns, Cllr Blunt advised that if Parish Councils have any issues with planning applications, they can request their Borough Councillor ‘calls it in’ to the Planning Committee.
6. Norfolk Police - Downham Market area newsletter
7. Clerks & Councils direct - Newsletter
8. BHIB - Flyer re tree safety
9. Two enquiries regarding grants – grant policy sent to both.

It was agreed to extend the meeting for an extra 30 minutes.

57/19 To consider the Draft Consultation for the Local Plan Review

1. Cllr Blunt advised that currently 555 houses per year for the next 30 years have to be built in King's Lynn and West Norfolk Borough area. The area identified for most development is the A10 corridor and West Lynn. The local effect for Walpole from the Draft Plan is for one extra new site of 0.55Ha on Market Lane.
2. Parish development boundaries were mentioned and LP26 residential developments next to existing developments. It was proposed that Cllr Blunt looks at the development boundary for Walpole and brings proposals to the next meeting, seconded. Agreed.

58/19 To receive important dates for the Election and consider changing the date for the Annual General Meeting in May

1. The Election is on 2nd May 2019.
2. It was agreed to change the date of the Annual General Meeting to allow enough time from the election to issue papers to the newly returned council. The date is now Thursday 16th May.

59/19 To discuss any further correspondence from Walpole Cross Keys Parish Council regarding a speed reduction study for Market Lane, WSA.

No further information has been received.

60/19 To discuss any updates regarding the Townsend Estate Allotments and the lease from KLWNBC

Nothing further to report to date.

61/19 To receive items for the next agenda

Annual Assembly reminder to go into Crier.

62/19 Date and Time of Next Meetings –Thursday 11th April 2019, Annual Parish Assembly at 7.00pm immediately followed by the Ordinary Parish Council meeting held in the Community Centre, Summer Close, Walpole St Andrew, PE14 7JW.

Meeting closed at 9.30pm.